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1987 Hooksett N.H. Town Report





Annual Reports

of Selectmen,
Town Treasurer,
Board of Educations,
School Treasurer,
Trustees of Public Library,
Board of Health,
Vital Statistics, etc.,

	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987
DEATHS	96	81	96	75	88	100	67	76	101	85	112
MARRIAGES	91	84	85	90	71	88	86	75	79	74	86
DEATHS	41	46	41	41	35	39	52	42	51	43	43

POPULATION

8,600

NET TAXABLE VALUATION

\$175,636,615

TAX RATE, TOWN

44.58 (per thousand)

CENTRAL PRECINCT

.70 (per thousand)

VILLAGE PRECINCT

.10 (per thousand)

AREA:

36.3 square miles

of the Town of
Hooksett, N. H.

for the year ending
December 31, 1987

M. H. STATE LIBRARY

APR 6 1988

CONCORD, N. H.

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TOWN OFFICERS

COMMISSIONERS

COMMITTEEMEN

Selectman:	Term Expires	School Board:	Term Expires
Rudolph Campbell, Chairman	3/88	John Proctor, Chairman	3/88
Beatrice Bourbeau	3/89	Barbara Cliff	3/88
George Longfellow	3/90	Robert Collins	3/89
		Joanne McHugh	3/89
		Timothy Sweeney	3/89
Sewer Commissioners:		Town Clerk/Tax Collector:	
Ron Savoie, Chairman	3/88	Marilyn Keller	3/90
William Fongeallaz	3/89	Leslie Nepveu, Deputy	
Lowell Apple	3/90		
Treasurer:		Overseer of Public Welfare:	
Lynne O'Brien	3/88	Beatrice Bourbeau	3/88
Michelle LaBonville, Deputy	3/88		
Health Officer:		Code Enforcement Officer:	
Gerry Handley		Ken Andrews	
Police Commission:		Police Chief:	
Roger Bergeron		James Oliver	
George Lindh	7/89		
David Bernard	1/89		
Civil Defense:		Hooksett Fire Department:	
William Shackford		Ray O'Brien, Chief	
Harold Murray			
Parks & Recreation:		Conservation Commission:	
Ron Felch, Chairman		Richard Monteith	
Peter Farwell		Edward Groves	6/89
Dale Hemeon		Raymond Robb	6/88
Wayne Hemeon		Thomas Smith	12/88
Zane Stuart			

Board of Appeals

Roland Boisclair
Victor Girard
Richard Gurall
David Piper
Hamilton Rice

Budget Committee

Judy Hess 3/89
Mary Farwell 3/89
Ron Felch 3/89
Ron Gauvin 3/88
Nancy Barrett 3/88
Kevin Cote 3/88
Gerald Beauchesne 3/90
James Longfellow 3/90
Robert Nolet 3/90

Representative to the General Court

Laurent Boucher
David Hess
Doris Riley

District Court

Robert L. LaPointe, Justice
Paul R. Kfoury, Associate Justice
Celeste Lemay, Clerk
Claire Browning, Ass't Clerk
Janice Guillemet, Ass't Clerk (Civil)

Zoning Board of Adjustment

William Carroll, Chairman
Alpha Chevette, Vice Chairman
Joan Holleran 7/89
Alonzo Houle 7/91
Russell Poirier
Jane Ferguson, Clerk
Claire Belisle
Richard Monteith

Library Trustees

Patricia Healy, Chairman 3/90
Arlene Roma 3/88
Judith Berry 3/89

Trustees of Trust Funds

Lee Harvey 3/88
Elaine Langer 3/89
Ray Langer 3/90

Supervisors of Checklist

Carole Desilets, Chairman 3/88
Mary Campbell 3/90
Karen Noce 3/92

Road Agent

Edwin Haskell 3/88

Moderator

John W. Hanrahan

Planning Board

Paul Kenney, Chairman 6/88
John Jacobs 6/89
Richard Marshall, Secretary 6/90
David Piper 6/89
Helen Tuttle 6/90

Alternates to Planning Board

Victor Girard
John Turbyne

Cemetery Commission

Ernest Bould
George Nuttle
Hector Vincent, Chairman

HOOKSETT TOWN WARRANT
STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE TOWN OF HOOKSETT, NEW HAMPSHIRE, IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOOKSETT MEMORIAL SCHOOL ON TUESDAY THE 8TH DAY OF MARCH AT SIX OF THE CLOCK IN THE FORENOON TO CAST YOUR BALLOTS FOR TOWN OFFICERS AND FOR QUESTIONS REQUIRED BY LAW TO BE ON THE BALLOTS. POLLS CLOSE AT 7:00 P.M.

THE REMAINE OF THE WARRANT WILL BE ACTED UPON AT THE HOOKSETT MEMORIAL SCHOOL, FRIDAY, MARCH 12, 1988 AT 7:00 P.M.

ARTICLE 1: TO CHOOSE ALL NECESSARY TOWN OFFICERS FOR THE YEAR ENSUING.

TOWN BALLOT, MARCH 8, 1988

ARTICLE 2: ARE YOU IN FAVOR OF AMENDMENT NO. 1 AS SUBMITTED BY PETITION, TO AMEND ARTICLE XV "BOUNDARY DEFINITIONS" BY CHANGING TAX MAP 24, LOT 58 FROM RESIDENTIAL TO COMMERCIAL. (DISAPPROVED BY THE PLANNING BOARD)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 3: ARE YOU IN FAVOR OF AMENDMENT NO. 2 AS SUBMITTED BY THE SELECTMEN, TO AMEND ARTICLE XV "BOUNDARY DEFINITIONS" BY CHANGING TAX MAP 14, LOT 14 FROM RURAL RESIDENTIAL TO RESIDENTIAL. (DISAPPROVED BY THE PLANNING BOARD)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 4: ARE YOU IN FAVOR OF AMENDMENT NO. 3, AS SUBMITTED BY THE SELECTMEN, TO AMEND ARTICLE XV "BOUNDARY DEFINITIONS" BY CHANGING TAX MAP 6, LOT 114 FROM INDUSTRIAL TO COMMERCIAL AND TO BE USED SOLELY FOR HOUSING FOR THE ELDERLY. (APPROVED BY THE PLANNING BOARD)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 5: ARE YOU IN FAVOR OF AMENDMENT NO. 4, AS SUBMITTED BY THE PLANNING BOARD, TO AMEND ARTICLE II OF THE HOOKSETT ZONING ORDINANCE BY REVISING PART B TO ADD GROUNDWATER CONSERVATION DISTRICTS AND ADD A NEW ARTICLE XVIII ENTITLED GROUNDWATER RESOURCE CONSERVATION DISTRICT. (THIS WOULD PUT THE HOOKSETT ZONING ORDINANCE IN CONFORMANCE WITH THE AMENDED MASTER PLAN)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 6: ARE YOU IN FAVOR OF AMENDMENT NO. 5, AS SUBMITTED BY THE PLANNING BOARD, TO AMEND ARTICLE III:G:5 BY DELETING THE WORD "RURAL". (THIS IS A HOUSEKEEPING AMENDMENT THAT WILL MAKE THE MANUFACTURED HOUSING DISTRICT COMPATIBLE WITH THE RESIDENTIAL DISTRICT AS STIPULATED IN THE ZONING ORDINANCE)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 7: ARE YOU IN FAVOR OF AMENDMENT NO. 6, AS SUBMITTED BY THE PLANNING BOARD, TO AMEND ARTICLE III "GENERAL PROVISIONS" BY ADDING A NEW SECTION A AND ALPHABETIZING THE REMAINING SECTIONS. (THIS WILL ADD A NEW PERMIT REQUIREMENT FOR SITE PREPARATION)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 8: ARE YOU IN FAVOR OF AMENDMENT NO. 7, AS SUBMITTED BY THE PLANNING BOARD, TO AMEND ARTICLE IV, SECTION C, ARTICLE V, SECTION C AND ARTICLE VI, SECTION C BY ADDING A NEW SUBSECTION 2 TO EACH ARTICLE. (THIS WILL RESTRICT THE NUMBER OF STORIES OR HEIGHT OF BUILDINGS IN THE RESIDENTIAL, RURAL RESIDENTIAL AND COMMERCIAL DISTRICTS)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 9: ARE YOU IN FAVOR OF AMENDMENT NO. 8, AS SUBMITTED BY THE PLANNING BOARD, TO AMEND ARTICLE VI, SECTION D BY STRIKING OUT THE WORD "CHURCHES", REPLACE THE WORD "SIX" WITH "THREE" AND CHANGE THE NUMBER "200" TO "60". (THIS WILL CHANGE THE PARKING REQUIREMENTS FOR CERTAIN USES)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 1: ARE YOU IN FAVOR OF AMENDMENT NO. 9, AS SUBMITTED BY THE PLANNING BOARD, TO AMEND ARTICLE XV "DEFINITIONS" BY ADDING DEFINITIONS FOR BUILDING HEIGHT, SIGN, STORY AND STORY-FIRST AND ALPHABETIZING THE ENTIRE SECTION. (THIS WOULD REMOVE AMBIGUITY REVOLVING AROUND BUILDING DIMENSIONS)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 11: ARE YOU IN FAVOR OF AMENDMENT NO. 10, AS SUBMITTED BY THE PLANNING BOARD, TO AMEND ARTICLE XVI BY 1) ADDING A NEW SECTION B AND RELETTERING THE ENTIRE EXISTING SECTION B AS C AND ADDING A NEW C:4, 2) ELIMINATING THE EXISTING C:4, 3) AMEND SECTION E, SUBSECTION 1, 3 AND 4, 4) AMEND SECTION F SUBSECTIONS 1: C, 2: C AND E AND 3: A, 5) AMEND SECTION G:2: B, 6) AMEND SECTION H AND 7) AMEND SECTION I BY ADDING A NEW SECTION I AND RELETTERING THE EXISTING I TO J. (THIS WILL CHANGE THE REQUIREMENTS OF THE SIGN ORDINANCE)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 12: ARE YOU IN FAVOR OF AMENDMENT NO. 11, AS SUBMITTED BY THE PLANNING BOARD, TO AMEND ARTICLE III:A:4, ARTICLE VI:A:1, ARTICLE VI:A:1 AND ARTICLE XV "DEFINITIONS" BY ADDING A NEW DEFINITION FOR HOME OCCUPATION AND ARTICLE XVI:D:1:A "SIGNS" BY ADDING THE SIGN REQUIREMENTS ASSOCIATED WITH HOME OCCUPATION. (THIS WILL REDEFINE THE REQUIREMENTS FOR HOME OCCUPATIONS)

TOWN BALLOT, MARCH 8, 1988

ARTICLE 13: "SHALL THE TOWN OF HOOKSETT APPROVE THE NEW CHARTER RECOMMENDED BY THE CHARTER COMMISSION?"

*CURRENT FORM: THREE MEMBER BOARD OF SELECTMEN AND TOWN MEETING.

*PROPOSED FORM: NINE MEMBER COUNCIL, FULL TIME PROFESSIONAL ADMINISTRATOR, AND BUDGETARY TOWN MEETING.

ARTICLE 14: "TO SEE IF THE TOWN WILL VOTE TO ADOPT THE PROVISIONS OF RSA 80:58-86 FOR A REAL ESTATE TAX LIEN PROCEDURE. THESE STATUTES PROVIDE THAT TAX SALES TO PRIVATE INDIVIDUALS FOR NONPAYMENT OF PROPERTY TAXES ON REAL ESTATE ARE REPLACED WITH A REAL ESTATE TAX LIEN PROCEDURE UNDER WHICH ONLY A MUNICIPALITY OR COUNTY WHERE THE PROPERTY IS LOCATED OR THE STATE MAY ACQUIRE A TAX LIEN AGAINST LAND AND BUILDINGS FOR UNPAID TAXES."

ARTICLE 15: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE HOOKSETT SEWER COMMISSION TO ACCEPT GIFTS AND GRANTS TO BE EXPENDED BY THE COMMISSION FOR THE PURPOSES OF THE EXTENSION OF MAINS AND OR THE IMPROVEMENT OF SEWER WORKS INCLUDING THE WASTEWATER TREATMENT PLANT: EXPENDED SHALL NOT REQUIRE THE EXPENDITURE OF OTHER TOWN FUNDS NOT PREVIOUSLY APPROPRIATED FOR THE PURPOSE AND, PROVIDED FURTHER, THAT THE COMMISSION SHALL HOLD A PUBLIC HEARING BEFORE EXPENDING ANY SUCH GIFT OR GRANT.

ARTICLE 16: TO SEE IF THE TOWN WILL VOTE TO APPROPRIATE THE SUM OF \$25,000.00 OUT OF SEWER USER CHARGES TO BE DEPOSITED TO THE SEWER CAPITAL RESERVE FUND FOR THE REPLACEMENT OF MAINS, PLANT AND EQUIPMENT.

ARTICLE 17: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO RECEIVE AND EXPEND STATE HIGHWAY BLOCK GRANT FUNDS FOR THE IMPROVEMENT AND MAINTENANCE OF TOWN ROADS.

ARTICLE 18: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO BORROW MONEY IN ANTICIPATION OF TAXES.

ARTICLE 19: TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE SELECTMEN TO APPLY FOR, ACCEPT, AND EXPEND WITHOUT FURTHER ACTION BY THE TOWN MEETING, MONEY, GIFTS, AND GRANTS FROM THE STATE, FEDERAL OR OTHER GOVERNMENTAL UNITS OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE 1988 BUDGET CYCLE, PROVIDED THAT SUCH EXPENDITURES BE MADE FOR PROJECTS FOR WHICH THE TOWN MAY APPROPRIATE MONEY AND THAT SUCH EXPENDITURES DO NOT REQUIRE THE ADDITIONAL EXPENDITURES OF TOWN FUNDS. FURTHER THAT THE SELECTMEN HOLD A PUBLIC HEARING PROPERTO ACCEPTING SUCH MONEY.

ARTICLE 20: TO SEE IF THE TOWN WILL VOTE IN FAVOR OF APPROPRIATING \$3,500 TO HELP SUPPORT THE HOOKSETT SENIOR CITIZENS GROUP. (BY PETITION)

ARTICLE 21: TO SEE IF THE TOWN WILL APPROPRIATE THE SUM OF FIFTEEN THOUSAND DOLLARS FOR THE PURPOSE OF PURCHASING SURPLUS EQUIPMENT. THESE FUNDS ARE NOT TO BE USED FOR ANY OTHER PURPOSE AND ANY UNEXPENDED MONIES SHALL REVERT BACK TO THE GENERAL FUND.

ARTICLE 22: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$250,000 FOR THE PURPOSE OF REBUILDING A PORTION OF MARTINS FERRY ROAD. \$100,000 OF THIS IS TO COME FROM HIGHWAY BLOCK GRANT FUNDS. THE REMAINING \$150,000 TO BE RAISED BY TAXES.

ARTICLE 23: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$77,000 FOR THE PURPOSE OF VEHICLE REPLACEMENT FOR THE HIGHWAY DEPARTMENT.

ARTICLE 24: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$182,000 FOR PURPOSE OF REEVALUATION, \$93,000 PLUS INTEREST OF THIS ARRANGEMENT TO COME FROM THE REEVALUATION CAPITOL RESERVE FUND, THE BALANCE OF \$89,000 TO BE RAISED BY TAXES.

ARTICLE 25: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$26,000 FOR THE PURCHASE OF A NEW BASE STATION. 16,000 OF THIS AMOUNT TO BE EXPENDED FROM THE COMMUNICATIONS CAPITOL RESERVE, THE BALANCE TO BE RAISED BY TAXES.

ARTICLE 26: TO SEE IF THE TOWN WILL VOTE TO EXPEND FROM THE FIRE DEPARTMENT CAPITOL RESERVE FUND THE AMOUNT OF \$92,000 PLUS ANY INTEREST ACCRUED FOR THE PURPOSE OF PURCHASING A NEW PUMPER FOR THE FIRE DEPARTMENT.

ARTICLE 27: TO SEE IF THE TOWN WILL VOTE TO CHANGE THE PURPOSE OF THE POLICE DEPARTMENT CAPITOL RESERVE FUND FROM VEHICLES TO EQUIPMENT. THIS WOULD ENABLE THE POLICE DEPARTMENT TO USE THIS MONEY FOR THE PURCHASE OF A COMPUTER SYSTEM FOR THEIR USE.

ARTICLE 28: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$50,000 FOR THE PURCHASE OF A COMPUTER SYSTEM FOR THE POLICE DEPARTMENT. 30,000 OF THIS AMOUNT TO BE EXPENDED FROM THE POLICE CAPITOL RESERVE AND THE REMAINING 20,000 TO BE RAISED BY TAXES.

ARTICLE 29: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$50,000 FOR THE PURCHASE OF A COMPUTER SYSTEM FOR THE TOWN HALL.

ARTICLE 30: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$10,000 TO BUILD A NEW DOG POUND TO BE LOCATED AT THE LAND FILL SITE.

ARTICLE 31: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) TO BE APPLIED TO THE HOOKSETT FIRE DEPARTMENT CAPITOL RESERVE FUND. (BY PETITION)

ARTICLE 32: TO SEE IF THE TOWN WILL VOTE TO EXPEND THE SUM OF ONE HUNDRED EIGHT THOUSAND DOLLARS (\$108,000) FROM THE FIRE DEPARTMENT CAPITOL RESERVE FUND FOR THE PURCHASE OF A 1988 C-8000 FORD, 1250 PUMPER AND A 1988 GMC SUBURBAN STATION WAGON, THE MONIES BEIN BROKEN DOWN AS FOLLOWS:

NINETY TWO THOUSAND DOLLARS (\$92,000) FOR A 1988 C-8000 DIESEL AUTOMATIC 1250 GPM PUMPER COMPLETE.

SIXTEEN THOUSAND DOLLARS (\$16,000) FOR A 1988 GMC SUBURBAN STATION WAGON (AT STATE BID) COMPLETE WITH RADIO, SIREN, AND LIGHT BAR.

THIS WARRANT ARTICLE TO BE ACTED UPON ONLY IN THE EVENT THAT THE CAPITOL IMPROVEMENT PROGRAM IS NOT APPROVED BY THE TOWN. (BY PETITION)

ARTICLE 33: THE UNDERSIGNED RESIDENTS OF HOOKSETT, N.H. DO HEREBY PETITION THE TOWN OF HOOKSETT TO RAISE AND APPROPRIATE THE NECESSARY SUM NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) FOR THE CONSTRUCTION OF A SANITARY SEWER LINE. THIS LINE WILL BE AN EXTENSION OF THE EXISTING SYSTEM LOCATED ON BERT STREET AND WILL EXTEND EASTWARD ACROSS HOOKSETT ROAD (RT. 3) AND THEN NORTHWARD APPROXIMATELY 300 FEET ALLOWING THE EXISTING THREE HOMES ACCESS TO THE SANITARY SEWER COLLECTION SYSTEM. (BY PETITION)

ARTICLE 34: TO SEE IF THE TOWN WILL VOTE IN ACCORDANCE WITH THE PROVISIONS OF RSA 245:8 TO AUTHORIZE THE BOARD OF SELECTMEN TO APPOINT AT THE NEXT ANNUAL MEETING AN EXPERT HIGHWAY AGENT, WHO UNDER THE DIRECTION OF THE SELECTMEN, SHALL HAVE THE SAME POWER AND PERFORM THE DUTIES AS A HIGHWAY AGENT ELECTED BY THE TOWN.

ARTICLE 35: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$15,000 FOR THE PURPOSE OF LEASING APPROXIMATELY 5,000 SQUARE FEET TO HOUSE THE TOWN OFFICES.

ARTICLE 36: TO SEE IF THE TOWN WILL VOTE TO REQUIRE THAT THE PLANNING BOARD NOTIFY IN WRITING THE OWNER OF PROPERTY BEING CONSIDERED FOR REZONING WHEN SUCH REZONING IS PROPOSED BY THE PLANNING BOARD.

ARTICLE 37: TO SEE IF THE TOWN WILL VOTE TO CHANGE THE NAME OF THE WAGE, SALARY, AND FRINGE BENEFIT COMMITTEE TO PERSONNEL COMMITTEE.

ARTICLE 38: TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE BUDGET, AS SUBMITTED BY THE BUDGET COMMITTEE, OR TAKE ANY OTHER ACTION IN RELATION THERETO.

ARTICLE 39: TO HEAR REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS HEREIN BEFORE MENTIONED CHOSEN AND TO PASS ANY VOTE RELATIVE THERETO.

ARTICLE 40: TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THIS SAID MEETING.

NOTES

SELECTMEN'S REPORT

Dear Fellow Citizens,

1987 was a most challenging year for your Board of Selectmen and members of the various Boards and Commissions. The challenge was inspired due primarily to the tremendous growth in our community.

On the tax rolls for 1988 will be the First N.H. Banks Building located at Central Park on route 3A. This is the first building of what promises to be an extensive and well planned development.

In order to provide better service to the Community, we have hired George Bean as Hooksetts first full time assessor.

Recently Manchester Sand, Gravel and Cement Co. has undertaken the development of a master plan as it relates to the 3,600 acres owned by them. This master plan shows that over a 30 year period, their area could develop 10,000 homesites, this progressive attitude on the part of management will greatly minimize the impact on Town services.

With great regrets we bid farewell to Data General, because of the dynamic nature of the computer industry, Data General found it necessary to relocate from Hooksett. Presently, several Brokers are actively seeking business clients to lease and or purchase the Data General Building.

A tract of land situated on D.W. Highway (map 6 lot 114), will be before you for a zoning change, "to be used solely for Elderly Housing". The Planning Board and the Board of Selectmen endorse this change from an industrial to commercial zone. We feel this change would better complement the residences surrounding this parcel.

Travel along Route 3 will continue to be a frustrating experience. In order to improve safety, traffic lights will be installed at the entrance to Memorial School. These lights will be paid for the the Granite Hills developer.

Regrettably the Village Water Precinct has had numerous problems with the quality of water. The Board foresees a time when the two water precincts will merge and either construct a water treatment plant at tremendous cost or work out an arrangement with the Manchester Water Works.

The Sewer Commissioners have been diligent in getting their lime sterilized sludge treatment on line. This has helped the Landfill situation greatly.

With the approval of the voters we are in a position to have the Town re-evaluated in 1988. The re-evaluation will be reflected in the fall tax billing.

The Town Hall is literally bursting at the seams with all of these activities. The Board feels that if the District Court were to relocate, the present building would still be inadequate because of the lack of Handicap access. The Board has an article to raise \$15,000 in hopes of leasing property to accomodate the Town Offices.

A most important decision will be before you on the ballot, the new Charter. Your Board of Selectmen endorse this Charter as an effective way of coping with the administration of Town affairs. We are no longer a "small sleepy" rural town administered by 3 part time elected officials. We feel that 9 Councilors would better reflect the wishes of the voters. The Board wishes to thank the Charter Commission for the long hours in completing this nearly year long task.

In closing, we wish to thank all of our dedicated employees and volunteers for a job well done. Our job was eased because of the many people that are willing to give more than 100%.

Rudolph Campbell, Chairman
Beatrice V. Bourbeau
George Longfellow

THE HOOKSETT BOARD OF SELECTMEN

Minutes of Town Meeting

First Session

March 10, 1987

TOWN MEETING

SECOND SESSION

MARCH 13, 1987

The Moderator, John Hanrahan, opened the meeting at 6:00 am, read through the first part of the warrant, the posting of same by the Selectmen, inspectors were sworn in, and the polls declared opened for voting. Inspectors included: Joan Holleran (R), Carmel Handley (R), Jane Ferguson (R), Gail Andersen (R), Harriet Jacobs (R), Claire Belisle (R), Patricia Morrison (R), Shirley Casey (D), Judy Berry (D), and Helen Tuttle (R). Fran Hebert served as Assistant Moderator, Marilyn Keller as Town Clerk, Leslie Nepveu as Deputy Town Clerk, and Connie Nepveu as Assistant Clerk.

Polls closed at 7:00 pm with the following results:
(Ballots Casts - 1036)

<u>For Selectmen (3 Years) (Vote for 1)</u>		<u>For Budget Committee (3 Years)</u>	
Sidney Baines, Jr.	376	Gerald Beauchene	760
George J. Longfellow	636	James Longfellow	122
		Bud Longfellow	81

<u>For Town Clerk/Tax Collector (3 Years)</u>		<u>For Budget Committee (2 Years)</u>	
Marilyn Keller	899	Ron Felch	57

<u>For Sewer Commissioner (3 Years)</u>		<u>For Budget Committee (1 Year)</u>	
Lowell D. Apple	729	Kevin Cote	45

<u>For Treasurer (1 Year) (Vote for 1)</u>		<u>For Overseer of Public Welfare (1 Year)</u>	
Henry Roy	36	Jack K. Keller	830
John Turbyne	10		
Lowell Apple	10		

<u>For Library Trustee (3 Years)</u>		ARTICLE #2 - YES	390	NO	491
Patricia L. Nealy	815	ARTICLE #3 -			
		(Amendment 1) YES	104	NO	867
		(Amendment 2) YES	251	NO	719

<u>For Trustee of Trust Funds (3 Years)</u>		(Amendment 3) YES <th>108</th> <th>NO <th>887</th> </th>	108	NO <th>887</th>	887
Elaine Langer	44	(Amendment 4) YES	94	NO	862
		(Amendment 5) YES	225	NO	751
		ARTICLE #4 - YES	513	NO	408

Marilyn Keller
Marilyn Keller
Town Clerk

ARTICLE #5 - (Vote for Six)
Ray F. Langer - 522
Don R. Riley - 513
Tom Barrett - 198
Bob Normandeau - 188
Ed Shepherd - 166
Ron Savoie - 145

The meeting was opened at 7:00 pm by Moderator John Hanrahan. The Selectmen Rudi Campbell, Ben Hourbeau, and George Longfellow were introduced, as were Marilyn Keller, Town Clerk, and Carol Desilets, Mary Campbell, and Karen Howe as Supervisors of the Checklist. Fran Hebert served as Assistant Moderator. The Pledge of Allegiance was said and the meeting began.

Mr. Hanrahan explained the procedures of the meeting and began the reading of the warrant. The results are as follows:

Article 6:

Pat Healey motioned to accept. Seconded by Judy Berry. Ballot vote to be taken. Polls were declared opened at 7:19 pm, to be closed at 9:19 pm. Meeting was recessed after Article 11 and votes were tallied as follows: YES - 43 NO - 203
Article was not adopted.

Article 7

Motioned by Mr. Baines. Seconded by Mr. Molet. Ballot vote taken with the following results: YES - 151 NO - 75
Article voted in the affirmative.

Article 8

Motioned by Mr. R. Campbell. Seconded by Mr. Shackford. Mr. Proctor motioned to amend article by striking the period and adding a comma with the following phrase "provided that such expenditures do not require expenditures of other town funds and that the Budget Committee hold a hearing on such requests prior to taking action on the recommendation."
Amendment voted in the affirmative. Article voted in the affirmative.

Article 9

Motioned by Mr. Longfellow. Seconded by Mr. Botsford. Article voted in the affirmative.

Article 10

Motioned by Mr. Longfellow. Seconded by Mr. R. Campbell. Article voted in the affirmative.

Article 11

Motioned by Mr. R. Campbell. Seconded by Mr. Howe. Article voted in the negative.

Article 12

Motioned by Mrs. Bourbeau. Seconded by Mr. Marshall. Article voted in the affirmative.

Article 13

Motioned by Mr. Baines. Seconded by Mr. R. Campbell. Mr. Baines stated this is a companion article to Article 28 of last year. Mr. R. Campbell motioned to amend article by adding the sentence at the end of the article "Waste water treatment plant sludge will not be subject to this article." Seconded by Mr. Longfellow. Mr. Apple urged to vote amendment down, as litigation is still pending. Amendment voted in the negative. Article voted in the negative.

Article 14

Motioned by Mrs. Bourbeau. Seconded by Ms. Farwell. Article voted in the affirmative.

Article 15

Motioned by Mr. Longfellow. Seconded by Mr. Apple. Ms. Farwell motioned to amend article by striking the word "accepting" in the last line of the article and replacing it with the word "expending". Seconded by Mr. Nolet. Amendment voted in the affirmative. Article voted in the affirmative.

Article 16

Motioned by Mr. Apple. Seconded by Mr. Savoie. Article voted in the affirmative.

Article 17

Motioned by Mrs. Bourbeau. Seconded by Mr. Foster. Article voted in the affirmative.

Article 18

Motioned by Mr. O'Brien. Seconded by Mr. B. Labonville. Mrs. Hess motioned to amend article from \$43,000 to \$25,000. Amendment voted in the negative. Article voted in the affirmative.

Article 19

Motioned by Mr. Howe. Seconded by Mr. O'Brien. Article voted in the affirmative.

Article 20

Motioned by Mr. R. Campbell. Seconded by Mr. Langer. Mrs. Hess motioned to amend the article by striking the Communication Capital Reserve line for \$10,000. Seconded by Mr. Carignan. The amendment was voted in the affirmative. Article was voted in the negative.

Article 21

Motioned by Mr. Apple. Seconded by Mr. Savoie. Article voted in the affirmative.

Article 22

Motioned by Mr. Botsford. Seconded by Mr. Don Riley. Mr. Fongeallaz motioned to amend article by striking the word "including" and adding the word "excluding" and striking the word "but" and adding the word "and" to read: "...excluding the Police, and excluding the School Department..." Amendment voted in the affirmative. Article voted in the affirmative.

Article 23

Motioned by Chief James Oliver. Seconded by Mr. Don Riley. Ms. Farwell motioned to amend article to two additional police officers instead of four, and halving all figures. Amendment voted in the affirmative. Discussion ensued to further amend article to end the article after "two police officers." Seconded by Mr. Marshall. Amendment voted in the affirmative. Ballot vote taken with the following results: YES - 167 NO - 43
Article adopted as twice amended.

Article 24

Motioned by Mr. Riley. Seconded by Mr. Botsford. Mr. Nolet motioned to amend article by adding after the word "within" "or transported through." Seconded by Mr. Stewart. Voice vote on amendment questioned. Standing vote taken. Amendment voted in the negative. Article adopted as originally proposed.

Article 25

Motioned by Mr. Doornenthal. Seconded by Mr. O'Brien. Article voted in the negative.

Article 26

Motioned by Mr. Apple. Seconded by Mr. Fournier. Article voted in the negative.

Article 27

Motioned by Mr. Marshall. Seconded by Mr. Shackford. Article voted in the affirmative.

Article 28

Motioned by Mr. R. Campbell. Seconded by Mr. Duclos. Mr. Fongeallaz motioned to amend the article by adding after "Planning Board" the phrase "Sewer Commission". Seconded by Mr. Apple. Amendment voted in the affirmative. Article voted in the affirmative.

Article 29

Motioned by Mrs. J. Hess. Seconded by Mr. Langer. Mr. Riley motioned to amend the bottom line by subtracting \$73,000 (an amount recommended by the Budget Committee in Article 20 but rejected by the voters) and \$221,568 (excludes recommended warrant articles voted favorably). This would change the bottom line from \$3,842,201 to \$3,547,633. Seconded by Mr. Fongeallaz. Amendment voted in the affirmative.

March 13, 1937

Mr. Proctor motioned to amend the bottom line by adding \$41,000 in reference to Line 70 (Article 20) Revaluation Capital Reserve. Amendment voted in the negative.

Chief Oliver motioned to amend the bottom line by adding \$46,581 in reference to Line 15. Seconded by Mr. Lindh. Mr. Breton motioned to amend Chief Oliver's amendment to \$24,500. Mr. Breton's proposed amendment was voted in the negative. Chief Oliver's amendment of \$46,581 voted in the affirmative.

Mr. Hanrahan asked if there was any other business to come before the meeting. Being none, the meeting was recessed for the counting of the votes on Article 6.

The meeting was adjourned at 12:03 am.

Marilyn Keller
Town Clerk

BUDGET COMMITTEE REPORT

The Hooksett Budget Committee met for hearings and/or deliberations seventeen times between September and March. In addition, scores of sub-committee meetings to review the budgets of specific departments were held. On February 11, we conducted a Public Hearing at which we solicited public comment regarding our initial recommendations. Although there were virtually no members of the public present, other than the usual commissioners, trustees, Board members and employees with a direct interest in their own particular budgets, we did make a few final adjustments after that hearing.

As usual, the Committee experienced considerable frustration in trying to balance Hooksett's need for services with the taxpayer's interest in keeping the tax rate as low as possible. It was also difficult to balance the needs of the various departments which are trying to keep up with the town's rapid growth; especially in regard to major equipment purchases and requests for expanding manpower. In the end, we closely followed the recommendations of the Capital Improvement Program (CIP) Committee and the Wage and Salary Commission.

The former recommended a \$731,000 capital improvement program for the town, of which \$298,000 was to be offset by capital reserves and other revenues. The Budget Committee basically supported those recommendations except that we are not recommending the capital request of the Communications Commission. The capital improvements we support are:

1. Reconstruction of Martin's Ferry Road	\$250,000
2. Two new highway vehicles	77,000
3. Resurfacing (put in operating budget)	70,000
4. Revaluation	182,000
5. Town Hall Computer System	50,000
6. New dog pound	10,000
7. Fire pumper	<u>92,000</u>

Less Capital Reserves	\$731,000
Less Highway Block Grant	-185,000
Total to be raised from taxes	<u>-100,000</u>
	\$446,000

In addition, we recommend \$16,000 for a vehicle for the Fire Chief and a \$15,000 fund for the Highway Department to use in purchasing surplus equipment.

With respect to the School's warrant articles, the Budget Committee supported the CIP Committee on a new roof for Underhill School (\$26,000) and repaving at the Village School (\$38,000), but delayed the CIP's recommended \$15,000 for paving the SAU parking lot.

Of the \$6,070,828 the School Board requested (including the warrant articles above), the Budget Committee is recommending a reduction of \$105,405, for a total School Budget of \$5,965,783. These reductions are in the following general areas:

Supplies	-\$10,952
Additional Equipment	- 19,612
Replacement Equipment	- 11,734
Additional Furniture	- 1,997
Negotiations	- 25,000
Staff Dinner	- 150
Fire Alarm Fees	- 600
Bus Leasing	- 20,000
SAU paving	- 15,000
	<u>-\$105,045</u>

Including the warrant articles, the Budget Committee is recommending town expenditures of \$4,516,740. This is \$913,294 less than various departments originally requested (please refer to the "Not Recommended" column of the budget form for more detail). This represents an increase of approximately 17% over last year's expenditures. Despite increased revenues, approximately \$2 million will need to be raised by taxes. This is in addition to approximately \$5.2 million which must be raised for the school and \$0.5 million for the County.

Nonetheless, due to a substantial increase in the assessed valuation of real property (the Budget Committee is projecting \$200,000,000) and the stabilization of the school budget (which only increased about 2½% if last year's bond issue is "backed out"), we expect the tax rate to actually decrease by approximately \$5.00 per \$1,000 of assessed valuation! Oh that it could always be so!

Respectfully submitted,
Judith Ann Hess, Chairperson

Hooksett Town Budget

PURPOSES OF APPROPRIATION (RSA 31:4)		Actual Appropriations 1987 (1987-88) (omit cents)	Actual Expenditures 1987 (1987-88) (omit cents)	Selectmen's Budget 1988 (1988-89) (omit cents)	Budget Committee Recommended 1988 (1988-89) (omit cents)	Not Recommended (omit cents)
GENERAL GOVERNMENT						
1	Town Officers' Salary	170,837	206,900	284,977	268,303	16,674
2	Town Officers' Expenses	91,300	101,976	86,867	78,956	7,911
3	Election and Registration Expenses	9,300	10,632	16,650	16,650	0
4	Cemeteries	14,180	8,595	20,775	6,500	14,275
5	General Government Buildings	24,140	13,351	31,640	24,165	7,474
6	Reappraisal of Property					
7	Planning and Zoning	8,900	5,198	13,523	13,523	0
8	Legal Expenses	30,400	35,623	52,500	52,500	0
9	Advertising and Regional Association	4,100	3,999	5,190	5,190	0
10	Contingency Fund					
11	Hydrant Rental	38,000	49,078	60,000	60,000	0
12	Tax Map Update	4,500	3,120	4,500	4,500	0
13						
14						
PUBLIC SAFETY						
15	Police Department	651,409	663,405	819,544	789,385	30,159
16	Fire Department	260,941	254,871	301,684	301,684	0
17	Civil Defense	3,580	3,152	3,750	3,750	0
18	Building Inspection					
19	Communications	117,315	118,284	139,130	133,057	6,073
20	Forest Fire	8,750	153	7,600	7,600	0
21						
22	Lincoln Park Spts. Settle HIGHWAYS, STREETS & BRIDGES	31,224	31,224	-	-	-
23	Town Maintenance	20,905	15,605	24,926	22,175	2,751
24	General Highway Department Expenses	288,457	284,350	567,928	357,799	210,129
25	Street Lighting	44,210	43,902	50,000	50,000	0
26	Resurfacing	18,078	27,506	90,000	70,000	20,000
27	Surveying & Engineering	30,000	24,619	40,000	30,000	10,000
28	New Construction (Art 24)	167,100	173,636	400,000	250,000	150,000
29	Blow Rentals	8,000	7,926	12,000	9,000	3,000
30	Road Striping	3,500	2,200	3,500	3,500	0
SANITATION						
31	Solid Waste Disposal	157,600	102,915	134,186	133,253	933
32	Garbage Removal	56,840	64,210	118,779	75,725	43,054
33	Tri County Solid Waste	2,152	2,152	2,152	2,152	0
34	Care to Trees	1,000	1,390	2,000	1,500	500
35	Hwy Surplus Eq. (Art 23)			15,000	15,000	0
36	Hwy Vehicles (Art 25)	140,000	139,336	77,000	77,000	0
HEALTH						
37	Health Department					
38	Hospitals and Ambulances (Tri-Town)	16,967	16,967	20,620	20,620	0
39	Animal Control					
40	Vital Statistics					
41	WPA	4,600	4,600	5,060	5,060	0
42	Camp Spaulding & Youth	700	0	700	0	700
43	CAMP WELFARE	5,714	5,714	6,000	6,000	0
44	General Assistance	39,000	55,346	60,000	60,000	0
45	Old Age Assistance	400	277	400	400	0
46	Aid to the Disabled					
47	Soldiers Aide	200	0	200	50	150
48	Juvenile Care	400	66	400	400	0

PURPOSES OF APPROPRIATION (RSA 31:4)				Actual Expenditures 1987 (1987-88) (omit cents)		Selectman's Budget 1988 (1988-89) (omit cents)		Budget Committee Recommended 1988 (1988-89) (omit cents)		Not Recommended (omit cents)	
CULTURE AND RECREATION				Actual Expenditures 1987 (1987-88) (omit cents)		Selectman's Budget 1988 (1988-89) (omit cents)		Budget Committee Recommended 1988 (1988-89) (omit cents)		Not Recommended (omit cents)	
49	Library			75,547	60,822	112,947	109,786	3,161			
50	Parks and Recreation			38,450	39,079	46,892	39,792	7,100			
51	Patriotic Purposes			1,100	1,226	1,500	1,500	0			
52	Conservation Commission			2,500	173	1,500	1,500	0			
53	Senior Citizen (Art 22)			3,500	3,500	3,500	3,500	0			
54											
DEBT SERVICE											
55	Principal of Long-Term Bonds & Notes			301,400	301,400	151,400	151,400	0			
56	Interest Expense—Long-Term Bonds & Notes			205,000	198,106	190,461	190,461	0			
57	Interest Expense—Tax Anticipation Notes			4,000	4,236	40,000	40,000	0			
58	Interest Expense—Other Temporary Loans										
59	Fiscal Charges on Debt										
60											
CAPITAL OUTLAY											
61	Leasing Town Off (Art 37)					15,000	0	15,000			
62	Update Master Plan			30,000	20,000						
63	Police Computer (Art 30)					50,000	0	50,000			
64	Town Hall Computer (Art 31)					50,000	50,000	0			
65	Dog Pound (Art 32)					10,000	10,000	0			
66	Bert Street Sewer (Art 35)"					100,000	0	100,000			
67	Comm. Base Station (Art 27)					26,000	0	26,000			
68											
OPERATING TRANSFERS OUT											
69	Payments to Capital Reserve Funds:										
70	Sewer Dept Cap Res (Art 18)"			25,000	25,000	25,000	0	25,000			
71	Fire Dept Cap Res (Art 33)"			25,000	25,000	25,000	0	25,000			
72	Fire Station Wagon (Art 34)"					108,000	16,000	92,000			
73	Fire Pumper (Art 28)					92,000	92,000	0			
74	General Fund Trust										
75	Revaluation (Art 26)			43,000	43,000	89,000	89,000	0			
MISCELLANEOUS											
76	Municipal Water Department										
77	Municipal Sewer Department			329,024	328,019	343,822	330,869	12,953			
78	Municipal Electric Department										
79	FICA, Retirement & Pension Contributions			111,002	98,058	128,500	128,500	0			
80	Insurance			261,669	241,331	336,913	303,617	33,296			
81	Unemployment Compensation			6,257	3,145	3,418	3,418	0			
82											
83											
84											
85	TOTAL APPROPRIATIONS			3,937,148	3,874,373	5,430,034	4,516,740	913,294			

Less: Amount of Estimated Revenues, Exclusive of Taxes (Line 133) 2,513,970

Amount of Taxes to be Raised (Exclusive of School and County Taxes) 2,000,770

BUDGET OF THE TOWN OF Hooksett, **N.H.**

BUDGET FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS
OF THE MUNICIPAL BUDGET LAW

NOTES

SOURCES OF REVENUE				Estimated Revenues 1987 (1987-88) (omit cents)	Actual Revenues 1987 (1987-88) (omit cents)	Selectmen's Budget 1988 (1988-89) (omit cents)	Estimated Revenues 1988 (1988-89) (omit cents)
TAXES							
86	Resident Taxes			500		50,000	50,000
87	National Bank Stock Taxes			1		1	1
88	Yield Taxes			5,000		9,000	9,000
89	Interest and Penalties on Taxes			47,000		55,000	55,000
90	Inventory Penalties			500		500	500
91	Land Use Change Tax			15,000		1	1
92	Boat tax			5,000		6,500	6,500
INTERGOVERNMENTAL REVENUES-STATE							
93	Shared Revenue-Block Grant			129,500		185,000	185,000
94	Highway Block Grant			92,000		100,000	100,000
95	Railroad Tax			50		1	1
96	State Aid Water Pollution Projects			53,500		1	1
97	Reimb. a c State-Federal Forest Land			850		1	1
98	Other Reimbursements			3,500		3,000	3,000
99	Juvenile Care & Welfare			0		100	100
100	District Court fines			10,209		12,000	12,000
101							
102							
INTERGOVERNMENTAL REVENUES-FEDERAL							
103							
104							
105							
106							
107							
LICENSES AND PERMITS							
108	Motor Vehicle Permit Fees			1,200,000		1,200,000	1,200,000
109	Dog Licenses			6,000		2,000	2,000
110	Business Licenses, Permits and Filing Fees			500		800	800
111	Registration decals			7,000		7,000	7,000
112	Titles & fees			5,500		4,000	4,000
113							
CHARGES FOR SERVICES							
114	Income From Departments			30,000		80,000	80,000
115	Rent of Town Property						
116	Building permits			75,000		75,000	75,000
117							
118							
119							
MISCELLANEOUS REVENUES							
120	Interests on Deposits			75,000		80,000	80,000
121	Sale of Town Property			8,000		5,000	5,000
122	Cable TV rents			8,000		11,000	11,000
123	Communications Reimbursements			21,942		22,196	22,196
124							
OTHER FINANCING SOURCES							
125	Proceeds of Bonds and Long-Term Notes			0			
126	Income from Water and Sewer Departments			304,024		330,869	330,869
127	Withdrawals from Capital Reserve			35,000		185,000	185,000
128	Withdrawals from General Fund Trusts						
129	Revenue Sharing Fund			0		0	0
130	Fund Balance			0		85,000	85,000
131	Cemetery Trust Fund			6,000		6,000	6,000
132							
133	TOTAL REVENUES AND CREDITS			2,144,176		2,515,970	2,515,970

NOTES

Carri • Plodzik • Sanderson
accountants & auditors

A. Bruce Carr, C. A.
Stephen D. Plodzik, C. A.
Robert E. Sanderson, C. A.

193 North Main Street
Concord, New Hampshire 03301
Telephone: 503-225-6956

AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of
the Board of Selectmen
Town of Hooksett
Hooksett, New Hampshire

We have examined the combined financial statements and the combining and account group financial statements of the Town of Hooksett, New Hampshire as of and for the year ended December 31, 1985, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1B, the combined financial statements referred to above do not include financial statements of the General Fixed Asset Group of Accounts which should be included to conform with generally accepted accounting principles.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the combined financial statements and the combining and account group financial statements referred to above present fairly the financial position of the Town of Hooksett, New Hampshire at December 31, 1985, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole and on the combining and account group financial statements. The accompanying financial information listed as supplemental schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the combined financial statements of the Town of Hooksett, New Hampshire. The information has been subjected to the auditing procedures applied in the examination of the combined, combining and account group financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

April 11, 1986

Carri - Plodzik - Sanderson

REPORT OF THE CODE ENFORCEMENT OFFICER

The year has proved interesting, exciting and educational for me in my first 12 months of service to you, the Citizens of Hooksett. Sometimes controversial, most times rewarding, but I think we all can agree that Hooksett has come a long way in the past year.

The completion of Data General and First New Hampshire Banks; the increase activity at Northpoint Industrial Park and ByPass 28 Industrial Park; Granite Hill; Great Woods; and Contemporary Hollow. Our new Agway Store, Royal Dynasty and the remodeled Jerry Lewis Cinema, four new tanning salons, an Exxon Station and the many new housing developments - all have proven to be a very busy year. Though the economy may dictate the actual outcome, if the proposed projects become reality, another banner year is expected.

I would like to take this opportunity to thank the many people to whom I owe so much. To Cari for her support and guidance during a tumultuous transition; to Margaret who stepped into a very confusing office and instilled further calm and organization; to the rest of the fine office staff for patience and understanding. A special thank you to the Fire Chief and his Department for daily support and answers; the Police Department; Ed Haskell and his crew for the many hours of assistance and cooperation; the various Boards and Commissions with whom I worked; and certainly to you, the fine people of Hooksett for your patience and cooperation. I look forward to many more years of service to you and the community.

NEW CONSTRUCTION Permits Issued

A. Single Family Dwellings	87
B. Duplex's	0
C. MultiFamily	7 Buildings @ 4 units each
D. Commercial/Industrial	12

Total Permits	106
Total Declared Value	\$19,156,340

ADDITIONS & ALTERATIONS Permits Issued

Total Permits	184
Total Declared Value	\$3,126,579

SIGN Permits	Total Permits	83
PLUMBING Permits	Total Permits	189
ELECTRICAL Permits	Total Permits	261
DRIVEWAY Permits	Total Permits	66

CERTIFICATES OF OCCUPANCY Issued 304

TOTAL FEES COLLECTED and turned over to Treasurer \$77,707.10

GENERAL INSPECTIONS	Total	3,762
VIOLATIONS NOTED AND INVESTIGATED	Total	1,135
STOP WORK ORDERS ISSUED	Total	184
FORMAL COMPLIANTS RECEIVED AND INVESTIGATED	Total	82

REPORT OF THE
HIGHWAY DEPARTMENT

The Hooksett Highway Advisory Committee was established in June 1987. This Committee was formed by the Board of Selectmen to address the problems caused by the explosive growth in Town.

From 1981 thru 1986 an additional five miles of Town Roads were added to the previous fifty miles of roads. This represented an unprecedented growth for Hooksett. However, in 1987 alone seven additional Town Road miles have been added and with current plans a minimum of seven - miles will be added in both 1988 and 1989.

As the highway Department was operating with basically the same manpower and equipment for the last ten years*, it is easy to recognize we were fighting a losing battle. Our Road Agent, Mr. Ed Haskell, was somehow able to accomplish the cosmetics, ie: rubbish collection and street plowing, with no apparent loss of service to Hooksett residents. Because the Highway budget effectively remained at an even keel something had to give. That something was the inability of the Highway Department to keep up with road maintenance. Thus the birth of this Committee which was charged with developing a long range strategy and a short range plan necessary to efficiently handle this new growth while playing catch up.

We are happy to report inroads have been made which have placed the Department in an improved position, the first step was to provide some assistance to the Road Agent. This was accomplished with the promotion of Mr. Wayne Hemeon to the position of foreman. Now that Mr. Haskell was freed from some detail work he was better able to assist this Committee in preparing our strategy and the budget necessary to accomplish our desired objectives.

We have an ambitious schedule for 1988 which includes work to be done on Martins Ferry Road, West Auburn Road and Roy Road. We are also looking to finally resolve the terrible drainage problems which have plagued the Lincoln Park area for years. Resurfacing of the Lincoln Park area roads plus several other projects for completion in 1988 are anticipated.

The Highway Department will assume the responsibility of all grass cutting for Parks and Recreation, Cemetery and the Library Departments. We will also assume in 1988 the servicing of all Town Police Vehicles including minor repairs.

The Highway Department is eager to assume these additional responsibilities so as to eliminate redundancies in operations and to provide optimum utilization of manpower. In short to provide, you the taxpayer, the best value for your dollars.

We have had great support from the Board of Selectmen in initiating policies that force contractors to repair damage done to our Town Roads.

Our Highway and Rubbish Collection employees should not go unrecognized for their efforts and we therefore publicly commend them for a job well done.

As we look to the future we have great confidence that the Hooksett Highway Department will provide all of the necessary services in a cost effective and efficient manner that will help instill a pride in all of us as Hooksett residents.

Sincerely,

Hooksett Highway Advisory Committee

Frank Gray, Chairman
Jack Hayes
Bob LaBonville

*The exception being two new rubbish packers and one dump truck.

SOLID WASTE MANAGEMENT COMMITTEE ANNUAL TOWN REPORT

January 14, 1988

The members of the Solid Waste Management Committee and the employees of the Hooksett Transfer Station and Recycling Center have completed another busy year in dealing with the day to day activities of the Hooksett landfill. Additionally, the Committee has addressed the challenge of establishing a recycling program for the Town of Hooksett.

With transfer tipping fees estimated to be in the \$40 to \$50 per/ton range, great savings can be realized by separating as many recyclable materials as possible from the waste stream. For several years the Hooksett Recycling Committee encouraged recycling with great success in spite of limited space and funds. The Recycling Committee provided an important beginning for recycling in Hooksett and the Solid Waste Management Committee looks forward to their continued input and support.

Recycling on a voluntary basis will be implemented sometime in the late spring of 1988. The Solid Waste Management Committee plans on eventually providing for complete recycling with the exception of hazardous waste materials. The starting date for the implementation of the recycling program, and a list of recyclable materials will be distributed throughout the town prior to the beginning of the program. The Committee is looking forwards to your co-operation in this important venture.

Early in the year, and with the proper approval process which includes the Board of Selectman, the Budget Committee, and a public hearing, the Solid Waste Management Committee transferred funds from the Landfill Capital Reserve Fund to initiate the recycling program at the Hooksett Transfer Station and Recycling Center. To date, the Committee has completed the following projects:

1. Recyclable materials container were purchased through Government surplus.
2. A 10,000 gallon diesel fuel tank and pumping system was purchased, installed and is now operating at the landfill. This resulted in significant savings to the Town.
3. A 50 yard dump trailer was purchased to haul scrap metal to a disposal site.
4. A water trailer was purchased through Government surplus. Along with the Mack truck, this trailer will be used for dust control at the landfill.

Currently, the Committee is continuing work on the following approved projects:

1. By the spring of 1988, completion of the 60'x 70' steel building to be used for recycling and equipment storage.
2. The installation of a waste oil heating system. This heating system will utilize waste oil generated by landfill equipment and residents vehicle oil changes to heat the Transfer Station and Recycling Building.

I. Phase I Capping of the landfill. Engineering and Closure plans have been contracted and are underway.

The Solid Waste Management Committee assisted the Sewer Department in the construction of a proper sludge disposal area. The D25G bulldozer purchased in 1987 was used to prepare the sludge disposal area. The elimination of sludge from the landfill will extend the life of the landfill and delay the need to transfer refuse and trash.

The rapid growth of the Town of Hooksett has resulted in a dramatic increase in the generation of waste and refuse from both the residential and commercial establishments. This increase reinforces the need to control the generation of refuse and trash while looking for a solution to the waste problem. To date several waste to energy facilities have been proposed for the area, but not one serving our area has started construction. The necessity to reduce our waste stream is upon us. Help us by participating in our recycling efforts and do all that you can to reduce the volume of waste your household generates.

The Solid Waste Management Committee extends an invitation to all residents to visit your landfill and future Transfer Station and Recycling center.

Respectfully submitted,
The Solid Waste Management Committee.

Joseph Breton-Chairman.
Donald Duford-Co-Chairman.
Rudi Campbell-Board of Selectman
Roland Casey-member.
Merrill Johnson-member.
Joseph St.Germaine-member.
Robert Schroeder-member.
Kemp Holt-Superintendent.
James Viersta-employee.
Michael Elsesser-employee.

SUMMARY OF VALUATIONS & TAXES

PRECINCT AND/OR SERVICE AREA	NAME OF	VALUATION	NET APPROPRIATIONS	TAXES	RATE
Village Water Precinct		\$40,948,768	\$28,761	\$28,664	.70
Central Water Precinct		51,500,313	5,180.61	5,150	.10
Total Taxes Raised				\$33,814	

SCHOOL DISTRICT	NAME OF	VALUATION	NET APPROPRIATIONS	TAXES	RATE
Total Taxes Raised		XXXXXXXXXX	\$5,132,153	\$4,970,646	28.30

WAR SERVICE TAX CREDITS

	Limits	Number	ESTIMATED TAX CREDITS
--	--------	--------	-----------------------

1. Paraplegic, double amputees owning specially adapted homesteads with V.A. assistance
Unlimited 1 Exempt
2. Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or who were killed on active duty.
\$700 13 9100
3. All other qualified persons.
\$50 645 32,250
XXXXXXXXXX 658 \$41,350

TOTAL NUMBER AND AMOUNT

RESIDENT TAXES	TAX	NUMBER ASSESSED	TOTAL AMOUNT ASSESSED
	\$10	5,200	\$52,000

TAX RATE VALUATION

Local Assessed Valuation on which the tax rate(s) for your governmental units will be computed \$175,636,615

CURRENT USE REPORT

Applicants Granted in Prior Years	New Applicants Granted for 1987	Totals
No. of Acres	No. of Acres	No. of Acres
FARM LAND	103.5	103.5
FOREST LAND	993.2	965.6
WILD LAND		
1.) Unproductive	525.4	513.4
2.) Productive	825.3	825.3
3.) Natural Preserve		
RECREATION LAND	80.3	80.3
WET LAND	115.0	115.0
FLOOD LAND		
DISCRETIONARY EASEMENTS		
Total Number of Acres Exempted Under Current Use		2603.1
Total Number of Acres Taken Out of Current Use During Year		39.6

UTILITY SUMMARY

Electric, Gas & Pipeline Company
 Insert valuation of plant used in production, distribution and transmission. The total in each column should agree with the materials listed under the corresponding items on Page 2 of this report. (RSA 72:8)

NAME OF COMPANY	GAS	ELECTRIC	OIL, PIPELINE Gas Line
Tennaco	\$483,550	\$5,149,050	\$205,900
Manchester Gas/ Concord Gas	\$483,550	\$5,149,050	
Public Service Co.		\$5,149,050	
TOTAL	\$483,550	\$5,149,050	\$205,900

TYPES OF ELDERLY EXEMPTIONS BEING GRANTED

Check One	Yr. Adopted	ELDERLY EXEMPTION COUNT
Expanded Elderly Exemp.....N/A		No. of Individuals applying for an Elderly Exemption 1987
Adjusted Elderly Exemp.....1983		at 5,000
Standard Elderly Exemp.....N/A		52@ 10,000
(See instructions)		40@ 15,000
		44@ 20,000
		at 5,000
		52@ 10,000
		40@ 15,000
		44@ 20,000
		at 5,000
		52@ 10,000
		40@ 15,000
		44@ 20,000

TOWN OF HOOKSETT STATEMENT OF

BONDED DEBT AS OF DECEMBER 31, 1987

1985 Series C Sewer Extension Project

Amount Original Issue: \$2,500,000
Date of Issue: February 27, 1985

YEAR	PRINCIPAL	INTEREST
1988	\$ 125,000	\$ 190,498
1989	125,000	179,981
1990	125,000	169,436
1991	125,000	157,826
1992	125,000	147,185
1993	125,000	135,479
1994	125,000	124,734
1995	125,000	114,243
1996	125,000	102,648
1997	125,000	91,603
1998	125,000	81,242
1999	125,000	69,577
2000	125,000	58,400
2001	125,000	47,606
2002	125,000	35,950
2003	125,000	25,290
2004	125,000	14,594
2005	125,000	4,781

At Maturity \$2,250,000.00 \$1,751,074.00

SANITARY LANDFILL CLOSURE/TRANSFER STATION

Amount Original Issue: \$454,000: 6.52%
Date of Issue: October 19, 1985

YEAR	PRINCIPAL	INTEREST
1988	\$ 80,000	\$ 15,350
1989	75,000	10,350
1990	75,000	5,325
At Maturity \$230,000		\$ 31,025

TAX YEAR 1987 SUMMARY INVENTORY OF VALUATION

LAND (items 1 A, B, & C) - List all improved and unimproved land (include wells, septic and paving)		A C R E S	1987 ASSESSED VALUATION	TOTALS	FOR USE BY DEPT. OF REV. (prior year) (valuation)	VILLAGE	CENTRAL
BUILDING (items 2 A, B, & C) - List all the buildings							
1. VALUE OF LAND ONLY - Exclude amounts listed on items 3, 4, 5, & 6							
A. Current Use (at current use values)		2,603.10	130,763.00		133,133.00	4,850.00	2,550.00
B. Residential							
C. Commercial/Industrial		19,847.77	47,619,356.00		44,205,572.00	7,254,705	15,058,580.00
D. Total of Taxable Land (A, B, & C)				47,750,119	44,338,705	7,259,555	15,061,130
E. Tax Exempt & Non-Taxable (\$181,500)							
2. VALUE OF BUILDINGS ONLY - Exclude amounts listed on items 3, 4, 5, & 6							
A. Residential			122,694,712		101,994,072	29,157,763	35,602,483
B. Manufactured housing as defined in RSA 674:31			2,254,734		1,842,480	13,400	1,763,150
C. Commercial/Industrial							
D. Total of Taxable Buildings (A, B, & C)				124,949,446	103,836,552	29,171,163	37,365,633
E. Tax Exempt & Non-Taxable (\$2,165,428)							
3. PUBLIC WATER UTILITY - Privately owned water co. serving public (RSA 72:11)							
4. PUBLIC UTILITIES - value of all property used in production transmission							
5. and distribution including production machinery, land gas				483,550	483,550	102,050	381,500
6. landrights, easements, etc. Furnish breakdown by Elec.				5,149,050	5,204,000	4,766,000	308,500
individual company in space provided on page 4. (RSA 72:8)				205,900	205,900		
7. Mature Wood and Timber (RSA 79:5)							
8. VALUATION BEFORE EXEMPTIONS. (Total of 1D, 2D, 3, 4, 5, 6, & 7)				178,538,065	154,068,707	41,298,768	53,116,763
9. Blind Exemption RSA 72:37							
10. Elderly Exemp. RSA 72:39-a & 72:43-1 (Number 3) \$ 45,000			45,000				
11. Physically Handicapped Exemp. RSA 72:37-a (No. 136) 2,000,000			2,000,000		2,040,000	350,000	730,000
12. Solar/Windpower Exemp. RSA 72:62 & 72:66 (Number)							
13. School Din/ Dormitory/Kitchen Exemp. RSA 72:23 (Number)							
14. Water/Air Pollution Control Exemp. RSA 72:12-a (Number) 856,450			856,450		233,050		856,450
15. Wood Heating Energy System Exemp. RSA 72:69 (Number)							
16. TOTAL DOLLAR AMOUNT OF EXEMPTIONS (items 9 to 15)				2,901,450	2,273,050	350,000	1,616,450
17. NET VALUATION ON WHICH THE TAX RATE IS COMPUTED (item 8 minus 16)				175,636,615	151,795,657	40,948,768	51,500,313

STATEMENT OF APPROPRIATION

Taxes Assessed for the Tax Year 1987

For Use By Town

PURPOSES

GENERAL GOVERNMENT:

Town Officers' salaries	\$ 170,837
Town Officers' expenses	91,300
Election & registration expenses	9,300
Town Hall and other building expenses	24,140
N.H. Municipal Association	2,300
Tax Map update	4,500
Lincoln Park settlements	31,224

PROTECTION OF PERSONS AND PROPERTY:

Police Department	630,761
Fire Dept., inc. forest fires	228,750
care of trees	1,000
Planning and Zoning	8,900
Insurance	256,350
Civil Defense	3,580
Conservation Commission	2,500
Communications	117,315
Hydrant Rental	38,000

HEALTH:

Ambulance/Crew	16,967
Visiting Nurses (Health)	4,600

HIGHWAYS:

Town Maintenance:	
Summer & Winter	288,457
Street lighting	44,210
General expenses of Highway Dept.	20,905
Surveying/Engineering	30,000
Resurfacing	18,078
Garbage Removal	56,840
Stripe Roads	3,500
Transfer Station	157,600
New Construction/Block Grant	167,100
Plow Rentals	8,000

LIBRARIES:

Library	77,551
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PUBLIC WELFARE:

General Assistance	39,000
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Old age assistance	400
Soldiers' aid	200
Youth Program	400
Juvenile Care	400
Community Action	5,714
Camp spaulding	300

PATRIOTIC PURPOSES:

Memorial Day-Old Home Day	1,100
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RECREATION:

Parks & Playground, inc. band concerts	38,450
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PUBLIC SERVICES ENTERPRISES:

Municipal Sewer Dept.	304,024
Cemeteries	14,180

UNCLASSIFIED:

Damages and Legal expenses	30,400
Advertising and Regional Assoc. (So. N.H. Planning)	4,100
Employees' Retirement & Social Security	105,338
Tri-County Solid Waste Management	2,152

DEBT SERVICE:

Principal-long term notes & bonds	301,400
Interest-long term notes & bonds	228,090
Int. Exp. - Tax Anticipation	4,000

CAPITAL OUTLAY:

Senior Citizens (Article 17)	3,500
Highway Packer (Article 10)	75,000
Fire Dept. Capital Reserve	43,000
Master Plan (Article 27)	30,000
Sewer Capital Reserve	25,000
Highway Cab/Chassis (Article 9)	35,000
3 Full time Fire Fighters (Article 19)	53,068
4 Full time Police Officers (Article 23)	25,765

TOTAL APPROPRIATIONS:

\$3,884,546

STATEMENT OF APPROPRIATIONS

TITLE OF APPROPRIATION	87 APPR.	CREDITS	EXPENDITURES	BALANCE	OVERDRAFT
T.O. Salaries	170,837.00		186,197.59		15,360.59
T.O. Expense	91,300.00		101,976.32		10,676.32
N.H. Mun. Assoc.	2,300.00		2,013.63	286.37	
Elec./reg. Expense	9,300.00		10,631.85		1,331.85
Town Hall	24,140.00		13,350.84	10,789.16	
Police Department	651,409.00	14,472.01	663,404.73	2,476.28	
Fire Department	260,941.20	500.00	254,871.34	6,569.86	
Forest Fires	8,750.00		136,605.00	7,383.95	
Planning Board	8,900.00		5,197.95	3,702.25	
Insurance	267,929.07		234,697.42	33,231.65	
Civil Defense	3,580.00		3,151.83	428.17	
Conservation Commission	2,500.00		2,500.00		
Communications	117,315.00		118,284.30		969.30
Hydrant Rental	38,000.00		49,077.89		11,077.89
Ambulance/Crew	16,967.00		16,967.00		
Rubbish	56,840.00		64,210.03		7,370.03
Transfer Station	157,600.00		102,915.20	54,684.80	
Highway Maintenance	288,457.00	1,633.10	284,350.37	5,739.79	
Street Lighting	44,210.00		43,902.08	307.92	
General Highway	20,905.00	2,112.70	15,604.90		
Surveying & Engineering	30,000.00		24,619.30	5,380.70	
Resurfacing	18,078.00		27,306.30		9,428.30
New Construction/Block Grant	167,100.00		173,636.00		6,536.07
Plow Trucks	8,000.00		7,925.75	74.25	
Library	77,551.00		77,551.00		
Town Welfare	39,000.00		55,346.38		16,346.38
Old Age Assistance	400.00		277.00	123.00	
Soldiers Aid	200.00			200.00	
Juvenile Care	400.00		66.00	334.00	
Youth Program	400.00			400.00	
Camp Spaulding	300.00			300.00	
Community Action	5,714.00		5,714.00		
Memorial Day	1,100.00		1,226.29		
Parks & Recreation	38,450.00		39,078.55		628.55
Cemeteries	14,180.00		8,594.74	5,585.26	
Pension	2,500.00		2,500.00		
Lincoln Park	31,224.00		31,187.15	36.85	
Clarifier	26,400.00		26,400.00		
Stripe Roads	3,500.00		2,206.09	1,293.91	
Care of Trees	1,000.00		1,390.00		390.00
Tri County Solid Waste	2,152.00		2,152.00		
Damage/Legal Expense	30,400.00		32,623.73		2,223.73
S.N.H. Plan. Comm.	4,100.00		3,998.89	101.11	

N.H. Retirement	52,259.30	51,813.75	445.55	
Social Security	56,243.43	48,332.40	7,911.03	
Senior Citizens	3,500.00	3,500.00		
Bond Payment	275,000.00	275,000.00		
Interest	232,090.00	225,430.96	6,659.04	
Tax Map Update	4,500.00	3,120.09	1,379.91	
Visiting Nurses	4,600.00	4,600.00		
Fire Dept. C.R.	43,000.00	43,000.00		
Landfill Consultants (1985 Carry Over)			3,773.48	
Communications Console (1985 Carry Over)		6,934.95		
Highway Packer	75,000.00	74,336.34	663.66	
Highway Cab/Chassis	35,000.00	35,000.00		
Master Plan	30,000.00	20,000.00	10,000.00	
Ridgeview Water	20,500.00	18,737.38	1,762.62	
Town Building (1986 CarryOver)	10,000.00		10,000.00	
Sanitary Landfill Closure (1985 Carry Over)	163,587.16		163,587.16	
	3,764,809.55	18,717.81	3,512,968.13	353,024.53
				82,465.30

Carry Over to 1988:

Highway Packer	663.66
Master Plan	10,000.00
Ridgeview Water	1,762.62
Town Building	10,000.00
Sanitary Landfill Closure	163,587.16
Landfill Consultants	3,773.48

\$ 189,786.92

ANNUAL REPORT 1987

TRUSTEES OF TRUST FUNDS

	PRINCIPAL			INCOME			Balance 12/31/87
	Balance 1/1/87	New Funds Created	With- drawals	Balance 12/31/87	Income	Expended	
Cemetery Funds	76,648.20	1,925.00		78,573.20	239.66	5,154.60	263.96
Library Funds	3,055.71			3,055.71		207.93	0
School District Funds	159,578.60	50,000.00	93,000.00	116,578.60	33,588.23	8,132.16	41,720.39
Town Capital Reserve Fund	- 0 -			- 0 -			- 0 -
Central Water Cap. Reserve	135,540.08	17,000.00		152,540.08	45,738.24	11,318.27	67,056.51
Village Water Precinct	125,454.78	66,611.00	83,450.00	108,615.78	23,635.64	8,625.16	32,260.80
Sanitary Landfill Fund	385,624.20	1,083,526.50	305,219.74	1,163,930.96	11,034.75	39,387.94	53,922.69
Highway Reconstruction Fund	- 0 -			- 0 -	653.07	35.11	688.18
Central Water Standpipe Fund	3,216.10			3,216.10	277.74	187.91	465.67
Central Water Mains Repair	26,458.51			26,458.51	13,316.71	2,580.55	15,847.26
Fire Dept. Capital Reserve	52,973.42	43,000.00		95,973.42	12,694.18	4,291.10	16,965.28
Sewer Dept. Capital Reserve	- 0 -	25,000.00		25,000.00	951.40	245.35	1,196.75
Communication Dept. Cap. R.	13,030.24			13,030.24	2,152.99	855.21	3,008.20
Highway Dept. Cap. Reserve	35,148.24		35,000.00	148.24	2,160.37	845.70	3,006.07
Police Dept. Cap. Reserve	25,000.00			25,000.00	3,403.30	1,599.80	6,003.10
Revaluation Cap. Reserve	82,702.00			82,702.00	5001.94	6,622.68	10,624.62
	1,124,430.08	1,287,062.50	51,669.74	1,894,822.84	157,848.24	89,519.47	242,029.48

New Cemetery Funds — 198

New Lots — Heads Cemetery	\$ 1,500.00
New Lots — Martins Cemetery	400.00
Cato-Davis Cemetery Fund	25.00
	<u>\$ 1,925.00</u>

* To CORRECT ERROR IN 1986 — NEW FUNDS CREATED CORRECTED TO \$16,000.00 IN LIEU OF \$57,550

This is to certify that the information on this report is complete and correct to the best of our knowledge and belief.

LEE HARVEY
ELAINE LANGER
RAY F. LANGER
TRUSTEES OF TRUST FUNDS



Town of Hooksett

TRUSTEES OF TRUST FUNDS
MUNICIPAL BUILDING
16 Main Street
Hooksett, New Hampshire 03106

1987 ANNUAL REPORT

Strengthening lines of communications with the Board of Selectmen, the Town Treasurer, the Budget Committee and all other Town of Hooksett's boards, Commissions, Trustees and Committees continue to be a priority this past year.

The Chairman of the Budget Committee and the Board of Selectmen were given a list of up-to-date figures of all Capital Reserve and Trust Funds as of November 10, 1987. There are 16 Investment Accounts, seven Savings Accounts in the Hooksett Branch of the Suncook Bank. Also there are six Certificates of Deposit in that bank. This year the Trustees have invested four (six month) Certificates of Deposit in the Concord Savings Bank in Concord.

Open Cemetery Funds amounting to \$1,925.00 were received from the Cemetery Commissioners and have been deposited in three of the Town's Cemetery accounts:

NEW SECTION (DEVELOPMENT) HEADS CEMETERY FUND

July 25, 1987	Ralph and Arline Whipple	\$400.00
July 25	William Jr., and Lisa Bertlett	200.00
August 10	Addie M. Brown bequest for Arthur D. Brown Lot	
December 15	Barbara J. Roberts	100.00
December 15	Mrs. Charles Foster	400.00
		<u>400.00</u>
		\$1500.00

NEW LOTS (GRAVES) MARTINS CEMETERY FUND

December 15, 1987	Andre L. and Madeline L. Benard	\$400.00
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CARD-DAVIS CEMETERY FUND

May 11, 1987	Mrs. Leo Beecher	\$25.00
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As a yearly policy of the Trustees of Trust Funds, \$5,130.30, interest accrued from 12 of the 13 Cemetery Trust Funds was sent to the Treasurer for the Town's General Fund. Also the Board of Trustees of the Hooksett Public Library received a check in the amount of \$207.93, accrued interest from the Library Trust Fund Accounts.

The Trustees of Trust Funds have enjoyed serving the Town of Hooksett these past six years. It has been a learning experience for us. Your suggestions are welcomed and we will endeavor to be of assistance to the three newly elected Trustees, when our help is requested.

TRUSTEES OF TRUST FUNDS
Lee Harvey
Blaine Langer
Ray Langer

TOWN TREASURER'S REPORT

January 1, 1987 - December 31, 1987

GENERAL FUND:

Balance 12-31-86	\$ 1,188,109.20
Receipts	13,959,517.80
Payments	11,415,943.55
NSF	(15,336.75)
Adjustments	(978.24)
Balance 12-31-87	\$ 3,715,368.46

CASH ON HAND 12-31-87

Checking	Suncook Bank	\$ 32,714.13
Checking	Amoskeag Bank	610,942.21
CD 038-0010082	Amoskeag Bank	209,074.26
CD 038-0010120	Amoskeag Bank	152,939.09
CD 038-0010119	Amoskeag Bank	105,994.61
CD 038-0010236	Amoskeag Bank	200,845.83
CD 038-0010235	Amoskeag Bank	502,858.33
CD 038-0010261	Amoskeag Bank	1,400,000.00
CD 038-0010289	Amoskeag Bank	500,000.00
	TOTAL	\$ 3,715,368.46

NON-GENERAL FUND ACCOUNTS:

Federal Revenue Sharing		\$ 72,778.06
Suncook Bank account no. 46359601		
Federal Revenue Sharing		\$ 21,219.78
Suncook Bank account no. 2903219		\$ 93,997.84
	TOTAL	
Conservation Fund CD 5908231 - Suncook Bank		\$ 14,079.88
Zoning Board Engineering Escrow		
Suncook Bank account no. 46396801		\$ 3,599.12
Sub-Division Engineering Escrow		
Suncook Bank account no. 16720501		\$ 399.59
Sub-Division Engineering Escrow		
Amoskeag Bank account no. 6144014178		\$ 43,760.23
Highway Winter Maintenance		
Amoskeag Bank account no. 6444151519		\$ 4,825.35
Total 1987 Investment of Idle Funds Earnings		\$ 26,187.57

Respectfully submitted
Lynne O'Brien
Treasurer

The year, 1987 started as a continuation of the previous year. We had gone out to bid, in December 1986, for a sewer main installation on Route 3 from the Industrial Park sewer main crossing at Barrett Insurance to the By-Pass 28/Route 27 intersection. These bids were opened in January and the low bid of \$395,603.50 from Park Construction Company was accepted. By the middle of February they had broken ground. The main was completed and in operation before the end of summer.

This section of new sewer main allowed us to service various businesses including Naults and Cafe Swiss. It also made it possible to divert sewage from Whitehall/Farmer Road area down this gravity line and no longer through the Martins Ferry Road pump station thus giving us a little capacity there and saving some operating expense.

Later in the year a new forced main was installed, from the K-Mart pump station to By-Pass 28/Clough Avenue manhole, by Merchant Motors to make it possible for future growth at their properties.

The Lime building addition at the treatment plant was in the process of being built. During this same time we were meeting with a farmer and with the Cemetery Commission to acquire use of some land for the lime treated sludge to go to. We were able to reach agreements in both cases. We thank the Cemetery Commission for helping us to start a loam farm on their property. While we were clearing the land for our use, we also cleared enough for the Police Department. They are installing a gate and various signs. The bulldozer that was used to level and grade the land came from the Landfill/Transfer station. Here is an example of how various town departments (Sewer, Cemetery, Selectmen and Police) working together can benefit the town.

We started lime treatment in late summer and stopped taking the sludge to the landfill the beginning of October thus leaving more space there for solid waste.

We also worked with the School Department to help them put in a sewer line for Memorial school and it was in use for the beginning of school. We have worked with them on our need for some additional land at the treatment plant for future expansion. There is an article in their warrant that we urge you to vote for. This article will give the Sewer Department some more space, down by the river, which is not usable at Memorial school.

The Commission has a capital improvement program in place for the continued upgrading of the treatment plant. Some items have been started and will be completed in

1988. Our schedule goes to 1995. The schedule calls for a new chlorine contact chamber and parshall flume in 1988. We expect to go out to bid on this in January 1988.

These projects have been made possible by private funds that we have been able to accept and expend by the Warrant Article that you, the citizens, have approved each year. We ask that you again approve the Article at the 1988 Town meeting and that you approve the Article for our capital reserve, as this money is for emergency and/or large cost item replacements.

The Town of Hooksett is growing. We are trying to make it a favorable and logical growth by planning for the future of areas and keeping those areas from becoming polluted.

Here are some figures to show what has happened over recent years. Your Sewer Commission meets every Wednesday morning at 9:30 A.M., plus special meetings. In 1987 your commission met 87 times for over 240 hours. There are also uncountable hours for inspecting, investigating, researching and preparing for these meetings. At the end of 1987 we had over 2,030 customers (an increase of 267 or 15%). We processed over 200,000,000 gallons of waste.

We thank you, the citizens, for your support; the other departments for their cooperation and assistance; the developers for their concern for the town; and our employees for the dedication, concern, patience, and their expertise.

We will continue our effort to keep a town that we can be proud to live in. We invite you and/or your club or group to make arrangements to visit the treatment plant by calling Bruce Kudrick, our Superintendent, at 485-7000 during normal working hours, 7:00 A.M. to 3:30 P.M.

If you want to meet with the Sewer Commission, please call Bruce to be scheduled on our agenda or call any of your Commissioners direct.

Your Sewer Commissioners:
 Ronald R. Savoie
 Lowell D. Apple
 William Fongellaz

HOOKSETT SEWER DEPARTMENT

NOTES

HOOKSETT SEWER FUND:	
Balance 12-31-86	\$ 41,755.03
Receipts	330,414.63
Payments	346,097.58
Balance 12-31-87	\$ 26,072.08

CASH ON HAND 12-31-87	
Suncook Checking 01379701	\$ 411.11
Amoskeag Checking 0138028470	7,536.31
CD 5908769 - Suncook Bank	18,124.66
TOTAL	\$ 26,072.08

Total 1987 investment of Idle Funds Earnings	\$ 2,451.76
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HOOKSETT SEWER SPECIAL ACCOUNT FUND:	
Balance 12-31-86	\$846,986.74
Receipts	256,446.81
Payments	823,395.27
Balance 12-31-87	\$280,038.28

CASH ON HAND 12-31-87	
Suncook Checking	\$ 8,106.21
Amoskeag Checking	31,957.54
CD 038-0009798 - Amoskeag Bank	239,974.53
TOTAL	\$280,038.28

Total 1987 investment of Idle Funds Earnings	\$ 36,820.64
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TAX COLLECTOR'S REPORT

FISCAL YEAR ENDED DECEMBER 31, 1980 (JUNE 30, 1980)
(SELECT ONE)

TOWN OF HOOSIER, NH

- DR. -

Levies Of:			
Uncollected Taxes - Beginning of Fiscal Year	1987	1986	1985
Property Taxes			\$465,153.63
Resident Taxes			73,100.00
Land Use Change Taxes			233,120.00
Yield Taxes			5627.48
Sewer Rents			
Taxes Committed To Collector:			
Property Taxes	\$	596,1783.02	\$
Resident Taxes		46,070.00	
National Bank Stock Taxes		24.00	
Land Use Change Taxes		15,000.00	
Yield Taxes		5,346.72	
Sewer Rents			
Added Taxes:			
Property Taxes		9106.83	
Resident Taxes		5600.00	10,000.00
Overpayments:			
a/c Property Taxes		10540.06	1038.87
a/c Resident Taxes			170.00
Interest Collected on Delinquent			
Property Taxes:			
Penalties Collected on Resident Taxes		6403.52	25081.35
		126.00	414.00
			10.00
TOTAL DEBITS			
	\$	6059976.39	\$503669.05
			7037.48

- CR. - Remittances To Treasurer During Fiscal Year:

	<u>1987</u>	<u>1986</u>	<u>1985</u>	<u>Prior</u>
Property Taxes	\$	4965640.00	463489.95	\$
Resident Taxes	39980.00	4200.00	..100.00
National Bank Stock Taxes24
Yield Taxes	4222.56
Sewer Rents
Land Use Change Taxes	15000.00	3304.24
Interest Collected During Year	6401.52	25081.35
Penalties on Resident Taxes	126.00	414.00	..10.00
<u>Discounts Allowed</u>

Abatements Made During Year:

Property Taxes	15926.33	2142.11
Resident Taxes	10.00
Yield Taxes
Sewer Rents

Uncollected Taxes - End of Fiscal Year:
(As Per Collector's List)

Property Taxes	999762.47	185.79
Resident Taxes	11740.00	5520.00	1320.00
Sewer Rents
Yield Taxes	1124.16	2331.20	5627.48

Excess DR - (CR) - Prop.	91.11	374.65
- Res.	(50.00)	(80.00) (20.00)

TOTAL - 6059976.39 503669.05 7037.48

SUMMARY OF TAX SALES ACCOUNTS

FISCAL YEAR ENDED DECEMBER 31, 1987 (June 30, 1988)
(SELECT ONE)

TOWN OF HOOKSETT, NH

- DR. -

-----Tax Sales on Account of Levies Of-----
Previous
Years

1986 1985 1984

Balance of Unredeemed Taxes -			
Beginning Fiscal Year	\$	\$.....	\$58429,655,23554,30
Taxes Sold To Town During			
Current Fiscal Year*		58257.04
Subsequent Taxes Paid
Interest Collected After Sale233.50	.6228,06 .5961,32
Overpayments		653.72
Redemption Costs

TOTAL DEBITS . . \$..... \$58390.54,65311.43,29515.62

- CR. -

Remittances to Treasurer During Year:

Redemptions	\$.....	\$16211.845,33114.19,21351.38
Interest & Costs After Sale233.50 .6228,06,5961.32
Abatements During Year66.71,....26.92
Deeded To Town During Year1041.92
Unredeemed Taxes - End of Fiscal Yr.		41945.20 24748.04 2176.00
" Subsequent Taxes
Unremitted-Cash . Excess. Debits112.51

TOTAL CREDITS \$..... \$58390.54,65311.43,29515.62

** Amount of Tax Sale(s) sold to town held during current fiscal year,
including total amount of taxes, interest and costs to
date of sale(s).

To The Residents of Hooksett

Tri-Town Volunteer Ambulance Service would like to express our appreciation for all the support you have shown us. We are now in our 15th year of service, and still receive the support necessary for our service to survive.

1987 was a very busy year for Tri-Town. We had 929 calls for medical care, 99 more than 1986. We transported 996 patients to area hospitals. The town of Hooksett had 394 calls in 1987, 131 taken by our paid personnel, and 263 by our volunteers. The breakdown of calls for the three towns are listed below.

	Pembroke	Allenstown	Hooksett
*****	*****	*****	*****
Paid Personnel	93	101	131
*****	*****	*****	*****
Volunteer Personnel	161	148	263
*****	*****	*****	*****
Total Calls	254	249	394

32 calls were either cancelled enroute or not transported

Tri-Town has requested a small increase in the budget. Our request for this year is \$7,000.00 for operations and \$13,620.00 for payroll, for a total of \$20,620.00. We are anticipating a total budget of \$87,835.00 for the year 1988. Major repairs have been untaken this year for maintenance on the vehicles, and we expect more repairs to be done early this year. We still continue to upgrade our equipment, having some of the most modern equipment on the market today.

Tri-Town currently has 16 licensed ambulance attendants, slightly less than what is needed for the size of our area. Residents from communities outside our area who spend time at our headquarters continue to be a big help, but we are always looking to add more volunteers. Anyone interested in becoming a member should write a letter of interest to...

Tri-Town Volunteer Ambulance
c/o Membership Chairman
P.O. Box 149
Suncook, N.H. 03275

All training is provided by Tri-Town Ambulance, upon acceptance to our organization.

Once again we would like to express our thanks to all our volunteers for dedication to our service-THEY CARE.

TRI-TOWN VOLUNTEER EMERGENCY AMBULANCE SERVICE, INC.

1987 REPORT

The year 1987 has been a financial disaster for the Welfare Department due to a cut back of funds by the Budget Committee which necessitated in over expenditures of almost \$16,000.00 in Welfare funds for this past year.

This was made necessary by the amount of new cases taken in due to loss of employment, break up of families and rising prices.

The number of Senior Citizens seeking assistance has also increased substantially. This is due to rising costs of prescriptions, food and necessities which impact the fixed incomes which the majority of Senior Citizens have available for living expenses.

It is a tragic trend of these modern times, when money is abundantly available in some areas, and tragically lacking in others.

Hopefully 1988 will be a better year.

Beatrice Bourbeau
Overseer of Public Welfare

Hooksett Communications Center has served the Town for another year in their usual efficient manner.

They have handled many more emergency calls than in previous years in a timely and professional manner, thus preventing any major disasters.

Hooksett is extremely fortunate in having a staff of dispatchers who are ready and willing to serve over and above the call of duty and extend their tour of duty to assist in handling emergencies for as long as needed.

Our equipment has been upgraded and improved so that emergencies can be handled promptly.

We would again like to extend our invitation to the citizens of Hooksett to visit the center and meet your dispatchers and also inspect the equipment which serves you so well.

Thank you, once again, for allowing us to serve you.

Bea Bourbeau, Chairman
Ray O'Brien, Fire Chief
James Oliver, Police Chief
Ed Haskell, Road Agent
William Shackford, Civil Defense Director

Youth Services Coordinator Report
1987

The Youth Services Office is designed to primarily serve Hooksett youth who become involved with the Juvenile Justice System. Town funded, this office is responsible for working with the Hooksett Police Department, Hooksett schools and Manchester high schools as well as assisting the Hooksett District Court in the processing of Hooksett juveniles through the Juvenile Court System.

In 1987, one hundred thirty three new Hooksett cases were handled by the Youth Services Office. One hundred twenty petitions were filed with the Juvenile Court. Of these cases, seventy six were Delinquent, thirty two were CHINS (Children in Need of Supervision), and twelve were Abuse/Neglect. Thirteen cases were handled through diversion. The Youth Services Office also assisted the Allenstown and Pembroke ~~p~~olice departments with several cases and the town was reimbursed on a per diem basis.

There are three ways a child can become involved with the Juvenile Court. A child who commits an offense which would be considered a felony or misdemeanor under the criminal code if they were eighteen years of age or older, comes before the Juvenile Court on a Delinquency petition. A child who commits an offense which would be considered a violation if they were eighteen years of age or older, or commits a status offense, comes before the Juvenile Court on a CHINS petition. A child who has been intentionally physically injured or physically injured by other than accidental means, or a child who has been psychologically injured so that said child exhibits symptoms of emotional problems generally recognized to result from consistent mistreatment or neglect, comes before the Juvenile Court on an Abuse/Neglect petition. In each case the purpose of the petition is to bring the child to the attention of the Court so the Court can provide the child and or family with an individual program of counseling, guidance, supervision, treatment and rehabilitation as deemed necessary for his/her physical and mental

health.

If any person under the age of eighteen comes under any of the above three categories, a petition is filed with the Court and served to the parents and the Court procedures begin. This requires that attorneys be appointed to represent the various parties and that court hearings be scheduled to include three initial hearings followed by intermittent review hearings. The Youth Services Office serves as an administrator and as a liaison between the Court, the Police Department, attorneys, schools, placement agencies and mental health providers.

Another branch of the Juvenile Justice System which involves the Youth Services Office includes the Court Diversion Program. This is a program whose goals are to establish a procedure for handling juveniles that are diverted from the Court. When a minor commits a delinquent or CHINS offense which does not involve violence or personal injury, he/she may be eligible for diversion as an alternative to formal court proceedings. Cases are either handled by the Youth Office on a one-to-one basis or the cases are brought before the Diversion Committee which consists of concerned and involved community citizen volunteers.

Additionally, the Youth Services Office is available as a resource for community members who have any questions, concerns or who require information regarding services available for children or the family unit.

Marie Goddard
Youth Services Coordinator

TOWN REPORT

Visiting Nurse Association of Manchester and Southern New Hampshire

The Visiting Nurse Association is celebrating it's 90th Anniversary during 1987 by pledging to continue its tradition of exceptional caring for all the community's residents. VNA services have been provided to the residents of Hooksett since 1965. VNA home care and community health services are provided through its affiliates:

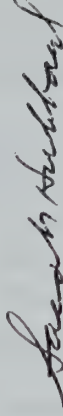
VNA Home Health Services, Inc. is Medicare and Medicaid certified provides skilled nursing care; physical, occupational and speech therapies; nutrition counseling and medical social services; certified home health aides; Hospice care for the terminally ill; and long term care for the elderly and the handicapped. Payment for service includes health insurances, and private payment. Fees are explained to our patients at the first visit to the home and for those unable to pay the usual fees, adjustments can be made on an individual basis.

VNA Community Services, Inc. provides free Immunization Clinics for all age groups monthly and Free Blood Pressure screening clinics. Foot Care clinics are held monthly at our 194 Concord Street office by appointment and blood pressure checks are done weekdays from 1:30 - 4:00 p.m. Occupational Health programs are provided to business and industries on site. Parent-Child Health Services include the Teenage Pregnancy Program, and the Parent-Baby (ad) Venture Program for children at risk of abuse and neglect, The Body Shop-Teen Weight Control Program, and the Child Care Connection for child care providers.

VNA Personal Services, Inc. provides private duty nurses, home health aides, homemakers, companions, personal care assistants and child care in the home.

Town appropriations, grants, United Way allocation and donations are a vital part of the funds that help to defray the cost of unpaid services. Representative of the town of Hooksett who serves on the VNA Board of Trustees is Karen Noce.

Sincerely,



Sarah Hubbard
President

D45-49

From the year 1893 to 1967, the Hooksett Public Library has grown from a closet in the Town Hall to your present facility. Jenny Abbott, a school teacher, was the first librarian in charge of 177 books. She was followed by three librarians to our staff of five, headed by Frances Hebert, with a collection of over 17,000 volumes.

Did you know the Library now offers:

- A meeting room, available to all Hooksett non-profit groups
- Free use of film strip projector, 16mm projector, slide projector, and screen to all Hooksett residents and non-profit groups
- VCR-VHS video tapes
- Polaroid cameras
- Talking books and Large Print books for the handicapped
- Copy machine that is capable of copying both sides in black or red for 10¢ a copy
- Notary public on staff
- Income tax forms
- Information sign for town and non-profit information
- Pre-school story hours-3 groups weekly
- Six week summer reading program for Grades 1-5
- Magazines, newspapers, records, cassettes
- Computer access to the New Hampshire State Library, New Hampshire State Legislature which includes current status of bills, and the New Hampshire Automated Information System.

Our thanks to the Hooksett Community Grange #329 (1923-1986), and the Hooksett Womens Club for money donations; Gerry Handley, "Santa", Dick Duval, Hooksett Fire Department, and Lee Campbell for Christmas decorations and lights; New Hampshire College students-Kappa Delta Phi for winterizing the library; Nancy Babcock for many devoted hours of volunteer work; the Hooksett Historical Society for keeping a photograph history of Hooksett at the library; the Lions Club for the new Information sign; the Hooksettites and many Hooksett residents for their generous support in making mittens, sweaters, scarves and slippers for the Mitten Tree, which were distributed through the school nurses to needy Hooksett children.

As in the past 95 years the Library has been here to serve you and we shall continue the tradition. Obviously we have grown and all of this is evidence of our continued growth. Again, we must point out the need to expand our facilities as we look toward the changing years ahead.

The Library staff and trustees are looking forward to another exciting year. We are proud of our new library sign with the National library logo on the outside—stop in and see what we have added since our inception in 1893.

Patricia Healy
Arlene Rona
Judith Berry

Board of Trustees/Hooksett Public Library

Hooksett Public Library Staff
Frances Hebert, Librarian
Patricia Cate, Librarian's Assistant
Arthur J. Locke
Catherine Rice
Janet McAndrew

Total Books 12/31/86	16279
Purchases and gifts	1536
Withdrawals	699
Total Books 12/31/87	17116
Total Records	235
Withdrawals	117
Total Periodicals	36
Cassettes	73
Filmstrips Hooksett Library	53
Filmstrips T.T.A.V.	164
Cassettes T.T.A.V.	170
Videos	56
Circulation	
Fiction	5932
Non-fiction	2336
Paperbacks	1503
Periodicals	1249
Records	606
Large Print Books	629
Reference Questions	500
Pamphlets	20
Cassettes and filmstrips	928
Prints	0
Children	11557
Film Projector	111
16 Mm Projector	3
Slide Projector	0
Screen	114
State and other libraries	138
Miscellaneous	400
Cameras	12
Tapes	0
Videos	340
Total circulation:	26378
Library Hours	
Monday, Tuesday, Wednesday	10 A.M.-5 P.M.
Thursday, Friday	10 A.M.-5 P.M.
Saturday	10 A.M.-1 P.M.
Summer Hours	Closed Saturday
Telephone	668-1888

HOOKSETT PUBLIC LIBRARY

	Jan-Mar '87	Year Total	Apr-June 87	Jul-Sep '87	Oct-Dec '87	Dec. 31 '87
INCOME:	4th Quarter		1st Quarter	2nd Quarter	3rd Quarter	3/4 Total
Town	---	66,942.00	77,551.00	---	---	77,551.00
Interest	514.37	2,886.80	960.71	724.60	820.79	2,506.10
Copy Money	407.76	1,956.82	518.69	466.05	845.69	1,830.43
Fines	147.10	1,092.71	405.20	183.39	338.77	927.36
Gifts/Memorials	205.29	3,054.64	1,049.34	---	3,185.22	4,234.56
Library Trust Fund	247.01	247.01	---	---	---	---
Total	1,521.53	76,179.98	80,484.94	1,374.04	5,190.47	87,049.45

EXPENSES:

Wages	8,465.70	34,254.52	9,250.50	9,773.15	10,220.67	29,244.32
Books/Materials	5,902.55	14,866.21	4,859.61	2,260.31	5,043.38	12,163.30
Supplies	642.57	2,201.36	439.99	365.02	1,258.59	2,063.60
Utilities	1,412.90	3,592.16	612.56	764.18	1,009.37	2,386.11
Maint/Repair	219.13	4,072.36	2,377.83	1,999.07	2,195.14	6,572.04
Equipment	461.23	972.89	1,554.11	188.00	115.80	1,857.91
Staff/Trustees	387.00	862.16	260.94	88.35	262.82	612.11
BUDGET EXPENSES	17,491.08	60,821.66	19,355.54	15,438.08	20,105.77	54,899.39
Special Funds	609.89	2,173.73	7,708.57	559.00	2,164.69	10,432.26
Total	\$18,100.97	\$62,995.39	\$ 27,064.11	\$ 15,997.08	\$ 22,270.46	\$ 65,331.65

Balance on Hand December 31, 19 87

Investment Account	\$15,781.78	\$ 69,905.50	\$ 57,873.66	\$ 39,092.80
Regular Checking	730.65	2,566.25	128.17	123.80
Special Checking	2.00	2.00	2.00	2.00
Gift Savings #334	5,717.65	5,699.69	5,469.71	5,274.49
Fine Savings #271	379.15	791.10	981.80	145.16
Copy Savings	3,351.69	419.21	597.29	1,334.36
TOTAL	\$25,962.92	\$ 79,383.75	\$ 65,052.63	\$ 45,972.61
Morin Savings Trust Account	106.06	124.21	124.21	\$ 108.29
Morin C.D. Account	2,218.85	2,218.85	2,218.85	\$ 2,218.85
Hooksett Community Grange C.D. Account	2,000.00	2,000.00	2,150.57	\$ 2,150.00
				\$ 2,000.00

Annual Report
Hooksett Zoning Board of Adjustment
1987

The Hooksett Zoning Board of Adjustment is an unpaid Board appointed by the Selectmen. Members are; William Carroll, Chairman, Alpha Chevette, Vice Chair, Russell Poirier, Alonzo Houle, and Joan Holleran. Alternates are Claire Belisle and Richard Monteith. The Board meets every 3rd Tuesday of Month in the Courtroom of the Town Hall at 7:00 PM. The Board is an appeal board that hears appeals to decisions made by either the Code Enforcement Officer/Building Inspector or the Planning Board. Their other responsibility is to regulate the Sand and Gravel Operations in Town.

1987 saw an increase of 40% in Public Hearings held with a lot of them concerning Wetlands crossings by developers. Where in previous years the petitioners were, on the whole, citizens of the Town seeking simple variances and Special Exceptions, today the Board faces developers and lawyers with extremely complex issues. With the full cooperation of everyone involved, the Planning Board, the CEO, Ken Andrews, and the Board of Selectmen the Board will continue to do it's best for the Town.

Respectfully submitted,



Jane H. Ferguson, Clerk

Hooksett Zoning Board of Adjustment.

HOOKSETT HISTORICAL SOCIETY

The Historical Society continued to be active in 1987. Regular meetings were held in March, April, May, September and a well-attended dinner meeting in October. Meetings are held on the fourth Thursdays of these months.

The highlight of the year was an open house held on Sunday, August 16 at which time the Revolutionary War cannon received in 1986 was dedicated to the Daniel Allen family. The cannon was given by D. Everett and Dorothy Allen, and contributions by several local organizations and many individuals enabled us to have the cannon put on a permanent mount with proper plaques affixed to the sides. The plaques acknowledge the gift of the cannon and the donors who gave so generously to make it all possible.

We continue to display historical pictures at the Public Library and want to thank the library staff for their co-operation. Historical pictures have also been placed in the tax collector-town clerk's office at the town hall. Items of historical interest are placed each month in the Hooksettites 'News and Views' paper.

We are always ready to accept any Hooksett artifacts or photos. We would like to see a little more interest in the Historical Society and we invite anyone who might have an interest to join us when we have our next meeting on Thursday evening March 24 at the Public Library. Interesting programs are presented at each meeting and the program for this meeting will be announced well ahead of the meeting.

Come and learn a bit about the history of the town you live in.

Evelyn Howe, Secretary
Hooksett Historical Society

REPORT OF THE
SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

The Southern New Hampshire Planning Commission offers a wide variety of services, resources and technical assistance to all towns that are dues-paying members of the Commission. A professional planning staff, assisted by consultants in certain specialized fields for which the Commission is unable to employ a full-time staff, work under the direction of your representatives to the Commission in developing and carrying out planning programs that require regional perspective as well as which pertain to your community.

Local planning assistance requests are normally made by the Planning Board and/or the Board of Selectmen of your town based on your local priorities. However, certain general studies, notifications or acquisition of resources that are deemed essential for all member municipalities of the Commission are also conducted with the concurrence of the Commission.

Services that were performed for the Town of Hooksett during the past year are as follows:

1. Updated the town base map in the scale of 1" = 1000';
2. Provided testimonies to the House and Senate committees of the 1987 session of the General Court on the HB 324, 192-FN-A, 58, 68, 231, and 381; and SB 52. These bills pertain to planning and zoning issues;
3. Co-sponsored the Municipal Law Lecture Series, to which Hooksett officials were invited;
4. Updated the monograph for the Town of Hooksett;
5. Assisted the Planning Board on zoning-related inquiries; and
6. Assisted the town in developing a new format and associated artwork for the printing of the town's zoning maps.

Hooksett's Representatives to the Commission are:
Mr. Ray F. Langer
Mr. Sidney Baines

Executive Committee Member: Mr. Sidney Baines

Metropolitan Manchester Transportation Planning Policy Committee:
Mr. Alonzo Houle

HOOKSETT PLANNING BOARD

ANNUAL REPORT

The Hooksett Planning Board held twenty-two regular meetings and several special meetings during 1987. The Board still finds itself in a period of rapid and diversified growth involving many areas within the community, the most notable of which is the US Route 3 corridor.

The Capital Improvements Program has been completed and the report accepted by the Planning Board. The Board expects to adopt the program early in 1988. The adoption of this document, along with the zoning ordinance and the subdivision regulations will assist the Board in making decisions about the rate of growth within the Town.

The Board entered into contract with the Southern New Hampshire Planning Commission to update the 1980 Master Plan. It is anticipated that this update will be completed in mid 1988. Later in 1988, and at the 1988 Town Meeting, the voters will be asked to implement sections of the Master Plan.

At the March 1988 Town Meeting, the voters will be asked to take action on an Article submitted by petition. This petition requests that Tax Map 24, Lot 58 be changed from Residential to Commercial. It is being submitted to the voters as Disapproved by the Planning Board since the Board felt that this would lead to the reconstituting of strip zoning in the future, which has proven to be detrimental to the community in the past and has impacted the orderly growth of the Town.

Two Articles have been submitted by the Selectmen. The first one is to change Tax Map 14; Lot 14 from Rural Residential to Residential. This is being submitted to the voters as Disapproved by the Planning Board since the Board believes that the voters properly zoned the land Rural Residential in 1980. The second Article, submitted by the Selectmen, asks that the voters change Tax Map 6, Lot 114 from Industrial to Commercial and to be used solely for housing for the elderly. This is being submitted as Approved by the Planning Board since the Board feels that there is insufficient housing for the elderly in the Town. This has been reinforced by comments received by during public meetings about the updating of the Master Plan. In addition, the land is essentially surrounded by Residential land.

The remaining Articles being sent to the voters are those submitted by the Planning Board and involve Signs, definitions of signs, story, story-first, building height and home occupation, location of manufactured housing, parking requirements, site preparation permits, etc. The Board urges the voters to support its requests and recommendations and to aid in the clarification of the zoning ordinance. Copies of the proposed changes are available at the Town Hall.

The Board wishes to thank the voters of Hooksett for their past support and the increase in public involvement over the past year. A Town such as Hooksett can only grow in an orderly fashion with the support and input of its residents.

Paul Kenney
Chairman
Hooksett Planning Board

Fire Department activity continues to grow as the department answered 1039 calls in 1987. This is an 11% increase over 1986. The true increase in calls was 16% because the calls to N.H. College, always a problem area, were reduced by over 30%. This was accomplished by close co-operation between college officials and the fire department. The fire department held many meetings and training classes and spent much time with the students.

The college also responded by upgrading alarms, better maintaining their systems and by letting the students know that false fire alarms would not be tolerated. The relationship between the fire department and students was evident this fall when student fraternities spent nearly three weeks helping us test hose. We will work to further reduce calls in 1988.

As approved by Townspeople in March, three new firefighters were hired April 1, 1987. They are James Anderson, Gerald Covey and David McElroy. In June, Capt. Morris Rolfe, a permanent firefighter of 9 years, was forced to resign because of a disabling back injury. His position was filled by David Carignan. All new firefighters attended the Fire Academy in Concord for two months and are now fully certified.

Because of the additional personnel we were able to extend our coverage to seven days a week. The weekend coverage has proven invaluable in several cases because of the rapid response now available.

This year we have asked the budget committee to allow us to hire two additional men to improve our attack force when responding to structure fires, haz-mat incidents, etc.

We responded to 51 structure fires, 9 of which were major. Total loss was estimated at \$207,950.00. We also experienced 16 arson fires during the year. Thanks to the close co-operation of the Hooksett Police Department, the majority of these fires were solved, and the guilty parties prosecuted.

Hazardous materials incidents also increased and we will be studying this area closely to see what equipment we will need in the next years to handle this.

We are asking for a supply pumper and a staff car in the new Capitol Improvement Program. The pumper will replace a 1968 pumper now in service. We had looked at refurbishing it, but after consultations with repair facilities, it was decided it would not be cost-effective. We are asking for a staff car, as we have no car available. At present the Chief uses his personal vehicle with no re-imbursement from the Town. Both vehicles will be paid for from the Fire Department Capitol Reserve.

In accordance with state statutes,

91 oil burners

140 gas installations

18 day care centers

and places of assembly were inspected, along with all new commercial and multi-family construction.

Raymond J. O'Brien
Chief

The year of 1987 will be remembered as one of the quietest in terms of brush fires. The fire department responded to 15 calls with a total loss of less than 3 acres for all fires.

A reminder that a written permit is required for all burning, unless the ground is covered with snow. These permits may be acquired at both fire stations seven days a week.

Raymond J. O'Brien
Fire Warden

With Hooksett's rapidly growing business and residential communities, we have surpassed a population of 12,000 residents, plus approximately 1,500 college students on a seasonal basis, with over 30,000 vehicles a day on Route 1 alone. We have had more incidents and made more arrests than ever before, but too many of our police officers are required to spend up to 80% of their time doing the necessary paperwork, including typing reports. Fewer hours are being spent on the road and more hours in the office, resulting in less effective police protection available to Hooksett residents. Routine neighborhood patrols which are meant to prevent crime have been curtailed. It seems that our officers are constantly answering calls and our visibility on the street (other than responding to incidents) is almost non-existent. It is our firm belief that high police visibility is a deterrent to crime. Therefore, in an effort to correct the problem and provide for the town's needs, we have researched methods of operations at other police departments. We have studied the effectiveness of the "Platoon" system currently in use by the Laconia Police Department and would like to institute a similar system.

The Commission has submitted to the Budget Committee a 1988 budget to institute this system. A sergeant and two patrol officers would be on duty 24 hours a day. We are asking for four (4) patrol officers and two (2) civilian personnel. The clerical personnel would be responsible for typing incident reports that the officers would tape record in their cruisers, thereby enabling them to remain on patrol. The system would also give us more flexibility in expanding drug enforcement which is becoming a major problem.

We are still trying to keep our wages in line with other departments that are seeking the same quality of employees. Either we maintain parity or risk loss of more experienced officers.

Again, because of our town's growing needs, our manual paperwork system has become archaic - It is time consuming and not cost-efficient. Today's technology offers us a computerized system specifically designed for medium sized police departments. It will give us immediate access to all information and should dramatically improve our response capability; it can also be tied in to other progressive police departments. We are requesting, at this time, to purchase this computer system. The total cost will be \$50,000.00; we currently have \$30,000.00 in a four year old Capital Reserve Fund allocated for cruisers. We would like to reallocate this amount toward the purchase of the computer system. This would mean that we would only need an additional \$20,000.00 which we have requested on a Warrant Article.

The Commission believes that the quality of personnel currently on the Hooksett Police Department is second to none in the State of New Hampshire. We would like to thank Chief Oliver, Lt. Beliveau, the sergeants, detectives, patrolmen and the office staff for their achievements and hope that the taxpayers of Hooksett will continue to support them in the future.

We hope that you will vote in favor of our budget and warrant articles. Thank you for your support. Feel free to contact your police commission with any questions or suggestions.

Commission Meeting
3rd Thursday of the Month
7:30 p.m.
Hooksett Police Commission

Hooksett Police Commission
Roger R. Bergeron, Chairman
George H. Lindh
David P. Bernard

December, 1987

Report of Cemetery Commission for 1987

Our budget for 1987 was	\$ 14,180.00
Expenditures through November	<u>8,583.66</u>
Balance returned to general fund	\$ 5,596.34

We had a very dry summer and therefore had less man hours required for mowing and trimming.

The hiring of part time help has been a problem and changes are being made. The highway department will take over the mowing and raking and whatever else that requires use of machinery.

The Cemetery Commission will still keep records of burials and purchaasing of new graves.

Please feel free to call us if you require information.

We welcome any comments, suggestions, and criticisms that you may offer to help improve our cemeteries in Hooksett.

Hooksett Cemetery Commission

Hector Vincent

Ernest Gould

George Nuttle

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

1988 SUNCOOK AREA CENTER OPERATING BUDGET

PERSONNEL:

Area Center Director	\$19,431
Outreach Worker	13,981
Fringe Benefits	<u>13,335</u>

\$46,747

OTHER COSTS:

Program Travel - 11,904 miles - \$ 2,500 @ .21¢/mile	
Volunteer Reimbursement	400
Rent	4,000
Electricity	600
Telephone	3,000
Postage	200
Office Supplies	175
Advertising	25
Staff Development	150
Publications	100
Liability and Fire Contents Insurance	<u>300</u>

\$11,450

TOTAL BUDGET

\$58,197

Federal Share:	\$32,041 (56%)
Town Share:	26,156 (44%)
(All towns in catchment area)	<u>\$58,197 (100%)</u>

1987 SUMMARY OF SERVICES
 PROVIDED TO HOOKSETT RESIDENTS
 BY THE SUNKOOK AREA CENTER
 BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM

SERVICES	UNITS OF SERVICE	# OF HOUSEHOLDS/ PERSONS	VALUE
CONGREGATE MEALS - All Senior citizens are welcome to our congregate meal site for nutritious hot meals, social/recreational activities, and field trips. Value - \$4.13 per meal.	552 Meals	10 Persons	\$2,279.76
MEALS-ON-WHEELS - Provides the delivery of nutritionally-balanced hot meals to homebound elderly or adult residents five days per week. Value - \$4.24 per meal.	5,019 Meals	22 Persons	21,365.36
SENIOR COMPANION PROGRAM - Provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions include mileage, weekly stipend (\$3.48 per unit). Value to visitees is compared to similar private services (\$4.50 per unit/hour).	3,540 Volunteer Hours	4 Persons	12,319.20
	1,138 Visitee Hours	9 Persons	5,121.00
FUEL ASSISTANCE - Income-eligible households, particularly the elderly, are assisted with energy costs during the heating season. The average assistance per household is \$479.15.	140 Applications	140 Households	67,081.57
WEATHERIZATION - Improves the energy efficiency of income eligible households through the application of caulking, weatherstripping, insulation and roof and furnace repair/replacement. Value includes materials and labor costs. \$801.44 average support costs.	4 Homes	4 Households	3,576.20 Materials
			3,205.76 Support Cost
PERSONAL EMERGENCY RESPONSE SYSTEM - Provides automated emergency response equipment to income eligible elderly, disabled and medically at-risk individuals who are physically or socially isolated. Value based on cost for similar private service. \$20.00 per month.	1 Unit 4 Months	1 Person	80.00
WOMEN, INFANTS AND CHILDREN - Provides for specific foods to supplement the daily diet of pregnant or nursing women as well as children under 5. Participants receive medical and nutritional screening, counseling and education. Value includes monetary value of vouchers and clinical services. \$31.00 per unit.	144 Packets	44 Households	4,464.00

Town of Hooksett

SERVICES	UNITS OF SERVICE	# OF HOUSEHOLDS/ PERSONS	VALUE
HEAD START - This child development program serves children before they enter public school. Provides classroom and in-home learning services for both children and their families. Value - \$2,489.00 per child, per year.	2 Children	4 Persons	\$ 4,978.00
USDA COMMODITY FOODS - Distribution of Federal Surplus Foods to income eligible people through scheduled mass distributions. Value of Cheese-\$6.63/5 lb. block Value of Butter-\$1.44/1 lb. block Value of Dry Milk-\$3.83/4 lb. box Value of Rice-\$1.29c/2 lb. bag Value of Corn Meal-\$1.57c/5 lb. bag Value of Flour-\$1.55c/5 lb. bag Rounds I, II, III and IV	772 Cheese	674 Households	5,118.36 (Cheese)
	185 Butter		266.40 (Butter)
	187 Milk	84	716.21 (Milk)
	187 Rice		54.23 (Rice)
	7 Corn Meal		3.99 (Corn Meal)
	12 Flour		6.60 (Flour)
EMERGENCY FOOD PANTRIES - Provides up to three days of food for people facing temporary food crisis. Value-\$2.25 per meal	2,143 Meals	242 Persons	4,821.75
CLOTHING ASSISTANCE - Provides locally donated clothing to families in need. Value - \$25.00 per family.	184 Families	184 Households	4,600.00
INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling, as well as referrals for housing, transportation and other concerns to anyone in need. Value of service varies from client to client.	1,983 Units	1,983 Persons	--
		TOTAL VALUE:	\$140,058.39

SCHOOL REPORT

For The 1986-87 School Year

1988
HOOKSETT SCHOOL DISTRICT
STATE OF NEW HAMPSHIRE
SCHOOL WARRANT FOR ELECTION OF OFFICERS

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF
HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Hooksett Memorial
School in said District, on the eighth day of March, 1988, at six
o'clock in the morning, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the
ensuing three years.

The polls will remain open from six o'clock in the morning
until seven o'clock in the afternoon and as much longer thereafter
as the voters of the school district, at the beginning of the
meeting, may vote.

Given under our hands and seal this 16th day of
February, 1988.

SCHOOL BOARD OF
HOOKSETT, NEW HAMPSHIRE

John Proctor, Chairman

Barbara Cliff

Robert Collins

Joanne McHugh

Timothy Sweeney

HOOKSETT SCHOOL DISTRICT WARRANT

STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE
TOWN OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN
DISTRICT AFFAIRS:

You are hereby notified to meet at the Hooksett
Memorial Junior High School, in said District, on the
fourth day of March, 1988, at seven o'clock in the evening,
to act upon the following subjects:

1.) To see if the School District will vote to raise and
appropriate \$1,855,800.00 for tuition programs of which
\$1,512,698.00 is regular programs (1100) and \$343,102.00 is
in special programs (1200). This fund per RSA 32:10 IV may
only be used for the purpose specified. (Submitted by
petition) (Recommended by Budget Committee).

2.) To see if the District will vote to authorize the
School Board to apply for, accept and expend, without
further action by the School District Meeting, money from
the state, federal or other government unit or a private
source which becomes available during the 1988-89 school
fiscal year provided that such expenditure be made for
purposes for which a School District may appropriate money
and that such expenditure not require the expenditure of
other School District Funds. Further, that the School
Board hold a public hearing prior to accepting and spending
such money.

3.) To see if the District will vote to authorize the
withdrawal of an expenditure of Seventy Nine Thousand One
Hundred Ninety Nine Dollars (\$79,199.00) from the capital
reserve fund for the purpose of paving the Hooksett Village
School parking and playground areas and the SAU #15 Office
parking area; and for replacing a roof over the Hooksett
Underhill School. (\$64,199.00 recommended by Budget
Committee; \$15,000.00 not recommended by Budget Committee)

4.) To see if the District will authorize the School
Board to convey to the Town of Hooksett (on such terms and
conditions as are in the best interest of the School
District) the following tract of land:

A lot of land shown as Parcel A on a plan of
subdivision of land prepared for Hooksett Board of
Selectmen dated January 26, 1988, by Thomas F. Moran, Inc.
to be recorded at the Merrimack County Registry of Deeds
(which land is intended to provide roadway rights-of-way
for Memorial Drive from Daniel Webster Highway through its
intersection with Egaves Drive and for Egaves Drive to the
southerly boundary of the former Kelley property--now the
School District--as shown on the said plan).

5.) To see if the District will authorize the School Board to convey to the Town of Hooksett (on such terms and conditions as are in the best interest of the School District) the following tract of land:

A parcel of land 50 feet wide encompassing Egaves Drive as shown on the said plan as its central thread and extending from the westerly sideline of Lot "B" northeasterly across land of the Grantor (Lot 18-3 as shown on the said plan prepared by Thomas F. Moran, Inc. dated January 26, 1988) and continuing easterly and southeasterly across Lot "D" as shown on the said plan to a terminus at the southerly sideline of the said Lot "D".

RESERVING TO THE GRANTOR the right to pass and repass along and to cross the said parcel by vehicle and on foot and with pipes, wires, conduits and the like.

6.) To see if the District will authorize the School Board to convey to the Town of Hooksett (on such terms and conditions as are in the best interest of the School District) the following tract of land:

A parcel of land shown as Lot "B" on a Subdivision of Land prepared for Hooksett Sewer Commission, Hooksett, New Hampshire by Thomas F. Moran, Inc. dated January 26, 1988, the said plan to be recorded at the Merrimack County Registry of Deeds in the said Lot "B" (said land is intended initially for use by the Hooksett Sewer Commission).

7.) To see if the District will vote to raise and appropriate a sum of money to fund the cost items related to an increase in teachers' salaries and benefits attributable to the Collective Bargaining Agreement being entered into by the Hooksett School Board and the Hooksett Education Association for the 1988-89 fiscal year. Such sum of money represents the additional costs attributable to an increase in salaries and benefits over those obligations payable under the prior Collective Bargaining Agreement.

(This article will be acted upon only if a Collective Bargaining Agreement has been achieved and the sum of money needed to fund such cost items is, therefore, known before the Annual District Meeting.)

8.) To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents other than benefit and salary increases to teachers, and for the payment of statutory obligations within the District.

Given under our hands and seal this 18th day of February, 1988.

SCHOOL BOARD OF
HOOKSETT, NEW HAMPSHIRE

John Proctor, Chairman
Barbara Cliff
Robert Collins
Joanne McHugh
Timothy Sweeney

REPORT OF THE
HOOKSETT SCHOOL DISTRICT
ELECTION
March 10, 1987

The polls were opened at 6:00 A. M. and closed at 7:00 P. M. by the Town Moderator, John W. Hanrahan. The School District ballots were counted by: Rudi Campbell, John Proctor, Frank Gray and William Fongcaillaz.

A total of 1,038 ballots were cast.

Results of the School District election were as follows:

SCHOOL BOARD (2 years)

Robert J. Collins, Jr.	1001*
Tim Sweeney	37 (write-ins) *
Anthe Day	34 (write-ins)

TREASURER (1 year)

Henry Roy	45*
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CLERK (1 year)

Barbara Freeman	998 *
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MODERATOR (1 year)

John W. Hanrahan	995 *
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A scattering of write-in votes for various offices were also received.

Respectfully Submitted,

Lynne Gauvin
Lynne Gauvin, Clerk

Hooksett School District

HOOKSETT SCHOOL DISTRICT
MINUTES OF THE SCHOOL DISTRICT MEETING
Friday, March 6, 1987

The Hooksett School District meeting was held Friday, March 6, 1987 at the Hooksett Memorial Junior High School, to act on Warrant Articles one through five.

The School Moderator, John W. Hanrahan called the meeting to order at 7:00 p.m. Mr. Hanrahan introduced Allison Twist, President of the Student Council, Wendy Laliberte, Secretary of the Student Council and Jen Breton, Student Representative. They led those present to the Pledge of Allegiance.

The Moderator introduced School Board Members Patricia Morrison, Barbara Cliff, John Proctor - Chairman, Don Riley Joanne McHugh, School Clerk - Lyanne Gauvin and the Superintendent of Schools, Mr. David Cawley.

Mr. Hanrahan explained that the meeting is covered by RSA 197 and will follow Robert's Rules of Parliamentary Procedure.

Article 1)

To see if the District will appropriate Six Hundred Eighty Seven Thousand Five Hundred dollars (\$687,500.00), or any other sum for constructing an addition to the Hooksett Memorial Junior High School, for renovating the existing facilities, and for purchasing equipment and furnishings of a lasting character in connection therewith; to determine whether this appropriation shall be raised by borrowing or otherwise; to determine whether any income derived from temporary investment of bond proceeds shall be spent for the project; or to take any action relative thereto.
(Recommended by the Budget Committee)

A motion to accept article 1 was made by Mr. Tim Sweeney to read: I move that the sum of \$687,500 be appropriated for constructing an addition to the Hooksett Memorial Junior High School, for renovating the existing facilities, and for purchasing equipment and furnishings of a lasting character in connection therewith; that to raise this appropriation the School Board is authorized to borrow \$687,500.00 under the Municipal Finance Act; that any income derived from the temporary investment of bond proceeds shall be spent for the project in addition to the foregoing appropriation; and that the School Board is authorized to contract for and accept any federal and state aid available for the project, and to take all other action necessary to carry out this vote.

Motion seconded by John Proctor.

Mr. Proctor discussed the growth rate and the demographic study done two years ago which indicated several projections depending on development that occurs. The tracking follows the project on on that study. In anticipation of the effects, the Board appointed an advisory committee to determine the most educational and beneficial use of resources. The recommendations of the committee was restructure of the school district. K thru 2 at the Underhill School, 3 thru 5 at the Village School and 6 thru 8 at Memorial School. The effects would free up space at the elementary schools but require additional space at Memorial School. The Board adopted the committees recommendation and appointed a Building committee whose recommendation is to add 4 classrooms a music room and a storage room at a cost of \$687,500. The figure includes cost for furnishings and refinishing as a result of the addition, and the financing. It is the Board's recommendation for a 5 year bond with an anticipated annual interest rate of 6 1/2%. There is also 30% State Building Aid to be returned to the interest in equal installments over the five years.

Mr. Langer asked if this was in fact a bond issue. Mr. Proctor said "It would give authorization to borrow in the form of a note".

Public Hearing held on this issue was February 5, 1987.

Carol Oliver asked if the 30% was part of the \$687,500 or over and above. Mr. Proctor responded that the State Building Aid will appear as revenue on the School Budget and shown as a principal payment toward cost of project. The aid is 30% per year. Mrs. Oliver also asked if it has been put out to bid. Mr. Riley replied "not till the authorization to go for bid has been approved". Bill Lyons asked if the monies gained on investment would be income added into cost of project and that it would be good idea to offset with money gained. Mr. Proctor replied that it could be used that way but that construction should start as soon as possible and completed by the time school starts or shortly thereafter so that interest earned would be minimal 12,000 or 13,000 and have that as a contingency fund.

Mr. Apple asked why more classrooms when the school enrollment has gone down? Mr. Proctor explained that 3 major things have occurred to the School District and system. 1) the delivery of special services requiring additional rooms, 2) adoption of a readiness program by the board, and 3) a kindergarten program at each elementary school voted by the town.

Mr. Riley commented that if the board did not expect increases they would not be requesting this article.

Mr. Savole noted that there is a contingency fund of \$45,000 and asked if the board wanted to add the additional \$15,000 from interest earned. Don Riley said that it was prudent to place 8-10% in contingency and by adding the interest the fund would be on the low end of the recommendation for that fund. Mr. Nolet had two questions: 1) "How long will four rooms help before needing additional rooms?" and 2) "What if the bid is not under?" Mr. Riley replied 1) "Buys about one year and then another decision will need to be made." and 2) "If no one bids under then nothing will be done or perhaps negotiate with the builders and see if they will resubmit." Mr. Campbell said that he was not arguing with the need but questioned the 5 year bond. He felt that it should be stretched out so that the people coming in and using these services should help pay for them. Mr. Proctor replied that the longer the maturity the costlier it would make it. Mrs. Simard felt the same as Mr. Campbell and Mr. Riley explained that it would double the interest cost and that would be added into the tax rate.

Carol Webster asked about other options if the bond issue is not passed and if that would affect the restructure of schools. Mr. Proctor said that the restructure would occur and other possibilities would be portable classrooms or partitions in the gym and they are unsure of the alternatives.

Mr. Don Beaudette, Kay Johnson and William Chase all spoke in favor of passing this warrant.

Oath for Assistant Moderator was taken by Mr. Holleran and the ballots were passed out. The polls remained opened for one hour.

Article 2)

To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the state, federal or other government unit or a private source which becomes available during the 1987-88 school fiscal year provided that such expenditure be made for purposes for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money.

Motion by Don Riley on article 2 and seconded by Pat Morrison. Voice vote taken and the motion adopted, unanimously.

Article 3)

To see if the District will vote to authorize the withdrawal of an expenditure of Ninety-One Thousand Nine Hundred dollars (\$1,900.00) from the capital reserve fund for the purpose of replacing capital equipment, replacing wiring at the Hooksett Village School, replacing roof over the west wing at the Hooksett Memorial School, and replacing heating lines at the Hooksett Memorial School.

(Recommended by the Budget Committee)

Motion by John Proctor on article 3 and seconded by James Oliver.

Mr. Proctor explained the breakdown of the amounts needed for each project. At the Memorial School, roof - \$41,000 and heating system - \$26,500. The Village School, wiring - \$10,000 and for the maintenance van - \$14,400. Voice vote taken and adopted, unanimously.

Article 4)

To see if the School District will vote to raise and appropriate the sum of One Hundred Seventy Three Thousand Eight Hundred Thirty Three dollars (\$173,833.00) to fund the cost items related to an increase in teachers' salaries and benefits attributable to the third year of the latest collective bargaining agreement entered into by the Hooksett School Board and the Hooksett Education Association for the fiscal year 1987 - 1988, such sum of money representing the additional costs attributable to the increase in salaries and benefits over those obligations payable under the second year of the Collective Bargaining Agreement. (This is the third year of a three year contract.) (Recommended by the Budget Committee)

Motion made by Don Riley and seconded by Brenda Rossignol. Voice vote taken, adopted unanimously.

Article 5)

To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents other than benefit and salary increases to teachers, and for the payment of statutory obligations of the District.

Mr. Riley moves with the amount of \$5,531,016.00. Seconded by John Proctor.

NOTES

Mr. Riley explained that this amount is derived from the recommended and not recommended by the Budget Committee and removing article 1, 3 and 4. Mrs. Hess spoke on behalf of the Budget Committee and explained that the \$200,000.00 cut was an end result compromise and was left up to the Board to decide where the reduction would come from. The Budget Committee felt that since all departments were being reduced that a budget of this size should be cut. The amount cut was 3% less requested.

Voice vote was taken. The Moderator was in doubt of result. A second voice vote taken. A stand up vote by Mr. Proctor was requested. The count was 64 yes and 56 no. Motion adopted as proposed.

Mr. Proctor presented Pat Morrison and Don Riley, on behalf of the Hooksett School District, plaques honoring them for their years of dedication.

Meeting was recessed till 9:00 p.m.
Meeting called to order at 9:00 p.m. and ballots counted. Yes 114 and 33 no.
Article 1 adopted.

Respectfully submitted,

Lyanne Gauvin, Clerk
Hooksett School District

ANNUAL REPORT OF THE HOOKSETT SCHOOL BOARD

In the last annual report we referred to the issue of growth of the town and the impact it would have on the school district. To address that issue, the School Board had established an Advisory Committee to Study Ongoing Needs. The Advisory Committee recommended restructuring of the district and that a permanent addition be made at Memorial Junior High School.

The School Board accepted the recommendation of the Advisory Committee and established a Building Committee which made a recommendation for a four room classroom addition plus a music room and storage room for Memorial. The School Board accepted the recommendation of the Building Committee and submitted a warrant article at the Annual School District Meeting in 1987, which was supported and passed by the voters of the school district.

As a result of those two actions, all of the staff were involved with implementing the restructured grade assignments and/or the plans for the addition at Memorial.

Implementation of the restructuring involved every employee of the district. Grades K through 2 would be at Underhill, meaning those grades at Village would move to Underhill. Grades 3 through 5 would all be at Village, so those grades at Underhill would move to Village. Grade 6 at Underhill and Village would move to Memorial.

Outstanding cooperation was evident at every level and the physical moves went quite well for the September 1987 opening. More importantly, the restructuring has had a positive impact on the district on balance.

After approval of the bond issue at the last School District Meeting, the School Board engaged a contractor to build the addition at Memorial Junior High School. Construction started in June and progressed relatively smoothly through the summer so that the four classrooms were ready for the sixth graders when school opened in September. The music room and storage room were completed ahead of schedule late October.

The School Board wishes to extend its gratitude to all who have had a part in the two major projects, the restructuring and the Memorial addition. Because of those efforts and those contributions the students of the Hooksett School District have benefitted.

For the future the impact of growth will continue to be a significant concern. In the near future Hooksett will be implementing the revised minimum standards for elementary schools as established by the New Hampshire State Board of Education. With the same level of cooperation we have observed in the past, the School Board is confident that the impact of growth can be handled without sacrificing the standards of good education the district has established.

The Hooksett School Board

AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of the School Board
Hooksett School District
Hooksett, New Hampshire

We have examined the general purpose financial statements of the Hooksett School District as of and for the year ended June 30, 1987, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly the financial position of the Hooksett School District at June 30, 1987, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Hooksett School District. Such information has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

October 23, 1987

CARRI PLODZIK SANDERSON
Professional Association

Paul J. Murray *CMA*

HOOKSETT SCHOOL DISTRICT

SECTION I		APPROVED		SCHOOL BOARD'S		BUDGET COMMITTEE	
PURPOSE OF APPROPRIATION	FUNCTION	BUDGET	1987-88	BUDGET	1988-89	RECOMMENDED	NOT RECOMMENDED
	1000 INSTRUCTION	xxxxxx	xxxxxx	xxxxxx	xxxxxx	1988-89	1988-89
	1100 Regular Programs	3,150,361	3,236,761	3,236,761	3,226,474	3,226,474	10,287
	1200 Special Program	795,046	643,838	643,838	640,734	640,734	3,104
	1300 Vocational Programs						
	1400 Other Instructional Programs	24,994	23,801	23,801	23,349	23,349	452
	1600 Adult/Continuing Education	25	25	25	25	25	
	2000 SUPPORT SERVICES	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	2100 Pupil Services	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	2110 Attendance & Social Work	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	2120 Guidance	65,722	70,331	70,331	70,125	70,125	206
	2130 Health	35,191	49,313	49,313	48,917	48,917	396
	2140 Psychological	18,164	27,957	27,957	27,882	27,882	75
	2150 Speech Path. & Audiology	42,105	43,681	43,681	43,581	43,581	100
	2190 Other Pupil Services	34,477	43,120	43,120	42,678	42,678	442
	2200 Instructional Staff Services	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	2210 Improvement of Instruction	5,400	5,100	5,100	5,100	5,100	
	2220 Educational Media	85,673	105,814	105,814	94,157	94,157	11,657
	2240 Other Inst. Staff Services						
	2300 General Administration	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	2310 School Board	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	2310 870 Contingency						
	2310 All Other Objects	43,288	52,365	52,365	27,102	27,102	25,263
	2320 Office of Superintendent	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	2320 351 S.A.U. Management Serv.	154,994	188,994	188,994	188,994	188,994	
	2320 All Other Objects						
	2330 Special Area Adm. Services						
	2390 Other Gen. Adm. Services	1,500	1,500	1,500	1,500	1,500	
	2400 School Administration Services	285,848	320,447	320,447	317,031	317,031	3,416
	2500 Business Services	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	2520 Fiscal						
	2540 Operation & Maintenance of Plant	338,262	365,042	365,042	355,119	355,119	9,923
	2550 Pupil Transportation	323,540	323,072	323,072	300,040	300,040	23,032
	2570 Procurement						
	2590 Other Business Services						
	2600 Managerial Services						
	2900 Other Support Services						
	3000 COMMUNITIES SERVICES	25	25	25	25	25	
	4000 FACILITIES ACQUISITIONS & CONST.	765,005	88,199	88,199	73,199	73,199	15,000
	5000 OTHER OUTLAYS	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	5100 Debt Service	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	5100 830 Principal	20,000	142,500	142,500	142,500	142,500	
	5100 840 Interest	19,317	36,393	36,393	36,393	36,393	
	5200 Fund Transfers	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
	5220 To Federal Projects Fund	65,798	56,583	56,583	56,583	56,583	
	5240 To Food Service Fund	178,421	193,967	193,967	192,275	192,275	1,692
	5250 To Capital Reserve Fund	50,000	50,000	50,000	50,000	50,000	
	1122 Deficit Appropriation						
	Supplemental Appropriation (OFFSET BY LIKE AMOUNT BY REVENUE)						
TOTAL APPROPRIATIONS		6,503,156	6,070,828	6,070,828	5,965,783	5,965,783	105,045

ESTIMATED REVENUES

SECTION II		REVISED REVENUES	SCHOOL BOARD'S BUDGET	BUDGET COMMITTEE BUDGET
REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES				
770	Unreserved Fund Balance	132,304	81,488	201,041
3000	Revenue from State Sources	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
3110	Foundation Aid	123,099	123,099	123,099
3120	Sweepstakes			
3130	Incentive Aid			
3140	Foster Children			
3210	School Building Aid			
3220	Area Vocational School	13,953	57,333	57,333
3230	Driver Education	3,200	3,200	3,200
3240	Handicapped Aid	38,228	38,228	38,228
3250	Adult Education			
3270	Child Nutrition			
	Other			
4000	Revenue From Federal Source	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
4410	ESEA Chapter I & II	34,954	26,771	26,771
4430	Vocational Education			
4450	Adult Education			
4460	Child Nutrition Program	36,000	36,000	36,000
4470	Handicapped Program	30,844	29,812	29,812
	Other			
5000	Other Sources	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
5220	Trans. From Cap. Projects Fund			
5230	Trans. From Cap. Reserve Fund	91,900	79,199	64,199
5100	Sale of Bonds or Notes	687,500		
	Local School Lunch	112,321	122,507	122,507
1000	Local Rev. other than Taxes	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
1300	Tuition	24,000	24,000	24,000
1500	Earnings on Investments	3,000	3,000	3,000
1700	Pupil Activities -Driver Ed.	6,500	6,500	6,500
	Other -Bus Fares	23,000	23,000	23,000
	SUPPLEMENTAL APPROPRIATION (CONTRA)			
	Rental Income	10,200	10,200	10,200
	TOTAL SCHOOL REVENUES & CREDITS	1,371,003	664,337	768,890
	DISTRICT ASSESSMENT	5,132,153	5,406,491	5,196,893
	TOTAL REVENUES & DISTRICT ASSESSMENT	6,503,156	6,070,828	5,965,783

(School portion of the Business Profits Tax \$ _____ to be applied
to the District Assessment when computing the School Tax Rate.)

BUDGET OF THE SCHOOL DISTRICT

OF _____ HOOKSETT _____, N.H.

BUDGET COMMITTEE

DATE

1987

(Please sign in ink)

NOTES

HOOKSETT SCHOOL DISTRICT
SCHEDULE OF DEBT SERVICE REQUIREMENTS
June 30, 1987

Long-term debt payable at June 30, 1987, is comprised of the following individual issues:

General Obligation Debt

\$475,000 Village School Addition Bonds
due in annual installments of \$20,000 through
September 15, 1988; interest at 4.10% \$20,000

Total \$20,000

The annual requirements to amortize all debt outstanding as of
June 30, 1987, including interest payments, are as follows:

Annual Requirements To Amortize Long-Term Debt

Fiscal Year Ending	<u>General Obligation Debt</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>June 30</u>			
1987	\$20,000	\$410	\$20,410

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION
COMPUTER & STATISTICAL SERVICES
CONCORD

General Fund

REPORT OF SCHOOL DISTRICT TREASURER
for the
Fiscal Year July 1, 19 86 to June 30, 19 87

SUMMARY

Cash on Hand July 1, 19 <u>86</u> (Treasurer's bank balance)	<u>41,890.15</u>
Received from Selectmen (Include only amounts actually received)	<u>4,311,404.00</u>
Current Appropriation	
Deficit Appropriation	
Balance of Previous Appropriations	
Advance on Next Year's Appropriation	<u>145,000.00</u>
Revenue from State Sources	<u>230,263.46</u>
Revenue from Federal Sources	
Received from Tuitions	<u>53,388.39</u>
Received as income from Trust Funds	
Received from Sale of Notes and Bonds (Principal only)	
Received from Capital Reserve Funds	<u>93,090.00</u>
Received from all Other Sources	<u>79,766.49</u>
TOTAL RECEIPTS	<u>4,912,822.34</u>
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (Balance and Receipts)	<u>4,954,712.49</u>
LESS SCHOOL BOARD ORDERS PAID	<u>4,648,659.59</u>
BALANCE ON HAND JUNE 30, 19 <u>87</u> (Treasurer's Bank Balance)	<u>306,052.90</u>

July 17 19 87


District Treasurer

AUDITORS' CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of _____ of which the above is a true summary for the fiscal year ending June 30, 19 ____, and find them correct in all respects.

19 ____

Auditors

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION
COMPUTER & STATISTICAL SERVICES
CONCORD


School Lunch

REPORT OF SCHOOL DISTRICT TREASURER
for the
Fiscal Year July 1, 19 86 to June 30, 19 87

SUMMARY

Cash on Hand July 1, 19 <u>86</u> (Treasurer's bank balance)	<u>4,975.12</u>
Received from Selectmen (Include only amounts actually received)	
Current Appropriation	
Deficit Appropriation	
Balance of Previous Appropriations	
Advance on Next Year's Appropriation	
Revenue from State Sources	<u>30,325.00</u>
Revenue from Federal Sources	
Received from Tuitions	
Received as income from Trust Funds	
Received from Sale of Notes and Bonds (Principal only)	
Received from Capital Reserve Funds	
Received from all Other Sources	<u>127,197.02</u>
TOTAL RECEIPTS	<u>157,522.02</u>
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (Balance and Receipts)	<u>162,497.14</u>
LESS SCHOOL BOARD ORDERS PAID	<u>144,355.01</u>
BALANCE ON HAND JUNE 30, 19 <u>87</u> (Treasurer's Bank Balance)	<u>18,142.13</u>

July 27, 1987 19 ____


District Treasurer

AUDITORS' CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of _____ of which the above is a true summary for the fiscal year ending June 30, 19 ____, and find them correct in all respects.

19 ____

Auditors

The continued growth in the Town of Hooksett continues to be obvious and will most definitely have an impact on the School District.

The bond issue which was passed at the March 1987 School District Meeting provided for four additional classrooms, a music room, and a storage area. This project began in mid-June, and with established guidelines the classrooms are scheduled for completion and occupancy for the opening of school in September. The music and storage areas are to be completed and ready for use by October 1987. I wish to thank the entire community for supporting this important venture.

The three schools in Hooksett were reorganized during the 1986-87 school year. The planning phase for the reorganization of the three Hooksett schools involved the cooperation of the entire Hooksett School District staff. This reorganization will result in the attendance of students this coming September for all children in grades K-2 attending the Fred C. Underhill School, grades 3-5 attending the Hooksett Village School, and grades 6-8 attending Hooksett Memorial School. This configuration was designed to make the current space utilization most effective, considering programs and staff requirements, for the benefit of all students.

I extend thanks to the Hooksett Building Committee as they studied and deliberated to find solutions to the student enrollment increase and make provisions for the educational well-being of all students within the community.

The communities of Auburn, Candia, and Hooksett have recently completed a five year master plan for the re-certification of the staff members in the three districts. This plan is usually entitled Staff Development Plans for Re-certification.

Mrs. Cynthia Harlan, Food Services Director for the Hooksett School System, retired from this position at the end of the 1986-87 school year. The School District is indebted to Mrs. Harlan for her dedicated service to the youth of Hooksett for twenty-four years.

The Hooksett School District provided special education services to 130 students during the 1986-87 school year, representing a 7.8% decrease in educationally handicapped students served during the previous year. There was essentially no change in the type or level of services provided to handicapped students from the 1985-86 school year. As an objective of P.L. 94-142, an informational workshop was offered to parents relative to normal child development for ages birth to five years.

I thank the Hooksett School Board members, the Hooksett School administrators and all school personnel, and the citizens of the community for their continued support throughout the past year.

Respectfully submitted,

David R. Cawley
Superintendent of Schools

HOOKSETT SCHOOL DISTRICT

Fall Enrollment Data

September, 1987

	K	1	2	3	4	5	6	7	8	SP.ED.	1-8 Sub-Total	9-12 Total	K-12 Total
1978-79		108	125	113	109	103	91	126	147	13	935	478	1413
1979-80		125	96	131	116	115	104	93	125	16	921	424	1345
1980-81		112	95	96	113	108	100	101	85	56	866	425	1291
1981-82		118	98	107	101	117	125	105	116	17	904	426	1330
1982-83		111	90	96	102	112	116	128	105	16	876	394	1270
1983-84		133	88	85	98	101	107	101	101	32	846	344	1190
1984-85	71	155	92	89	83	95	97	110	117	5	914	345	1259
1985-86	60	146	97	84	93	93	93	95	111	10	882	358	1240
1986-87*	88	143	106	102	91	97	96	91	105		919	402	1321
1987-88*	89	160	103	102	104	98	102	98	94		950	386	1336

NOTE: Grade 1 includes Readiness

* Special Ed Students included in Grades K-12

**HOOKSETT SCHOOLS ANNUAL HEALTH SERVICE REPORT
1986-87**

HOOKSETT VILLAGE SCHOOL
South Main Street
Hooksett, New Hampshire 03106
1986-87 Staff List

	<u>Total Students</u>
Vision Tests	953
Hearing Tests	978
Inspections	1252
Heights	953
Weights	953
Complaints	4690
Accidents	88
Referrals to Physicians for Treatment	
Vision	93
Hearing	29
Posture	40
Emergency and Medical Conditions	301
Dental	11
Communicable Diseases	
Chicken Pox	38
Mononucleosis	3
Pediculosis	29
Impetigo	2
Scarlet Fever	6
Streptococcal	59
Conjunctivitis	23
Scabies	1
Conferences	
Parents	351
School Personnel	657
Inter Agency	81
Home Visits	13
Staffings	27
Dental Program - Dry Brushing and Fluoride Rinse	
Underhill	260
Village	180
Immunization Clinics	12
Students who received Immunizations	23
Administered Doses of Prescribed Medications	4264
Kindergarten & First Grade Registration	
Health Screenings	April 1, 1987
Pre-School Vision and Hearing Screening Program	
for children ages 4 to 6 years	88

Carol Webster, R.N.

Michele Labonville, R.N.

PRINCIPAL

Frederick H. Reischer

ASSISTANT PRINCIPAL

Daniel P. Gillen

TEACHERS

Auer, Teryl (Miss)	Grade 2
Bergquist, Carleen (Miss)	Grade 6
Burke, Linda (Mrs.)	Grade 2
Burman, Lisa (Mrs.)	Grade 3
Duchesne, Denise (Miss)	Grade 4
Emery, M. Kathleen (Miss)	Grade 5
Goldsmith, Anne (Mrs.)	Special Needs
MacQueston, Tamara (Mrs.)	EH Room
McAllister, G. Linda (Mrs.)	Grade 1
Mahair, Deborah (Mrs.)	Grade 2
Marston, Marlon (Mrs.)	Readiness
Moreau, Cheryl (Mrs.)	Grade 1
Murray, Karen (Mrs.)	Grade 5
Norman, Merle (Mrs.)	Resource Room
Rich, June (Mrs.)	Kindergarten
Steston, Eleanor (Mrs.)	EH Room
Van Uden, Barbara (Mrs.)	Grade 4
Wright, Susan (Mrs.)	Grade 3

SECRETARY

Ziemba, Patricia (Mrs.)

NURSE

LaBonville, Michelle (Mrs.)

SCHOOL AIDES

Agrafiotis, Elizabeth (Mrs.)	Resource
Belliveau, Linda (Mrs.)	Resource
Collins, Martha (Mrs.)	89-313
Drociak, Martha (Mrs.)	Special Needs
Ehlers, Elleen (Mrs.)	EH Room
Houston, Donna (Mrs.)	A.M. Traffic
Kasper, Virginia (Mrs.)	Attendance
Lessard, Judith (Mrs.)	Readiness

LIBRARIAN

Murray, Jane (Mrs.)

LUNCH STAFF

Dube, Carolyn (Mrs.)
Piaseczny, Nicole (Mrs.)
Thibeault, Suzanne (Mrs.)

LUNCH SUPERVISOR

Harlan, Cynthia (Mrs.)

CUSTODIANS

Lefebvre, Robert (Mr.)
Cacavas, George (Mr.)

Days
Nights

MAINTENANCE SUPERVISOR

Tibbetts, Cliff (Mr.)

SPECIALISTS

Bassage, Carolyn (Mrs.)	Counselor
Bilodeau, Andrew (Mr.)	Phys. Ed.
Demos, Darlene	Music
Frazier, Jonathan (Mr.)	Counselor
Howe, Susan (Mrs.)	Gifted
Kiestlinger, Marcia (Mrs.)	O.T.
Loiselle, Lisa (Mrs.)	O.T.
Moreau, Sharon (Mrs.)	Phys. Ed.
Mulligan, Anne (Miss)	Counselor
Shapiro, Fay (Mrs.)	Chapter I
Sirois, Lorna (Mrs.)	Speech
Soucy, Carol (Mrs.)	Reading
White, Anne (Mrs.)	Art

TOWN REPORT

As you read this report, the metamorphosis of the Hooksett School System will have taken place. Students, parents, teachers, administrators, and school board members have worked hard through the summer, fall, and winter months to make the new configuration work, however, this report deals with what happened before the change. Although you are reading this article in February or March of 1988, the report was written in June of 1987 and is a summary of the 1986-87 school year.

There were several highlights to the school year that I would like to share with you. The Hooksett Village PTA, through it's cultural arts committee, sponsored a program a month for the children's enjoyment and education. Programs such as Dudley Loughlin, the Hampstead Players presenting "A Christmas Carol", Rob Mermin and Rufus in "The Story of a Runaway Circus", Ha' Penny Story Theater, the juggler, Andre Schwartz, "Peter Pan" by the Starbird Puppet Theater and other programs were presented during the school year.

Another highlight of the school year was the elementary school's initial entry into the Odyssey of the Mind Program. Two elementary teams made up of students from the Village and Underhill Schools competed in the State of New Hampshire Western Regionals at Merrimack High School in Merrimack, NH. The team coached by Anthe Day, Wilma Stack, and Janice Hartwell won their category and competed in the state finals.

The Young Authors' committee headed by Carol Soucy, June Rich, Daniel Gillen, Denise Duchesne, and Linda McAllister held a very successful Young Authors' Program. In addition to having over 200 students involved in writing books, the committee had an author come in to talk with the young writers, had three students' works chosen to go to the state level and held a very successful open house for the parents to allow them to see the newly written books.

With the closing of the school year just around the corner, I would like to single out someone who has given a great deal of herself to the school system and the Village School, in particular, over the past twenty-four years. I would like to wish Cynthia Harlan a happy and well deserved retirement.

The Village Staff has worked very hard to help each of your children learn to their potential. Working with parents and other outside agencies, the staff has tried to help each child to work towards this end. Planning their classes, talking with students and parents, providing extra time to help individuals, giving extra work, etc. are some of the ways the staff tries to help each child. This extra time and effort has again manifested itself in high achievement scores. The first grade scored two months above grade level in reading and eight months above grade level in mathematics. The second grade scored seven months above grade level in reading and one year above grade level in mathematics. The third grade scored one year and seven months above grade level in reading and one year and four months above grade level in mathematics. The fifth grade scored one year and seven months above grade level in reading and one year and one month above grade level in mathematics. The sixth grade scored one year and five months above grade level in reading and two years and two months above grade level in mathematics.

The fourth grade was involved in the state-wide achievement testing program and their scores were presented in stanines, the average stanine for a particular subject is considered to be five (5) with one (1) being lowest and nine (9) being the highest ranking. The fourth grade received a ranking of 6.1 in reading and a 5.8 in mathematics.

I am looking forward to the new school configuration, I am also looking forward to working with new students, parents, and staff members. The Village School will still be student-centered and the school's first and foremost job will still be the growth, educationally, socially, and emotionally of each student. The school, to accomplish this end needs to work with the parents.

The parents and the school form a bond that is essential for the growth of each child. The school may not always agree with the parent, may not see eye to eye on all aspects of a child's growth, however, the school like the parent, cares for each child, wants each of the children to do the best they can and because of this, will always be open to each parent and that parent's views and feelings.

Frederick H. Reischer,
Principal

HOOKSETT MEMORIAL SCHOOL
HOOKSETT, NH

1986-87 Staff List

Principal

Robert Suprenant

Asst.Principal/
Social Studies

A.Dean Cox

Teachers

Marcella Barkie	English
Denise Gosselin	French/Reading
Marina Guilfoyle	Resource Room
Elizabeth Hague	Home Economics
Patricia Healy	Reading/French
Richard Hedrick	Art/Drafting
Kay Johnson	Science
Lee Lamson	Industrial Arts
Sue Llewellyn	Math
Charles Miner	Science
Alan Morey	Social Studies/Math
Janet O'Sullivan	English
Margaret Polak	Resource Room
Sydney Taylor	Social Studies
Denver Woodcock	Math / Computer

Itinerant Teachers

Andrew Bilodeau	Physical Education
Eric Chase	Music
Jonathan Frazier	Assoc.Psychologist
Sharon Moreau	Physical Education
Anne Mulligan	Guidance
Carolyn Gula	Reading Specialist

Media Specialist

Theresa Toy

Librarian

Ruth Knowles

School Nurses

Michelle Labonville
Carol Webster

Secretary

Sylvia Perkins

Special Needs Coordinator

(con't)

A.Kate Witham

HOOKSETT MEMORIAL SCHOOL (con't)

Aides

Peggy Burkhart
Katherine Eldridge
Barbara McTernan

Lunch Program Supervisor

Cynthia Harlan

Cafeteria

Barbara Field
Brenda Lortz
Ann Ladieu

Maintenance Supervisor

Cliff Tibbetts

Maintenance

Richard Beauchesne
Al Caldwell

Transportation Supervisor

Linda Krieger

Bus Drivers

Irene Goodrich
Noreen Gonzales
Lorraine Childs
Ann Ladieu
Diane Lee
Diane Limoges
Norm Sellers
Lucille Komm
Gloria Haskell

Bridging the educational gap between elementary school and high school is no easy task. The expanse of educational, physical, social, and emotional issues, which dominate the mind of the early adolescent, varies greatly between each particular youngster. Inconsistency within the student body for each of those issues is a common characteristic of junior high school students. The community of Hooksett can take great pride in the ability, talent, and experience of its junior high school faculty and staff in working with seventh and eighth graders. Focus on learning and decision-making from an experiential and discussion approach provides the key for student life at Hooksett Memorial. This process continued during the 1986-87 school year.

Once again, Hooksett Memorial students participated in two nationally-normed standardized achievement tests. In October, eighth grade students took the California Achievement Test as required by the New Hampshire State Department of Education. The following scores represent what the eighth grade class was anticipated to achieve, based on ability, in relation to actual achievement.

<u>Sub.Area</u>	<u>Hooksett Anticipated Score</u>	<u>Average Score</u>	<u>Difference</u>
Reading	49.1	52.4	+3.3
Language	49.1	46.8	- 2.3
Mathematics	49.7	50.0	+ .3
Social Studies	52.5	56.2	+ 3.7
Science	51.8	53.2	+ 1.4

These scores reflect that, in four of five sub-test areas, Hooksett students scored higher than what they should have.

Seventh grade students participated in the Stanford Achievement Test in April. The scores registered by this group of students were outstanding and are reflected as follows:

<u>Subject Area</u>	<u>Above Average</u>	<u>Average</u>	<u>Below Average</u>
Reading Comprehension	24%	62%	14%
Vocabulary	28%	65%	7%
Spelling	27%	56%	17%
Language	36%	50%	14%
Number Concepts	22%	69%	9%
Math Computation	12%	72%	16%
Math Application	31%	61%	8%
Social Studies	38%	54%	8%
Science	24%	63%	13%

(con't)

It is interesting to note that these scores are achieved on an advanced form Stanford Achievement Test that is normed for students ranging from the seventh grade to the end of the ninth grade.

In addition to the strong academic programming our students are exposed to, an exemplary Unified Arts curriculum exists for Memorial students. Computer Programming, Industrial Arts, Home Economics, Art and Drafting, Music, and Physical Education are all valuable learning experiences for the early adolescent. Once again, Hooksett maintained its status as a New Hampshire State Department of Education approved Middle/Junior High School.

Co-curricular and interscholastic achievements highlighted the school year of 1986-87. Under the direction of Mr. Richard Hedrick, the Art Club developed customized note cards which were sold throughout the community. All profits went to the purchase of a large screen television monitor and a video cassette recorder for use in our media center. For the first time in several years, a Drama Club was formed under the direction of Mrs. Carolyn Schroeder, assisted by Mrs. Peggy Teravainen. The group presented the play, "You're A Good Man, Charley Brown". Each performance was outstanding with unforgettable performances by John Reed, Jessica Gianitsis, Debi Lyon, and Dana Perkins, among others.

Our Olympics of the Mind Team, comprised of Matt Ayer, Chris Nordle, Craig Hall, Doug Hartwell, John Sweeney, Earl Tuson, and Joseph Zidle received the Ranatra Fusca Creativity Award in its district competition and earned a first place award for Decision Structure. The group represented Hooksett admirably in the state competition. The Mathcounts Team, coached by Mr. Denver Woodcock and Mrs. Llewellyn, finished second in their district competition and competed for the state championship. Members of the team were Jeffrey Juneau, Jason Smalley, Nick Stavropoulos, Earl Tuson, and Tara Wood.

Students who take French at Hooksett Memorial competed in a National French Examination located in Hudson, NH. The Hooksett contingent was organized by Mrs. Denise Gosselin. We are proud to announce that Elizabeth Jacques scored an 88% on the test and was recognized with a trophy presented to her in a ceremony held in Keene during the month of May.

Once again, our annual Science Fair, organized by Mrs. Kay Johnson and Mr. Chuck Miner, was an outstanding success. This year's Fair, held in March, was won by eighth grade students Tara Wood and Sara Zela for their project entitled "Aids and the Immune System."

(con't)

Jennifer Fletcher won the Young Authors Award for her story, Maggie, and Stacey Gehris represented Hooksett in the state Spelling Bee Competition. The school competition was organized by Mrs. Janet O'Sullivan. Hawktalk, Memorial's school tabloid, produced three fine issues under the guidance of Mrs Doris Tuson and Mrs. Yvette Beauchesne. The issues were completed via use of a word processor. Co-editors of Hawktalk were Annette Cusson and Earl Tuson. Mosaic, the annual yearbook, was extremely well done thanks to the efforts of Mrs. Ruth Knowles and co-editors Elizabeth Jacques and Marcia Haskell.

Our school band and chorus continue to grow in student involvement and quality of performance under the outstanding leadership of music teacher Mr. Eric Chase. A fine blend of classical, jazz, rhythm and blues, and rock n' roll continually enlivens our school atmosphere. We were well-represented at the All-State Band and Chorus Performances by eighth grade students Matt Ayer, Andrea Chiavaras, Jessica Gianitsis, Elizabeth Jacques, Debi Lyon, and Monique Olivier.

This year's Student Council was an active, involved governmental body led by Mrs. Sue Llewellyn, President Allie Twiss, Vice-President Stacey Gehris, Secretary Wendy Laliberte, and Treasurer John Marasco. It organized a "Twins Dance" and a good variety of activity days. Our athletic teams were competitive, yet, more importantly, displayed the sportsmanship and internal discipline expected of the Hooksett student during interscholastic competition. With Mr. Kevin Masewic as coach, the boy's basketball team placed second in both the Amoskeag and Tri-County League tournaments while the girls' softball team, coached by Ms. Marina Guilfoyle, completed an undefeated season.

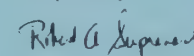
Our fine Booster Club met monthly to work on school issues under the leadership of Presiding Parent, Mrs. Doris Tuson. International Day and Career Day were organized for the benefit of the students by the Booster Club.

The schoolyear concluded with a graduation ceremony on June 12th. The following students were award winners: Presidential Academic Fitness Awards (B+ average); Kim Beauchemin, Annette Cusson, John Connor, Earl Tuson, Stacey Gehris, Elizabeth Jacques, Marcia Haskell, Matthew Ayer, and Tara Wood. The Booster Club Award for school conduct and spirit went to Stacey Gehris, the Hooksett Women's Club Award for effort to Elizabeth Jacques, the Rotary Club Award for school service to Allie Twiss, and the Daughters of the American Revolution Award for citizenship and cooperation to Tara Wood.

(Con't)

Much effort is required to offer the type of program for students that is done here at Memorial School. Caring for the academic, social, and emotional needs of our students is a definite quality of the Memorial faculty and staff. For that effort, I commend them on an excellent school year. Our efforts would be futile, however, if we did not have the strong support of the Hooksett citizenry. Your support is sincerely appreciated along with that of the Office of the Superintendent, the Hooksett School Board, and the parents of the Hooksett students. It is through your endeavors that Hooksett can be proud of its school system.

Respectfully,



Robert A. Suprenant, Principal
Hooksett Memorial School

Hooksett Memorial School
Hooksett, NH

CLASS OF 1987

Lisa Marie Alves
Jason Edward Austin
Matthew David Ayer
Kim Donna Beauchemin
Debra Ann Bishop
Cindy Michele Bistoury
Brian L. Bourgeois
David P. Bourgeois
Roland Bourgeois
Anne Marie Bourque
Jennifer Rae Breton
Jsemal David Browne
Kelly Lee Burbank
Angele Lee Bushee
Jayme Christopher Chalogias
Andrea Chiavaras
John Matthew Connor
Kelley Ann Converse
Laura Ann Crabtree
Jason Currier
Annette Bertha Cusson
Mark James Cusson
Duane A. Davis
Robert Lee Derkacz
Raymond A. Desmarais
Jeffrey L. DesRochers
Cheryl Dionne
Michael Robert Dionne
Robert Lee Doyon
Bruce Robert Eastman II
Brett C. Fancher
Jennifer Ann Fletcher
Amy Foye
Brian W. Gehris
Stacey Sue Gehris

Jessica Gianitsis
Earle R. Greer, Jr.
Jeffrey A. Grenier
John H. Hamilton
Jon Hamilton
Marcia Lynn Haskell
Jeff L. Houston
Elizabeth F. Jacques
Richard Jarvis
Peter M. Jawdzik
Jennifer Leah Johnson
Walter Johnson
Jeffrey F. Juneau
Deanna Lynn Klinefelter
Robert E. Lacroix
Wendy Ann Laliberte
Christine L. LaValley
Jennifer Amanda LaVigne
Melissa A. Lefebvre
Roger P. Lemay
Jason Alan Lievens
Craig David Lombard
Kandace M. Longfellow
Tom Lorden
Greg Lortie
Keith A. Lynn
Debra A. Lyon
Robert Edward Mallalieu
Christopher L. Maurice
Kerry Lee McKenzie
John Christopher Marasco
Jon W. Marr
Creig Mercier
Katherine M. Morrison
Daniel J. Mueller

Christopher John Nordle
Monique J. Olivier
Dara Lyn Osswald
Kenneth Pelletier
Dana Alan Perkins
Rick Dean Plasterer
Florence E. Previe
Tina Marie Previe
John Thomas Reed
Aaron Matthew Regnier
Alain J. Rodrigue
Kurt D. St.Germain
Deborah A. Simons
Jason David Smalley
Jeffrey Smalley
Nicholas J. Stavropoulos
David A. Stuart
Cameron L. Stone
Robyn Thornton
Earl Stanley Tuson
Allison L. Twiss
Michele Lee Underwood
Elaine Urban
Amy K. Vincent
Harold Levi Ward
Shawn M. Warren
Tammy Jean Williams
Bree L. Wilson
Tara Leigh Wood
Sara Beth Zela
Joseph B. Zidle
Robert Zimont
William Putnam Vincent

**FRED C. UNDERHILL SCHOOL
1986-87 STAFF**

PRINCIPAL	ASSISTANT PRINCIPAL	SECRETARY	CHAPTER ONE AIDE
Bernard L. Mason	Barbara Hill	Sandra Sheppard	Nancy Keronen
TEACHERS		LIBRARIAN	LUNCH DIRECTOR
Nancy Fellows	Kindergarten	Mary Campbell	Cynthia Harlan
Roberta McMaster	Readiness		
Olga Haveles	Grade 1	NURSE	SCHOOL LUNCH
Barbara Hill	Grade 1		
Debbl Young	Grade 1	Carol Webster	Beverly Bairam
Sandra Dubisz	Grade 2		Joanne Biloedau
Sharon Dugas	Grade 2	ATTENDANCE MONITOR	Beverly Morrison
Diane Miner	Grade 3		
Ralene St.Pierre	Grade 3	Anne Misenheimer	MAINTENANCE DIR.
Barbara Blair	Grade 4		
Karen Roy	Grade 4	READINESS RM. AIDE	Cliff Tibbetts
Susan Bennett	Grade 5		
Kathleen Lang	Grade 5	Kim Zielinski	CUSTODIANS
Susan Armstrong	Grade 6		
Kimmy Bean	Grade 6	SPEC. NDS. RM. AIDE	Ernest Townsend
Mary-Lee Goodwin	Resource Room		Ron Bourgault
Lynn Lundergan	Spec. Needs	Barbara Race	TRANSPORTATION AIDE
SPECIALISTS		RESOURCE RM. AIDES	Beatrice Fields
Carolyn Bassage	Guidance		
Anne Mulligan	Guidance	Diane Boyce	
Carol Soucy	Reading	Melissa Powers	
Lorna Sirols	Speech		
Lucille Woods	Speech		
Andrew Bilodeau	Phys. Ed.		
Sharon Moreau	Phys. Ed.		
Anne White	Art		
Darlene Demos	Music		
Eric Chase	Instruments		
Faye Shapiro	Chapter One		
Lisa Loiselle	OT		
Marcia Keistlinger	COTA		
Susan Howe	G/T		

FRED C. UNDERHILL SCHOOL
1986-87 School Report

Underhill School opened in August for the 1986-87 school year with an enrollment of 375 students. The enrollment increased during the year reaching a total of 389 students in K-6 when school closed in June.

Three new teachers joined our staff this year. Mrs. Lynn Lundergan, Special Needs, Mrs. Ralene St. Pierre, grade 3, and Ms. Kimmy Bean, grade 6. These teachers proved themselves to be fine additions to our staff and we are very pleased with the excellent job they have done in their first year at Underhill School.

We are pleased that, again, this year our fourth grade students achieved above their anticipated scores, as is determined by the Test of Cognitive Skills, in the areas of Reading, Language, Math, Science and Social Studies on the state mandated California Achievement Test.

The Stanford Achievement Test, which measures Reading, Vocabulary, Spelling and Math skills, was administered to students in grades one, two, three, five and six. Again, this year our students scored above grade level in all areas of this test. We feel these results are a credit to the students themselves, their parents and their teachers. Academic achievement is a team effort. Our students' test scores indicate that this teamwork is achieving positive results.

Curriculum development and revision is an on-going process. Throughout the year our teachers, along with teachers from Village and Memorial Schools, have worked on the Language Arts/Spelling curriculum, as well as continuing to revise and update the Social Studies, Math, Science and Health curriculums. They have also worked with teachers from the Village and Memorial Schools on the Reading Curriculum Committee's task of selecting Co-Basal Reading, Phonics and Vocabulary texts and related materials for grades K-8. Their combined efforts have produced curriculums that are appropriate to the academic needs and learning styles of our students.

Underhill teachers have actively supported and provided many extra-curricular activities for our students throughout the year. The Student Council, with Ms. Hill as their advisor, has held fund raisers with the proceeds being used to landscape, plant trees, shrubs and flowers around our school. They also sponsored the annual 100th Day Assembly and the Future Fantasy Family Ball for students and their families.

The Young Author's Program, directed by our reading specialist, Carol Soucy, sponsored many activities in conjunction with "I Love To Read and Write Week." These included an evening Open House to display the many excellent books written by our young authors. This event was very well attended and its success has prompted us to make it an annual event.

The annual Underhill School Open House/P.T.O. Ice Cream Smorgasbord was also a great success. Hundreds of parents, students and members of the community visited our classrooms to meet our teachers and to enjoy the ice cream Sundaes served by members of our P.T.O.

Other activities planned and supervised by our staff this year included: The Memorial Day ceremonies, Annual Spelling Bee Championship, Olympics of the Mind competition, Fire Prevention Week, Dental Health Week, and National Hot Lunch Week activities. All students participated in a Balloon Launch as part of National Science and Technology Week activities. There were also assemblies featuring puppeteers and jugglers, as well as band and chorus concerts in which our students participated. Spirit Week, an annual event, held in May was again a truly spirited week!

This is the last year that Fred C. Underhill School will be a K-6 school. Our efforts are now in the direction of planning and preparing for the reorganization that will convert Underhill School to a kindergarten, readiness, 1st and 2nd grade school. We support this reorganization and feel it will unite, improve and make our fine school system even better. However, it isn't the grades or the buildings in which they are housed that causes a school to provide a good education for its students. It is the administration, teachers, support staff, parents, students and members of the community united and working together that assure our students the opportunity to receive the best education our collective resources can provide. Hooksett is this kind of community. We at Underhill School are very appreciative and thankful for the assistance provided our teachers by parents and community members who volunteer to help in our classrooms or to chaperone field trips and special events.

We also want to thank all members of the Underhill P.T.O. for the many long hours they spent working to help our staff and students by raising money for special projects or by assisting at our activities and events. Special thanks go to President Sue Juneau, Vice-President Phyllis Dina, Secretary, Joan Savole, Treasurer, Carol Webster and Teacher Representative, Lee Goodwin, for providing the leadership that helped make these events so successful.

Sincerest thanks to our secretarial, nursing, custodial and hot lunch staff for their skills, dedication and hard work. Their efforts and support of our staff and students is recognized and appreciated by everyone at Underhill School.

My thanks also go to Principals Fred Reischer and Bob Suprenant and to Superintendent Cawley and Assistant Superintendent Severson and their staff for their cooperation and assistance. It is a pleasure to work with this fine administrative team.

Most of all I wish to thank and commend the very caring, hard working teachers at Underhill School. They work very diligently and cooperatively to meet the needs of each of our students. Their skill, dedication and professionalism are a credit to our profession.

To the citizens of Hooksett, my thanks and appreciation for your continued cooperation and support of our schools. It is a pleasure to serve you. Please feel free to call on me at any time if I may be of service to you.

Bernard L. Mason
Principal

DISTRICT LUNCH PROGRAM

NOTES

Cash on hand, July 1, 1986	\$ 4,975.12
Income from lunch and milk sales	84,241.19
Income from Federal/State reimbursements	30,325.00
District general fund contribution	20,000.00
Interest income	1,020.21
Other income	<u>21,935.62</u>

TOTAL REVENUE/RECEIPTS	<u>\$162,497.14</u>
------------------------	---------------------

Expenses for labor	\$ 81,829.24
Cost of food	49,845.78
Cost of supplies	2,981.45
Cost for equipment/repairs	3,727.31
Other expenses	5,971.23

TOTAL EXPENDITURES	\$144,355.01
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Cash on hand, June 30, 1987	<u>18,142.13</u>
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TOTAL EXPENDITURES/CASH ON HAND	<u>\$162,497.14</u>
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Meals served during school year:

Children:	81,455
Adult:	2,675
Free/reduced:	11,358

Cost charges:

Children:	\$.95
Adults:	1.70
Reduced:	.30
Milk/Child:	.25
Milk/Adult:	.25

Please indicate amount of
federal reimbursement filed
for month of:

April	\$2,483.00 (received 6/12/87)
May	3,001.38
June	1,583.66

HOOKSETT STATISTICAL REPORT
1986-87

SCHOOL ADMINISTRATIVE UNIT #15
SALARIES
FISCAL YEAR 1986-87

Number of half days in Session 360
Total District Enrollment 1,004
Percent of Attendance 95.9
Average Student Daily Membership 875.8

Superintendent of Schools Salary Breakdown by District
Share for the 1986/87 Fiscal Year

District	Percentage	Amount
Auburn	23.68	\$ 11,127.94
Candia	21.71	10,202.18
Hooksett	54.61	25,662.88
		<u>\$ 46,993.00</u>

Assistant Superintendent of Schools Salary Breakdown by District
Share for the 1986/87 Fiscal Year

District	Percentage	Amount
Auburn	23.68	8,210.09
Candia	21.71	7,527.07
Hooksett	54.61	18,933.84
		<u>\$ 34,671.00</u>

THE HOOKSETT-ITES

The Senior Citizen Group of Hooksett wish to extend their thanks to the Selectmen and voters for their continued support. The money donated is spent wisely to further the activities which members enjoy. Additional income is supplemented by sale of clothing and other articles donated by members. A most successful card party was held under the supervision of Elinor Brisette and committee.

Trips planned by Arlene Bresnahan were as follows:
Ice Follies at Portland, ME., Beacon Motel in Lincoln, N.H. featuring a St. Patrick's Day luncheon and entertainment, King Phillips at Wrentham, M.A. where a boat ride around the lake followed by lunch and a musical entertainment, Oququet Playhouse where "Nunsense" was playing, final trip was through the White Mountains to view fall foliage.

Program director Bernice Fletcher has varied activities at the Friday meetings, including interesting speakers and musical entertainers. The Hooksett Memorial School band gave a very enjoyable program. The "Grande Finale" was from Mt. St. Mary's Kindergarten with over thirty youngsters singing Christmas Carols.

In May the annual Golden Age Luncheon was held for members and other Hooksett residents with one hundred and one in attendance. Arrangements were planned by Terri Chabot and Germaine Lynde as Co-Hostesses. Plants were presented to thirty-eight honored guests over eighty years "young".

Two outings at Bear Brook Park, one in June the other in September were well attended, with the men cooking the "franks" and "burgers". Salads and desserts were furnished by the ladies. Various outdoor games were enjoyed as both days were sunny and warm.

The Hooksett-ites "News & Views" is printed monthly with Roland and Evelyn Woodbury compositors and Ray and Elaine Langer as news correspondents. Many articles of interest are printed including "Chit-Chat" by Josie Bean. Evelyn Howe from the Hooksett Historical Society contributes many interesting articles from the "Olden Days". This paper may be picked up at many of the stores.

Craft classes were held under the direction of Terri Chabot assisted by Josie Bean and Shirley Casey. Many useful and beautiful articles were displayed.

Several members contribute to the "Mitten Tree" at the Library which is presented to the Community Action Program.

In October a catered luncheon was served to seventy members celebrating the tenth anniversary of the Hooksett-ites. Our own "Musical Group" furnished the enjoyable program.

May Baskets and Christmas plants were distributed to members and other Hooksett residents unable to attend meetings, with Alpha Chevette as chairman assisted by other members.

Several members participate in skits and musical numbers under the direction of Bernadette Chevette and Dorothy Robie choreographer. This program appeals to the elderly at nursing homes and other senior organizations in Manchester and Concord area, as many of the songs and skits were popular back in the "twenties".

Due to popular demand many requests were unable to be accepted.

The Christmas party was held at the "Break A-Way Restaurant" with sixty-eight members attending. Program director Bernice Fletcher and committee were in charge. Favors were made by Elaine Langer. A beautiful lunch was served after which carols were sung. Santa (Gardner Signor) arrived and passed out the gifts. A fun time was had by all, completing the years activities.

All Hooksett Seniors are welcome to attend meetings held at the Odd Fellows Hall every Friday A.M. at 10:00.

Allocations of funds appropriated by the town of Hooksett are as follows:

Golden Age Luncheon	\$ 325.00
Rent of Hall	880.00
Christmas Party	550.00
Sunshine	
(plants, flowers & cards)	200.00
Supplies	145.00
Transportation	<u>1,400.00</u>
	\$ 3,500.00

All members of the Hooksett-ites wish to express their sincere thanks to the Boards of Selectmen and citizens for their continued support. Without it, the activities would be limited.

Grace Sarette, Treasurer

Frank Townsend, President



1987 - Jack Murphy

Citizen of the Year

"Honor Roll"

1959 - Fred Underhill
 1960 - George Cook
 1961 - Charles Hardy
 1962 - Mrs. Rena Watson
 1963 - Arthur Donati
 1964 - Rutger Broek
 1965 - George Robie

1966 - Oscar Morin, Jr.
 1967 - Mrs. Sarah Hardy
 1968 - James G. Follansbee
 1969 - Arthur Sanborn
 1970 - Mrs. Dorothy Squire
 1971 - Lindsay Rice
 1972 - Frank Cate

1973 - Mrs. Dorothy Allen
 1974 - Leslie Pike
 1975 - Harrison K. Rollins
 1976 - Richard Riley
 1977 - William Greenough
 1978 - Lloyd and Dorothy Robie
 1979 - George J. Longfellow

1980 - Paul and Evelyn Howe
 1981 - Gordon Moore
 1982 - Leo Hebert
 1983 - Hector Vincent
 1984 - Everett R. Hardy
 1985 - Ernest W. Gould
 1986 - Leon Bolsvert

The office at 38A Martins Ferry Road is open Wednesday and Friday from 11:30 to 4:30 P.M.

Central Hooksett Water Precinct
Commissioner's Report

Officers are as Follows:	Term Exp.
Rudolph J. Dlugosz 9 Martins Ferry Rd. Hooksett, N. H. 03104	Chairman of the Board 1987
David L. Deschenes 43 Sherwood Dr. Hooksett, N. H. 03104	Commissioner 1988
Roger P. Gravel 11 Martins Ferry Rd. Hooksett, N. H. 03104	Commissioner 1989
Everett R. Hardy RFD 7 Londonderry Tpke. Hooksett, N. H. 03104	Commissioner 1990
Ralph W. Page 33 Martins Ferry Rd. Hooksett, N. H. 03104	Commissioner 1991
Carol J. Rousseau 18 Auburn Rd. RFD 7 Hooksett, N. H. 03104	Treasurer
Dorothy P. Deschenes 43 Sherwood Dr. Hooksett, N. H. 03104	Clerk
Frank Bennet 27 Monroe Dr. Hooksett, N. H. 03104	Moderator

The year 1987 saw a continued increase in the demand for water, due to the ongoing construction at Granite Hill, and at Campbell Hill.

The department pumped 130 million gallons of water from the three wells in use, for an average consumption of 356 thousand gallons per day.

We added a 400 000 gallon storage tank at Granite Hill, with the entire construction paid for by the developers. This gives us a greatly expanded capability to handle an emergency such as a large fire, or to supply emergency water to other areas. In order to supply adequate water to this new tank, a new in-ground pump station and an emergency generator set were installed. This was also paid for by the developers.

There will also be a new 300,000 gallon storage tank installed at Campbell Hill, and another in-ground pump-station to supply it. This addition to the precinct is also being paid for by the developers.

Because of current construction plans, it would appear that 1988 will be as busy as 1987.

During 1987 the precinct added 116 new services to the system. Ralph Page has announced that he will be retiring this year from his position as Superintendent of the Water Department.

The water commissioners wish to thank Mr. Page for his 32 years of dedication to the production of quality water at a consistently moderate price.

Central Hooksett Water Commissioners

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION



**Budget Form for Precincts and Village Districts in Towns
Which Have Adopted the Provisions of the Municipal Budget Law**

AND

Report of Appropriations Actually Voted

(COMBINED FORM)

DISTRIBUTION OF FORMS

1. BUDGET (RSA 32:7) One signed copy of budget as approved to be forwarded to the Department of Revenue Administration by Chairman of Budget Committee prior to annual or special meeting.
2. REPORT OF VOTE (RSA 32:7) One certified copy of budget with Column 4 of appropriation section completed to be forwarded by Precinct or Village District Clerk to the Department of Revenue Administration within seven days of the annual or special meeting at which the vote was taken.

CERTIFICATE OF APPROPRIATIONS VOTED

(To Be Completed After Meeting by Precinct or Village District Clerk)

This is to certify that the information contained in Column 4, Appropriations voted at Precinct Meeting, was taken from official records and is complete to the best of my knowledge and belief.

Date: _____

(Precinct or Village District Clerk)
(Please sign in ink)

Precinct or Village District of

Central Hooksett Water Precinct

Located in the Town of

Hooksett N. H.

County of

Merrimack

Date of Annual or Special Meeting

19 ⁸⁸ BUDGET OF THE Central Hooksett Water Precinct

(Precinct or Village District)

IN THE TOWN OF

Hooksett

NEW HAMPSHIRE

APPROPRIATIONS OR EXPENDITURES List Appropriations for Administration and Current Operations on Lines 1 to 29 Below	BUDGET COMMITTEE			4 Appropriations Voted At Precinct Meeting
	1 COMMISSIONERS BUDGET CURRENT YEAR	2 Recommended By Budget Committee	3 Not Recommended	
1 Pumping Station Maint.	11,000.00	11,000.00		
2 Contract Purchase of Water	10,000.00	10,000.00		
3 Power Purchased	19,500.00	19,500.00		
4 Rent of Well Site	4,400.00	4,400.00		
5 Maint. of Mains	200.00	200.00		
6 Maint. of Standpipe	200.00	200.00		
7 Maint. of Services	800.00	800.00		
8 Maint. of Hydrants	1,000.00	1,000.00		
9 Maint. of Meters	2,000.00	1,000.00	-1,000.00	
10 Labor	35,200.00	35,800.00	+ 600.00	
11 Officers Salaries	2,000.00	2,000.00		
12 FICA	3,200.00	3,200.00		
13 Office Expense	4,000.00	4,000.00		
14 Engineering	2,000.00	2,000.00		
15 Commissioners Expense	800.00	800.00		
16 Legal	2,000.00	2,000.00		
17 Insurance	8,500.00	8,500.00		
18 Audit	1,000.00	1,000.00		
19 Milage	1,200.00	1,200.00		
20 Truck Expense	1,000.00	1,000.00		
21 Capital Reserve	19,000.00	19,000.00		
22 Well Site	100.00	100.00		
23 Storage	100.00	100.00		
24 Pumping Station Equip.	500.00	500.00		
25 Mains	1,000.00	1,000.00		
26 Services	500.00	500.00		
27 Hydrants	1,000.00	1,000.00		
28 Meters	500.00	500.00		
29 General Equip.	500.00	500.00		
30 CONTINGENCY FUND				
31 CAPITAL OUTLAY — Construction				
32 CAPITAL OUTLAY — Equipment				
33 CAPITAL OUTLAY — Other				
34				
35				
36				
37 Principal of Debt				
38 Interest on Debt				
39 Capital Reserve Fund — to be raised by taxation				
40 Capital Reserve Fund voted from surplus				
41 TOTAL APPROPRIATIONS OR EXPENDITURES	138,500.00	138,100.00	-400.00	

SOURCE OF REVENUES AND CREDITS	5 ESTIMATED REVENUE By COMMISSIONERS	6 ESTIMATED REVENUE By Budget Committee	Space Below Reserved For: 7 Revisions by Dept. of Rev. Adm. (RSA 52:14-a)	
Surplus Available to Reduce Precinct Taxes	8,535.06	8,535.06		42
Surplus Voted to Offset Cap. Res. Approp.				43
Hydrant Rentals	14,400.00	14,400.00		44
Water Rents	100,000.00	100,000.00		45
Sewer Rents				46
Merchandise Sales and Job Work				47
Betterment Assessments for Water				48
Betterment Assessments for Sewer				49
Betterment Assessments for Sidewalks				50
Other Revenues and Credits (list below):				51
Testing Backflow Preventers	2,100.00	2,100.00		52
N.H. Business Profits Tax	3,500.00	3,500.00		53
				54
				55
				56
				57
				58
				59
				60
				61
				62
				63
				64
				65
				66
				67
				68
				69
Amounts Raised by Issue of Bonds or Notes				70
Withdrawals from Capital Reserve Funds				71
				72
TOTAL REVENUES EXCEPT PRECINCT TAXES	128,535.06	128,535.06		73
AMOUNT TO BE RAISED	Total Appropriations (line 41)		9,564.94	
BY PRECINCT TAXES	minus Total Revenues (line 73)			74
TOTAL REVENUES AND PRECINCT TAXES	(line 73 plus 74)		138,100.00	75

Budget Committee
(Please sign in ink)

Date _____ 19__

Total Appropriations actually voted by Precinct or Village District Meeting cannot exceed by more than ten per cent (10%) the Total Appropriations as recommended by Budget Committee (Column 2), less that part of any appropriation item which constitutes fixed charges. Fixed charges shall include appropriations for: (1) Bonds, and all interest and principal payments thereon; (2) Notes, except tax anticipation notes, and all interest and principal payments thereon; (3) Mandatory assessments imposed on district by the county, state or federal governments.

Carri • Plodzik • Sanderson
Professional Association

accountants & auditors

A. Bruce Carri, CPA
Stephen D. Plodzik, PA
Robert E. Sanderson, PA
Paul J. Mercier, CPA
Edward T. Perry, CPA
Armand G. Martineau, CPA

193 North Main Street
Concord, New Hampshire 03301
Telephone: 603-225-6996

AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of
the Board of Water Commissioners
Central Hooksett Water Precinct
Hooksett, New Hampshire

We have examined the general purpose financial statements of the Central Hooksett Water Precinct, as of and for the year ended December 31, 1986, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly the financial position of the Central Hooksett Water Precinct at December 31, 1986, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

April 4, 1987

Carri Plodzik Sanderson
Professional Association

EXHIBIT A
CENTRAL HOOKSETT WATER PRECINCT
Combined Balance Sheet - All Fund Types
December 31, 1986

	Governmental Fund Type	Fiduciary Fund Type Capital Reserve
<u>ASSETS</u>	<u>General</u>	
Cash and Equivalents	\$ 7,639	\$224,547
Receivables		
Water Rents	20,799	
Due From Others	6,435	
 TOTAL ASSETS	 \$34,873	 \$224,547
 <u>LIABILITIES AND FUND EQUITY</u>		
<u>Liabilities</u>		
Accounts Payable	\$	\$
 <u>Fund Equity</u>		
<u>Fund Balances</u>		
<u>Unreserved</u>		
Designated For		
Capital Acquisitions (Note 4)		224,547
Undesignated	34,873	
Total Fund Equity	34,873	224,547
 TOTAL LIABILITIES AND FUND EQUITY	 \$34,873	 \$224,547

EXHIBIT B
CENTRAL HOOKSETT WATER PRECINCT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For The Fiscal Year Ended December 31, 1986

	Governmental Fund Type	Fiduciary Fund Type Capital Reserve	Totals (Memorandum Only)	
	<u>General</u>	<u>Reserve</u>	December 31, 1986	December 31, 1985
<u>Revenues</u>				
Taxes	\$	\$	\$	\$ 22,985
Intergovernmental Revenues	3,376		3,376	3,376
Local Sources	88,184	15,185	103,369	98,405
<u>Other Financing Sources</u>				
Interfund Transfers	5,000	17,000	22,000	20,000
<u>Total Revenues and Other Sources</u>	<u>96,560</u>	<u>32,185</u>	<u>128,745</u>	<u>144,766</u>
<u>Expenditures</u>				
General Government	41,544		41,554	40,984
Water Supply	23,978		23,978	37,310
Distribution	738		738	3,868
Debt Service				5,160
Capital Outlay	12,893		12,893	5,984
<u>Other Uses</u>				
Interfund Transfers	17,000	5,000	22,000	20,000
<u>Total Expenditures and Other Uses</u>	<u>96,163</u>	<u>5,000</u>	<u>101,163</u>	<u>113,306</u>
<u>Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses</u>	<u>397</u>	<u>27,185</u>	<u>27,582</u>	<u>31,460</u>
<u>Fund Balances - January 1</u>	<u>34,476</u>	<u>197,362</u>	<u>231,838</u>	<u>200,378</u>
<u>Fund Balances - December 31</u>	<u>\$34,873</u>	<u>\$224,547</u>	<u>\$259,420</u>	<u>\$231,838</u>

The accompanying notes are
an integral part of these financial statements.

Totals (Memorandum Only)	
December 31, 1986	December 31, 1985

\$232,186	\$215,167
-----------	-----------

20,799	16,547
<u>6,435</u>	<u>199</u>

\$259,420	\$231,913
-----------	-----------

\$	\$ 75
----	-------

224,547	197,362
34,873	34,476
<u>259,420</u>	<u>231,838</u>

\$259,420	\$231,913
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EXHIBIT C
CENTRAL HOORSETT WATER PRECINCT
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General Fund
For The Fiscal Year Ended December 31, 1986

	General Fund		Variance Favorable (Unfavorable)
	Budget	Actual	
<u>Revenues</u>			
Intergovernmental Revenues	\$ 3,500	\$ 3,376	(\$ 124)
Local Sources	83,100	88,134	5,034
<u>Other Financing Sources</u>			
Interfund Transfers	5,000	5,000	
<u>Total Revenues and Other Sources</u>	<u>91,600</u>	<u>96,560</u>	<u>4,960</u>
<u>Expenditures</u>			
General Government	47,305	41,554	5,751
Water Supply	32,400	23,978	8,422
Distribution	3,100	738	2,362
Capital Outlay	9,200	12,893	(3,693)
<u>Other Uses</u>			
Interfund Transfers	17,000	17,000	
<u>Total Expenditures and Other (Uses)</u>	<u>109,005</u>	<u>96,163</u>	<u>12,842</u>
<u>Excess of Revenues and Other Sources Over (Under)</u>			
<u>Expenditures and Other Uses (Note 1D)</u>	(17,405)	397	17,802
<u>Fund Balance - January 1</u>	<u>34,476</u>	<u>34,476</u>	
<u>Fund Balance - December 31</u>	<u>\$ 17,071</u>	<u>\$34,873</u>	<u>\$17,802</u>

The accompanying notes are
an integral part of these financial statements.

The accompanying notes are
an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTSDecember 31, 1986NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of significant accounting policies employed in the preparation of these financial statements.

A. Fund Accounting

The accounts of the Precinct are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues, and expenditures or expenses. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Precinct:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the Precinct. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

FIDUCIARY FUNDS

Trust Funds - Trust Funds are used to account for the assets held in trust by the Precinct for others. The Capital Reserve Funds are shown in this fund type.

B. Account Groups (Fixed Assets)

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by other municipal entities in the State, the Precinct does not maintain a record of its general fixed assets and accordingly, a statement of

NOTES TO THE FINANCIAL STATEMENTSDecember 31, 1986

general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

C. Basis of Accounting

The accounts of the General and Expendable Trust Funds are maintained and reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operations during the year. Uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services, when assessments are made by the State or in the case of judgments and claims against the Precinct, when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated.

D. Budgetary Accounting

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Precinct's operations. State Statutes require balanced budgets and the use of beginning General Fund unreserved fund balance to reduce Precinct Assessments. In 1986, the beginning fund balance used to reduce Precinct assessments was \$17,405.

E. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are, therefore, reported as part of the fund balance at December 31 and are carried forward to supplement appropriations of the subsequent year. The Precinct had no encumbrances outstanding at December 31, 1986.

F. Inventories

Inventory in the General Fund consists of expendable supplies held for consumption. The cost thereof has been recorded as an expenditure at the time individual inventory items were purchased.

G. Accumulated Unpaid Vacation and Sick Pay

The Precinct has two full-time employees who are eligible for two weeks vacation time. Sick leave is granted at a rate of 5 days per year, with no accumulation. There was no accumulated vacation leave at December 31, 1986.

NOTES TO THE FINANCIAL STATEMENTS

December 31, 1986

H. Tax Collections

The Town of Hooksett collects the Precinct property taxes levied and remits these funds to the Precinct on a periodic basis.

I. Interfund Transactions

During the course of normal operations the Precinct has numerous transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying governmental fund financial statements reflect such transactions as transfers.

J. Cash and Investments

At year end, the carrying amount and bank balance of the Precinct's deposits was \$232,186. Of this balance, \$107,639 was covered by federal depository insurance and \$124,547 was uninsured.

State Statutes authorize the Precinct to invest excess funds in the custody of the Treasurer in obligations of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, or in certificates of deposits of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this state or the State of Massachusetts. These financial statements report investments in certificates of deposit and savings bank deposits under the caption cash and equivalents.

The Precinct is further authorized to invest Trust Funds in obligations of political subdivisions and stocks and bonds, as they are legal for investment by New Hampshire savings banks. Capital Reserve Funds must be kept separate and not intermingled with Trust Funds. Capital Reserve Funds may be invested only by deposit in savings bank deposits of New Hampshire banks, or in United States or State of New Hampshire bonds or notes.

NOTE 2 - LEASE AGREEMENTSA. Land Lease

The Precinct is a party to a 99-year lease with Manchester Sand, Gravel, and Cement Company, Inc. whereby it leases a certain parcel of land, the purpose of which is to provide water services and to erect on this land such structures and appurtenances as may be necessary for this purpose. The lease, entered into on May 1, 1956, and ending on April 30, 2055, was amended on April 7, 1980.

NOTES TO THE FINANCIAL STATEMENTS

December 31, 1986

The agreement provided for annual payments of \$400 payable on or before October 1 each year, and is renewable at the option of the lessee for an additional 99 years.

B. Water Tank Lease

On November 21, 1973, the Precinct entered into a lease agreement with the Industrial Development Authority, whereby the Authority leases the Precinct a 100,000 gallon water tank with all related equipment and appurtenances. The lease is for the term of sixteen years, beginning on December 1, 1973 and ending on December 1, 1989, with annual payments of \$4,000 to be paid on a quarterly basis, and includes provisions with option to purchase the water tank.

C. Office Lease

The Precinct entered into a lease agreement with Gerard A. Handy on October 1, 1984, for office space on the lessor's premise. The term runs for three years from October 1, 1984 to September 30, 1987, and monthly rentals are as follows:

First Year	\$150 per month
Second Year	\$160 per month
Third Year	\$170 per month

The Precinct has an option to renew the lease for a term of three years.

NOTE 3 - BOND AUTHORIZATION

The 1975 Precinct meeting appropriated \$60,000 for a new well site authorized the issuance of notes or bonds to fund the appropriation. At December 31, 1986, no expenditures have been made against the appropriation nor have any of the authorized notes or bonds been issued.

NOTE 4 - CAPITAL RESERVE FUNDS

The Capital Reserve Funds held by the Town of Hooksett Trustees of Trust Funds, in accordance with State Statutes, are for the purpose of new equipment acquisition and amount to \$224,547 at December 31, 1986, as follows:

Capital Reserve Fund	\$181,278
Standpipe Fund	3,494
Mains Repair	39,775
<u>Total</u>	<u>\$224,547</u>

HOOKSETT VILLAGE WATER PRECINCT

2 MAIN STREET
HOOKSETT, NEW HAMPSHIRE 03106

COMMISSIONERS' REPORT

General expenses for the year were within the monies allocated in our 1987 budget. The north well was placed in operation in September, with Pinnacle Pond to be in stand-by status for emergency use only. Water from this well was found to be corrosive as well as having a low Ph. These problems are expected to ameliorate in the near future. The south well should be in operation by March of 1988. A total of 184 million gallons were delivered to some 650 customers during the year.

The Board of Commissioners meets at the Precinct building, 2 Main St, on the last Monday of each month at 1900 hours. Anyone desiring to meet with the Board should contact the Chairman, Roger E. Hebert, for an appointment.

The Board of Commissioners

Precinct Officers: William Greenough, Moderator
Arthur J. Locke, Clerk
Arthur J. Locke, Treasurer

Water Commissioners: Roger E. Hebert, Chairman, Term expires 1991
Emile C. Pichette, Term expires 1988
Leo A. Hebert, Term expires 1990
Robert J. Mangelli, Term expires 1992

NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION

Form MS-35



PRECINCTS

R.S.A., Chapter 71-A
UNIFORM MUNICIPAL ACCOUNTS
FINANCIAL REPORT

OF THE

..... HOOKSETT VILLAGE WATER
PRECINCT
IN THE

Town of HOOKSETT IN MERRIMACK County

FOR THE

Fiscal Year Ended December 31, 1987...

CERTIFICATE

—○—
This is to certify that the information contained in this report was taken from official records and is complete and correct to the best of my knowledge and belief.

.....
ARTHUR J. LOCKE
(Signature of Official furnishing information)
(Please sign in ink)

Date 12 January 1988 Treasurer
(Title)

When to File: (R.S.A. 21-J:18)

This report must be filed on or before **March 1st**

Where to File:

Municipal Services Division, Department of Revenue Administration
P.O. Box 457, Concord, New Hampshire 03301

GENERAL INSTRUCTION

Three copies of this report are sent to each precinct. Commissioners and the Treasurer are expected to cooperate in making out this report. When made out, one copy of each are returned to the Department of Revenue Administration and one copy should be placed on file among the precinct records. The third copy is for use in preparing the annual printed report for the voters.

REFERENCES

ASSETS		LIABILITIES	
Cash on Hand		Bills Received & Payable	
General Fund	20516.64	Trustees of Trust Funds,	
		Town of Hooksett, NH	3450.00
Amounts due to Precinct		K. Donald Woodbury	125.00
From Town		Dufresne-Henry, Inc.	2366.00
Grant rental	10000.00	PIA Precast Concrete Products	765.00
		P. Seavey Construction	480.00
		D. L. Taber Co.	13513.00
		Seabrook Water Works	140.00
From Others			
Water rents	1934.75		
Capital Improvement and Equipment Replacement Fund (contra)	140976.59	Capital Improvement and Equipment Replacement Fund (contra)	140976.58
Capital Reserve Fund (contra)		Capital Reserve Fund (contra)	
Bond and Note Fund Cash (contra)		Unexpended Balance of Bond and Long Term Note Issues (contra)	
Total Assets	193327.97	Total Liabilities	161721.38
Excess of Assets Over		Excess of Assets over	
Assets (Net Debt)		Liabilities (Surplus)	21606.59
GRAND TOTAL	193327.97	GRAND TOTAL	193327.97

Note: Include value of all Precinct Property in Schedule below -- Not in the Balance Sheet

SCHEDULE OF PRECINCT PROPERTY

(List all land, buildings, furniture and apparatus)

DESCRIPTION	VALUE
Water supply land	7490.00
Water supply structures	11088.91
Pumping station structures	9436.06
Water storage structures	13768.13
Other structures	9285.18
Pumping station equipment	72490.64
Transmission mains	65331.47
Distribution mains	285722.96
Services	33275.72
Hydrants	12696.97
Meters	29119.42
Equipment	31195.19
TOTAL	579900.51
Less: Reserve for Depreciation	-290993.59
Total Valuation	288906.92

REVENUES

(Classify by Source)

[illegible]

EXPENDITURES

(Classify by Source)

SCHEDULE OF LONG TERM INDEBTEDNESS

As of December 31, 19 97 (1)

1 Long Term Notes Outstanding (List Each Issue Separately)	Purpose or Issue (2)	Amount	
			• • • • •
			• • • • •
			• • • • •
			• • • • •
			• • • • •
			• • • • •
2 Total Long Term Notes Outstanding		• • • • •	NONE
3 Bonds Outstanding (List Each Issue Separately)			• • • • •
			• • • • •
			• • • • •
			• • • • •
4 Total Bonds Outstanding		• • • • •	NONE
5 Total Long Term Indebtedness - December 31, 19 <u>97</u> (Line 2 Plus Line 4)		• • • • •	NONE

(1) The amount of outstanding long term indebtedness must be reported as of the end of the Precinct's fiscal year.

(2) Use code "S" for Sewer Bonds, "W" for Water bonds, "G" for General Purpose Bonds.

RECONCILIATION OF OUTSTANDING LONG TERM INDEBTEDNESS

1 Outstanding Long Term Debt - December 31, 19 <u>86</u>	• • • • •	NONE
2 New Debt Created During Fiscal Year	• • • • •	• • • • •
a Long Term Notes Issued	NONE	• • • • •
b Bonds Issued	NONE	• • • • •
3 Total (Line 2a and 2b)	• • • • •	NONE
4 Total (Line 1 and 3)	• • • • •	NONE
5 Debt Retirement During Fiscal Year	• • • • •	• • • • •
a Long Term Notes Paid	NONE	• • • • •
b Bonds Paid	NONE	• • • • •
6 Total (Line 5a and 5b)	• • • • •	NONE
7 Outstanding Long Term Debt - December 31, 19 <u>97</u> (Line 4 Less Line 6)	• • • • •	• • • • •
	• • • • •	NONE

Carri • Plodzik • Sanderson
Professional Association
accountants & auditors

A. Bruce Carri, CPA
Stephen D. Plodzik, PA
Robert E. Sanderson, PA
Paul J. Mercier, CPA
Edward T. Perry, CPA
Armand G. Martineau, CPA

193 North Main Street
Concord, New Hampshire 03301
Telephone: 603-225-6996

AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of
the Board of Water Commissioners
Hooksett Village Water Precinct
Hooksett, New Hampshire

We have examined the general purpose financial statements of the Hooksett Village Water Precinct as of and for the year ended December 31, 1986, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1C, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly the financial position of the Hooksett Village Water Precinct, at December 31, 1986, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

April 6, 1987

Carri Plodzik Sanderson
Professional Association

EXHIBIT A
HOOKSETT VILLAGE WATER PRECINCT
Combined Balance Sheet - All Fund Types
December 31, 1986

				Totals (Memorandum Only)	
				December 31, 1986	December 31, 1985
				\$173,547	\$131,024
				1,854	712
				80,000	
					8,300
				\$255,401	\$140,036
				\$ 10,654	\$ 636
				80,000	8,300
				90,654	8,936
<u>LIABILITIES AND FUND EQUITY</u>					
<u>Liabilities</u>				138,924	126,185
Accounts Payable	\$ 488	\$10,166	\$	25,823	4,915
Notes Payable				164,747	131,100
Due To Other Funds			80,000		
Total Liabilities	488	10,166	80,000		
				\$255,401	\$140,036
<u>Fund Equity</u>					
<u>Fund Balances</u>					
<u>Unreserved</u>					
Designated For Capital Acquisitions		69,834	69,090		
Undesignated	25,823				
Total Fund Equity	25,823	69,834	69,090		
TOTAL LIABILITIES AND FUND EQUITY				\$26,311	\$80,000
				\$149,090	

The accompanying notes are
an integral part of these financial statements.

EXHIBIT B
HOOKSETT VILLAGE WATER PRECINCT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For The Fiscal Year Ended December 31, 1986

Totals
(Memorandum Only)
December 31, 1986 December 31, 1985

				\$ 60,725	\$ 54,462
				1,013	1,013
				115,407	97,718
				<u>148,383</u>	<u>45,469</u>
				<u>325,528</u>	<u>198,662</u>
Revenues					
Taxes	\$ 60,725	\$	\$	64,624	60,099
Intergovernmental Revenues	1,013			24,168	21,539
Local Sources	107,049		8,358	2,985	3,469
				8,300	8,300
Other Financing Sources				807	1,466
Interfund Transfers	<u>26,918</u>	<u>80,000</u>	<u>41,465</u>	42,614	6,341
Total Revenues and Other Sources	<u>195,705</u>	<u>80,000</u>	<u>49,823</u>		
Expenditures				<u>148,383</u>	<u>45,469</u>
General Government	64,624			<u>291,881</u>	<u>146,683</u>
Water Supply	24,168				
Distribution	2,985				
Debt Service					
Principal	8,300				
Interest	807			33,647	51,979
Capital Outlay	32,448	10,166		<u>131,100</u>	<u>79,121</u>
Other Uses					
Interfund Transfers	<u>41,465</u>		<u>106,918</u>	\$164,747	\$131,100
Total Expenditures and Other Uses	<u>174,797</u>	<u>10,166</u>	<u>106,918</u>		
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	20,908	69,834	(57,095)		
Fund Balances - January 1	<u>4,915</u>		<u>126,185</u>		
Fund Balances - December 31	\$ 25,823	\$69,834	\$ 69,090		

The accompanying notes are
an integral part of these financial statements.

EXHIBIT C
HOOKSETT VILLAGE WATER PRECINCT
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General Fund
For The Fiscal Year Ended December 31, 1986

HOOKSETT VILLAGE WATER PRECINCT

NOTES TO THE FINANCIAL STATEMENTS

December 31, 1986

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

	General Fund		
	Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes	\$ 60,725	\$ 60,725	\$
Intergovernmental Revenues		1,013	1,013
Local Sources	59,843	107,049	47,206
<u>Other Financing Sources</u>			
Interfund Transfers	26,918	26,918	
<u>Total Revenues and Other Sources</u>	<u>147,486</u>	<u>195,705</u>	<u>48,219</u>
<u>Expenditures</u>			
General Government	69,181	64,624	4,557
Water Supply	31,500	24,168	7,332
Distribution	5,100	2,985	2,115
Debt Service			
Principal	8,300	8,300	
Interest	1,500	807	693
Capital Outlay	32,918	32,448	470
<u>Other Uses</u>			
Interfund Transfers	1	41,465	(41,464)
<u>Total Expenditures and Other Uses</u>	<u>148,500</u>	<u>174,797</u>	<u>(26,297)</u>
<u>Excess of Revenues Over</u>			
<u>(Under) Expenditures and Other Uses</u>	<u>(1,014)</u>	<u>20,908</u>	<u>21,922</u>
<u>Fund Balance - January 1</u>	<u>4,915</u>	<u>4,915</u>	
<u>Fund Balance - December 31</u>	<u>\$ 3,901</u>	<u>\$ 25,823</u>	<u>\$21,922</u>

The following is a summary of significant accounting policies employed in the preparation of these financial statements.

A. Fund Accounting

The accounts of the Precinct are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues, and expenditures or expenses. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Precinct.

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the Precinct. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Capital Projects Funds - Transactions related to resources obtained and used for the acquisition, construction or improvement of capital facilities are accounted for in Capital Projects Funds. Such resources are derived principally from proceeds of long-term notes or bonds and from federal and state grants.

FIDUCIARY FUNDS

Trust Funds - Trust Funds are used to account for the assets held in trust by the Precinct for others. The Capital Reserve Fund is included within this group.

ACCOUNT GROUPS

General Long-Term Debt Account Group - This account group is established to account for the long-term debt that is backed by the Precinct's full faith and credit.

B. Basis of Accounting

The accounts of the General, Capital Projects and Expendable Trust Funds are maintained and reported on the modified accrual basis of accounting. General governmental liabilities for the retirement of

The accompanying notes are an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTSDecember 31, 1986

debt are accounted for on the cash basis in the General Long-Term Debt Account Group. Amounts due in future periods are provided by appropriation and become part of the funds raised through taxes.

C. General Fixed Assets

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by other municipal entities in the State, the Precinct does not maintain a record of its general fixed assets and accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

D. Budgetary Accounting

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Precinct's operations. The Precinct budget represents departmental appropriations as authorized by annual or special precinct meetings. The Commissioners may transfer funds between operating categories as they deem necessary. State Statutes require balanced budgets but provide for the use of beginning fund balance to achieve that end. \$1,014 of beginning fund balance was applied to reduce the 1986 Precinct tax levy.

E. Inventories

Inventory in the General Fund consists of expendable supplies held for consumption. The cost thereof has been recorded as an expenditure at the time individual inventory items were purchased.

F. Cash and Investments

At year end, the carrying amount and bank balance of the Precinct's deposits was \$173,547. Of this balance, \$124,457 was covered by federal depository insurance and \$49,090 was uninsured.

State Statutes authorize the Precinct to invest excess funds in the custody of the Treasurer in obligations of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, or in certificates of deposits of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this state or the State of

NOTES TO THE FINANCIAL STATEMENTSDecember 31, 1986

Massachusetts. These financial statements report investments in certificates of deposit and savings bank deposits under the caption cash and equivalents.

The Precinct is further authorized to invest Trust Funds in obligations of political subdivisions and stocks and bonds, as they are legal for investment by New Hampshire savings banks. Capital Reserve Funds must be kept separate and not intermingled with Trust Funds. Capital Reserve Funds may be invested only by deposit in savings bank deposits of New Hampshire banks, or in United States or State of New Hampshire bonds or notes.

G. Tax Collections

The Town of Hooksett collects the Precinct property taxes levied and remits to the Precinct on a periodic basis.

NOTE 2 - VACATION AND SICK PAY

The Precinct has one full-time employee who is eligible for two weeks vacation time. There is no set policy on sick leave. There was no accumulated vacation leave at December 31, 1986.

NOTE 3 - CHANGES IN LONG-TERM DEBT

The following is a summary of long-term debt transactions of the Precinct for the fiscal year ended December 31, 1986.

	<u>General Obligation Debt</u>
Long-term Debt	
Payable January 1, 1986	\$8,300
Long-term Debt Retired	<u>8,300</u>
Long-term Debt	
Payable December 31, 1986	\$ -0-

NOTE 4 - CAPITAL RESERVE FUNDS

The Capital Reserve Fund held by the Town of Hooksett Trustees of Trust Funds, in accordance with State Statutes, is for the purpose of new equipment acquisition and future improvements to water supply and amounts to \$69,090 at December 31, 1986.

HOOKSETT VILLAGE WATER PRECINCT

NOTES

NOTES TO THE FINANCIAL STATEMENTS

December 31, 1986

NOTE 5 - BONDS OR NOTES AUTHORIZED - UNISSUED (\$50,000)

Article 10 of the 1986 Precinct meeting authorized the issuance of debt in the amount of \$50,000 to help fund construction of a driven well system at Pinnacle Pond. At December 31, 1986, they remained unissued.

Throughout this past year, we have researched, visited, presented, listened and debated many thoughts and ideas concerning Hooksett's local governing form and process. Our combined efforts have consumed in excess of one thousand man-hours to determine and define the proposed Town Charter. The full text of the charter as of January 12, 1988 follows, but a short summary is presented first.

- * Nine member elected Town Council
- * Full time employed Town Administrator
- * Continuance of Municipal Budget Act and Budget Committee
- * Town meeting legislative responsibility for voting the Budget
- * Town Council legislative responsibility for voting town policies, ordinances, etc. (all non-budget issues)
- * Fiscal year change to July 1 to June 30

Last March, you gave us the opportunity and responsibility to draft the Hooksett Charter. We thank you for that opportunity and for the many suggestions, comments, and words of encouragement given. We now give you the opportunity and responsibility to become informed and cast your ballot with KNOWLEDGE and UNDERSTANDING.

We strongly encourage you to vote yes. But more importantly, we encourage you to sustain the democratic process by casting an informed ballot. Please read and understand the Charter.

Hooksett Charter Commission

Thomas Barrett
Beatrice Bourbeau
Mary Farwell
David Hess
Ray Langer
Robert Normandeau
Ron Savoie
Ed Shepard
Don Riley, Chairman

TOWN OF HOOKSETT
16 MAIN STREET
HOOKSETT, NEW HAMPSHIRE 03106

THE HOOKSETT CHARTER REVISION COMMISSION

THE HOOKSETT CHARTER REVISION COMMISSION

The Board of Selectmen
Town of Hooksett
16 Main Street
Hooksett, New Hampshire

REPORT TO THE BOARD OF SELECTMEN

OF

THE TOWN OF HOOKSETT, NEW HAMPSHIRE

Pursuant to RSA 49-B:4, V, the undersigned enclose the final Report of the Hooksett Charter Revision Commission dated February 3, 1988, together with the text of the proposed Charter. Under separate cover, you have received the opinion of Barton L. Mayer, Esquire, regarding the conformity of the Charter with the Constitution and with general law as required by the aforementioned statute.


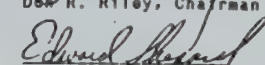

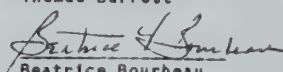
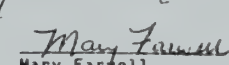
The Charter enclosed with this report represents the one and only Charter proposed by this Commission.

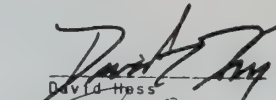
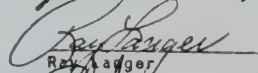

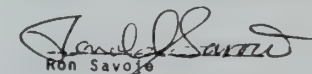
Please arrange for the question "Shall the municipality approve the New Charter recommended by the Charter Commission?" to be submitted to the Hooksett voters as specified in RSA 49-B:6.

Respectfully Submitted,

The Hooksett Charter Revision
Commission

February 3, 1988


Don R. Riley, Chairman

Ed Shepard, Vice-Chairman

Thomas Barrett

Beatrice Bourbeau

Mary Farrell


David Hess

Ray Laager

Robert Normandeau

Ron Savoie

FINAL REPORT OF THE CHARTER REVISION COMMISSION
OF THE TOWN OF HOOKSETT, NEW HAMPSHIRE

THE SCOPE

This report summarizes the activities of the Hooksett Charter Revision Commission, offers comments on the Commission's proposed Charter and expresses the Commission's intent on the substantive issues addressed in that proposal.

THE HISTORY

The Charter Revision Commission was created by vote of Hooksett citizens on March 10, 1987 with the objective of creating a municipal charter. Hooksett does not currently have a municipal Charter. The Commission was organized in accordance with the provisions of the New Hampshire Revised Statutes Annotated Chapter 49-B and consists of nine members: six elected at the time the Commission was created and three subsequently appointed by the Board of Selectmen. All members are town residents and most are experienced in various aspects of municipal service.

THE PROCESS

The procedure adopted by the Commission in preparation of the proposed Charter was to:

- * Solicit ideas, opinions and concerns from Hooksett officials and residents regarding current governmental strengths and weaknesses.
- * Study the various forms of government permitted under the New Hampshire statutes and analyze the advantages and disadvantages of each.
- * Incorporate this analysis into a proposed Charter for Hooksett.

Since its organizational meeting in March, 1987, the Commission has engaged in numerous conversations (official and unofficial) with residents and town officials, met with most community organizations at least once, considered correspondence submitted to the Commission, visited Durham, Derry and Hudson for discussions with elected and appointed officials, reviewed six existing or proposed charters of other New Hampshire communities, attended three Town Advisory meetings, held nine public hearings, and met in public session twenty-five times.

THE OBJECTIVE

Throughout its deliberations, the Commission focused on the following goals:

- * To encourage citizens to serve on appointed and elected boards and committees;
- * Provide qualified, full time professional administration of the daily activities of the town;
- * Provide year-round legislative policy and decision-making capability;
- * And finally, ensure the individual rights of residents and town employees.

The path to these goals and the proposed Charter is a result of thorough deliberation of the issues and compromise among Commission members. With the sole exception of the need for full time professional administration, no issue produced unanimous agreement and most engendered heated debate. The majority of the Commission's attention focused on three substantive issues discussed next.

THE RECOMMENDATIONS

1. Town Council and Town Administrator

The first significant issue addressed by the Commission concerned the type of government and the assignment of legislative and executive responsibilities. Very nearly all input received by the Commission indicated that a Council and full time Administrator was necessary.

The present system is rapidly becoming inadequate: the increasingly complex issues facing part time Selectmen, in addition to the burden of day to day management often results in "crisis management." Consequently, the Commission agreed to replace Hooksett's Board of Selectmen with a Town Council (to insure attention to policy making and planning) and a Town Administrator (to insure professional day to day management of Town affairs). Alternative forms of government permitted in RSA 49-B were considered and did not satisfy the goals of the Commission.

The proposed Charter establishes a Council which will have nine elected councilors; six by district and three at large with no two at-large councilors residing in the same district. The Commission strongly felt that parochial interests could dominate a Council completely elected at large.

The full time Administrator, responsible for managing the affairs and employees of the town, will be fully accountable to the Council. The proposed Charter provides the Council and the Administrator latitude for the efficient organization of Town departments, while at the same time preserving those Advisory and Administrative boards and committees required by statute or this proposed Charter. The alternative, a closely detailed organizational structure mandated by Charter, was considered by Commission members as overly restrictive and probably short-lived.

2. Budgetary Town Meeting

The second issue concerned the much debated topic: "Town Meeting or No?" The Hooksett Charter Commission did not resolve this debate. Advocates for eliminating the town meeting argued that only 5%-10% of the registered voters were attending, considering the issues, and determining the legislative and financial agenda for the ensuing year. Advocates for retaining the town meeting argued that elimination would remove the right of all citizens to attend, debate and vote. Discussions at public hearings and casual individual conversations reported by Commission members did not provide a clear indication of citizenry preference. The debate ended with a narrow majority vote supporting a Budgetary Town Meeting.

Related to this issue are the provisions of the Municipal Budget Act. Initially, the Commission desired to restrict the Budgetary Town Meeting to a budget vote only, without permitting citizen-petitioned money warrant articles. Legal advice was given indicating that if the Municipal Budget Act is retained, all its provisions are retained, including petitioned money warrant articles. Consequently, the Commission was forced to debate "Municipal Budget Act or No?" Again, no clear preference was indicated and a narrow majority supported retaining the Municipal Budget Act to maintain a tested financial check and balance system and particularly for oversight of the School District Budget. PLEASE NOTE: This proposed Charter is for the Town of Hooksett only; it does not affect the School District or the two Water Precincts, which are separate legal entities. Rejection of the Municipal Budget Act would eliminate these entities from Budget Committee oversight, which the Charter Commission wished to preserve.

3. Zoning Authority given to Town Council

The third and final significant issue concerned Zoning Ordinance legislative authority. Opinions and arguments were heard in support of direct voter approval and of Council vote. The Commission heard concern at the hearings that the wording was too vague and that the Council could, in fact, change the procedure depending on the complexity or political pressure of the specific ordinance. Additionally, the Commission was advised by its attorney to clearly define the procedure or at least define who will decide the fate of ordinances. The proposed Charter vests that authority with the Town Council. It should be noted here that if the citizenry does not approve of the actions of the Town Council, the Charter provides for a citizen referendum petition procedure under Article VIII, which, if initiated, places a hold on the actions of the Council until such time as a citizen referendum vote by ballot can be held. In addition, this Article provides for citizen initiative petitions to handle business which can be legally acted on by the Council and for a procedure to initiate a recall of elected officials.

4. Other

Three other proposed recommendations establish the intent of the Commission. First, the Charter proposes to change the fiscal year from the current "January-December" to "July-June". This change simplifies the efforts of the Budget Committee by aligning municipal and School District accounting years. Further, it provides for Town Meeting budget decisions prior to the start of a fiscal year. Currently, money is expended from January to March and not authorized until the March Town Meeting, a legal but awkward procedure. One eighteen month budget is provided for in the Charter to accomplish, by statute, this change. Secondly, the Charter provides a two term limit for elected officials. The Commission felt that fresh approaches to problems are preferable to the "status quo" approach of many municipal officials. Finally, an earlier provision that would have provided for automatic absorption of the water precincts if precinct members so voted has been retracted. The Commission, after careful rethinking and legal advice felt that decision would be more appropriately made when the specific circumstances became known.

In summary, the Commission's proposed Charter is intended to encourage citizens to participate on advisory and administrative boards, enable them to exercise their democratic rights and responsibilities at the Budgetary Town Meeting, and frames an executive and legislative structure that will provide the expertise and efficiency to respond to future challenges and opportunities.

The Commission wishes to thank the voters of Hooksett for the unique opportunity to examine the Town's organization so closely. We thank all who freely provided input and guidance. We hope our efforts to create your Charter reflect your thoughts and ideas. We further wish to thank our Commission secretary, Wendy Gettel and our legal Counsel, Barton Mayer for their efforts in assisting and guiding this Commission.

Respectfully Submitted,

THE HOOKSETT CHARTER REVISION
COMMISSION

Thomas Barrett
Beatrice Bourbeau
Mary Farwell
Dave Hess
Ray Langer
Robert Normandeau
Don Riley, Chairman
Ron Savoie
Ed Shepard, Vice-Chairman

February 3, 1988

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The legal residents of the Town of Hooksett shall continue to be a body politic and corporate under the name of the 'Town of Hooksett' and as such to enjoy all the rights, immunities, powers and privileges and be subject to all the duties and liabilities now appertaining to or incumbent upon them as a municipal corporation. All existing property of the Town shall remain vested in it, and all its existing debts and obligations shall remain obligatory upon it under this Charter.

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The administration of the fiscal, prudential, municipal and other affairs of the Town, with the governance thereof, shall be vested in an executive branch to consist of a Town Administrator and the various departments of the Town as established by this Charter and from time to time by the Town Council. Legislative powers, not otherwise vested in another body as provided by this Charter, shall be vested in the Town Council and the Budgetary Town Meeting. Except as expressly authorized by this Charter, no Councilor shall participate in the conduct of the administrative affairs of the Town.

Sec. 12.8. First Election.

Sec. 1.3. Construction.

The powers of the municipality under this Charter are to be construed liberally in favor of the Town, and the specific mention of particular powers is not intended to limit in any way the general powers of the municipality as stated in Sec. 1.1.

Sec. 1.4. Intergovernmental Relations.

Subject only to express limitations in the provisions of the New Hampshire Statutes, the Town may exercise any of its powers or perform any of its functions under this Charter and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise, with the State of New Hampshire, or any political subdivision or agency thereof, or the United States of America or any agency thereof.

ARTICLE 2

Sec. 1.5. Initial Districting.

Upon adoption of this charter, the Board of Selectmen of Hooksett shall on or before 07/15/88 prepare preliminary district boundaries. After public hearings held thereon, the selectmen shall finalize district boundaries by 10/15/88 and publish and disseminate district maps.

The Town shall be divided into six (6) voting districts; each established to consist of as nearly as possible an equal number of residents. The largest district shall be no more than 10% greater than the smallest district. Each district shall have well defined boundaries.

Sec. 1.6. Changes in Districting.

A. No later than two years after the official publication of the decennial United States of America census, the Supervisors of the Checklist (defined in 2.2 hereof) shall establish new district boundaries so as to establish six (6) equal (population based) districts. The Supervisors of the Checklist may establish their own rules and procedures to conduct redistricting; however, they shall have at least one public hearing on its proposed new district boundaries.

B. Upon the written petition signed by at least ten percent (10%) of the registered voters in the Town, the Town election officers shall include on the ballot at the next Town annual election the following questions: "Shall the Supervisors of the Checklist be directed to establish new district boundaries for the Town no later than one (1) year from the passage of this question? Yes or No". However, no petition for redistricting shall be accepted within three (3) years of any previous action to redistrict. If a majority at that May election vote "Yes", then the Supervisors of the Checklist shall establish new equal districts for the Town pursuant to its redistricting rules and procedures and based on such population and census data as the Supervisors of the Checklist finds fair and reliable; however they shall have at least one public hearing on their proposed new district boundaries.

Elections: Election Officials; Conduct of Elections.

Sec. 2.1. Moderator.

There shall be a Moderator of the Town who shall have all the powers and duties granted to him by this Charter and state law. He shall be elected on an at large basis to a term of two (2) years at the first Town election following adoption of this Charter. Without limitation to the foregoing, for election purposes, the Moderator shall have the power to appoint all election officials except those which must be elected or otherwise appointed. The Moderator shall determine whether all ballots from all polling places are to be counted in one or more locations.

Sec. 2.2. Supervisors of the Checklist.

A. There shall be three (3) Supervisors of the Checklist who shall hold office for six (6) years (and until their successors are elected and qualified) on a staggered basis so that one Supervisor is elected every two years at the Town election.

B. Vacancies in the Supervisors of the Checklist shall be filled pursuant to RSA 669:64. The person so appointed shall hold office until the vacancy for the unexpired term is filled at the next Town election.

C. The Supervisors shall elect a chairman for a term of two (2) years. He may not succeed himself.

Sec. 2.3. Duties and Sessions of the Supervisors of the Checklist.

The Supervisors of the Checklist shall have such powers and duties as are specified under New Hampshire law and in this charter.

Sec. 2.4. Composition of Board of Election Officers.

The Supervisors of the Checklist, the Moderator and the Town Clerk shall constitute the Board of Election Officers. The Moderator shall be Chairman. The Town Clerk shall serve as the Clerk of the Board.

Sec. 2.5. Conduct of Elections.

A. The election officers shall conduct regular and special elections as detailed in the election laws of the State of New Hampshire.

B. Town Council shall establish policy delineating election dates, polling place(s), and balloting hours.

ARTICLE 3

Town Council

Sec. 3.1. Membership; Term of Office.

Except as otherwise provided in this Charter, all of the powers of the Town shall be vested in a Town Council (hereinafter sometimes referred to as "Council") of nine (9) Councilors, as provided in Sec. 1.2. Councilors shall be elected on the second Tuesday in May for three (3) year terms. Three (3) Councilors shall be elected each year - two (2) from districts and one (1) at-large. Councilors shall take office July 1st next following their election and shall hold office until successors are duly elected and qualified.

Sec. 3.2. Qualifications of Councilors.

Only voters who at all times during their term of office are and remain residents of the Town shall be eligible to hold the office of Councilor. Eligible candidates will be registered voters and will have resided in Hooksett for at least one year immediately before the election. Councilors elected from districts must be legal residents of that district at the time of election. The Council is the sole judge of qualification for office. A majority of the Council may after investigation and hearing declare a vacancy if a member is convicted of a violation of the Town Charter; has missed three (3) regularly scheduled meetings in sequence without leave of council; has missed one-third (1/3) of all meetings within a calendar year without leave of the Council; has interfered with administration, falsified records, misapplied Town funds or property; or has been convicted of a Federal or State crime punishable by imprisonment for more than five years.

No Councilor shall, during his term and for one year thereafter, be eligible to hold any other Town position of remuneration. Notwithstanding the foregoing, a Councilor may be appointed to "acting town administrator" by a vote of at least seven (7) members of the council for one period not to exceed six (6) months.

No two councilors elected at-large or appointed to fill a position at large shall be residents of the same district.

At the time any candidate for councilor files his declaration of candidacy for said office, the Town Clerk shall determine if said candidate is qualified for office under Section 3.2 of the Charter. If the candidate is not so qualified the Town Clerk shall notify the Town Moderator and said candidate's name shall not appear on the ballot.

Sec. 3.3. Vacancies.

Vacancies occurring in the office of Councilor at any time shall be filled by a duly qualified member of said district by appointment by affirmative vote of the Council at its next regular meeting. Such appointee shall hold office until the next regular election. No appointments for councilor-at-large shall be in contradiction of Section 3.2.

Sec. 3.4. Compensation.

Councilors shall receive as compensation the sum of one thousand five hundred dollars (\$1,500.00) per year. The Chairmar shall receive an additional five hundred dollars (\$500.00) per year. Councilors shall receive reimbursement for reasonable mileage and expenses incurred in the performance of Town business outside the Town limits of Hooksett according to rules of the Council.

Sec. 3.5. Exercise of Powers; Meetings; Rules of Procedure; Appropriations.

A. Exercise of Powers. Except as otherwise prohibited by law or this Charter, the powers of the Council may be exercised in a manner determined by it.

B. A quorum of the Council for the transaction of any business shall be two-thirds (2/3) of the members currently in office. However a smaller number may adjourn the meeting to another time or date.

C. Meetings. All meetings of the Council shall be public as required by the State "Right to Know Law" (RSA ch. 91-A). Regular meetings (minimum one per month) shall be held on such day or days of each month at such time as the Council shall by ordinance or resolution direct. Agendas shall be prepared and posted one week in advance of each regular meeting. Special meetings may be called by the Chairman. Special meetings also may be called at the written request of the Town Administrator or at least six (6) Councilors, and upon such request the Chairman of the Council shall call such special meeting. Written notice of said special meeting shall be delivered to each Councilor at least twenty-four (24) hours prior to the call of the special meeting. The method of delivery of notice for special meetings shall be established by Council rule.

D. Rules of Procedure. The Council shall establish rules for its proceedings not inconsistent with this Charter. Every matter coming before the Council for action shall be put to a vote and all members shall vote "aye", "nay", or abstain and give a reason for abstaining. The results of such voting shall be duly recorded. All votes shall be recorded by roll call except votes on procedural matters.

Sec. 3.6. Ordinances.

A. An ordinance may be introduced by any member at any regular or special meeting of the Council. Upon introduction of any ordinance, the Town Clerk shall distribute a copy to each Councilor and to the Town Administrator, shall file a reasonable number of copies in the office of the Town Clerk and post a copy in such other public places as the Council may designate and shall provide for publication in a local newspaper or newspapers of their choice seven days prior to the public hearing on said ordinance. The full text of the proposed amendment or ordinance need not be included in the notice if an adequate statement describing the proposal and designating the place where the proposal is on file for public inspection is stated in the notice. Final action on said ordinance shall not be taken by the Town Council until at least seven (7) days after said public hearing.

B. Every proposed ordinance of the Council shall be introduced in writing and in the form required for final adoption. No ordinance shall contain more than one subject, which shall be clearly expressed in its title. Each ordinance shall be identified by a number and a short title. The enacting clause shall be "The Town of Hooksett ordains...". Any ordinance which repeals or amends an existing ordinance shall set out in full the ordinance, sections or subsections to be repealed or amended, and shall indicate matter to be omitted by enclosing it in brackets or by strikeout type, and shall indicate new matter by underscoring or by italics.

C. Every ordinance, including zoning ordinances, shall take effect upon passage or at a later date as specified in the ordinance. *No ordinance shall be introduced and adopted during the same meeting, except emergency ordinances.

D. All ordinances, including any amendments thereto, shall be recorded in full, uniformly and permanently, by the Town Clerk, and each ordinance so recorded shall be authenticated by affixing the signatures of the Council Chairman and the Town Clerk and the Town Seal, and kept on file in the office of the Town Clerk. The Town Clerk shall be responsible for the systematic indexing, printing, publication and maintenance of the ordinances of the Town. Copies of any or all ordinances shall be available to the public, and the Town Clerk may charge a reasonable fee to defray the printing costs.

E. Upon passage, the ordinance shall be published in a newspaper of general circulation in the Town. The full text of the proposed amendment or ordinance need not be included in the notice if an adequate statement describing the proposal and designating the place where the proposal is on file for public inspection is stated in the notice.

F. Zoning ordinances, historic district ordinances or building codes shall be established or amended by the Town Council; provided however the Town Council shall solicit the advice of the Planning Board regarding proposed zoning ordinances and amendments.

Sec. 3.7. Emergency Ordinances.

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt one or more emergency ordinances, but such ordinances may not levy taxes, grant, renew or extend a franchise, regulate the rate charged by a public utility for its services or authorize the borrowing of money except as provided in Sec. 3.8 of this Charter. An emergency ordinance shall be introduced in the form and manner prescribed for ordinances generally, except that it shall be plainly designated as an emergency ordinance and shall contain, after the enacting clause, a declaration stating that an emergency exists and describing it in clear and specific terms. An emergency ordinance may be adopted with or without amendment or rejected at the meeting at which it is introduced, but the two-thirds (2/3) affirmative vote of those present and voting shall be required for adoption. After its adoption the ordinance shall be published and printed as prescribed for other adopted ordinances. It shall become effective upon adoption or at such later time as it may specify. Every emergency ordinance, except one made pursuant to Sec. 3.8 of this Charter, shall automatically stand repealed as of the 61st day following the date on which it was adopted, but this shall not prevent reenactment of the ordinance in the manner specified in this section if the emergency still exists. An emergency ordinance may also be repealed by adoption of a repealing ordinance in the same manner specified in this section for adoption of emergency ordinances.

Sec. 3.8. Emergency Appropriations.

The raising of emergency appropriations is to be governed by RSA Chapter 31:5 & 5a and Chapter 32:4.

Sec. 3.9. Codification of Ordinances.

The Town Council, not later than eighteen (18) months after taking office under this Charter and at least every fifth year thereafter, shall direct the Town Clerk to prepare and publish a revision or codification of the ordinances of the Town.

Sec. 3.10. Existing Ordinances.

All by-laws, ordinances, rules, restrictions and regulations of the Town of Hooksett which are in effect as of the date of adoption of this Charter, and not inconsistent with this Charter, shall remain in effect after the adoption of this Charter until they expire by their terms or are repealed, modified or amended by the Council.

Sec. 3.11. Powers and Duties.

Except as herein otherwise provided, the Town Council shall have all the powers and discharge all the duties conferred or imposed upon town councils, town meetings, boards of mayor and aldermen, and selectmen of towns by law. Except as otherwise provided in this Charter, all members of all boards, commissions and committees, and vacancies thereto shall be appointed by the Council from among town residents.

Sec. 3.12. Delegation of Powers.

The Council may delegate to one or more Town agencies or officials the powers vested in the Council by this Charter and State and Federal Law to grant and issue licenses and permits, and may regulate the granting and issuing of licenses and permits by any such Town agency, and may in its discretion, rescind any such delegation without prejudice to any prior action which has been taken.

Sec. 3.13. Inquiries and Investigations.

The Council by majority vote may require of any appointed Town official, department head or employee, official appointed or confirmed by the Council, or member of an appointed Town board or commission to appear before it, and give such information as it may require in relation to this office, its function, and performance. The Council shall give at least forty-eight (48) hours written notice of the general scope of the inquiry which is to be made to any person it shall require to appear before it under this section. The Council may make investigation into the affairs of the Town and into the conduct of any Town agency or department, and for this purpose may administer oaths and require the production of evidence.

Sec. 3.14. Board Procedures.

Except as expressly prohibited by state statute the Council shall establish rules of attendance and forfeiture of office for all Town appointed boards and commissions.

ARTICLE 4

Administration of Government

Sec. 4.1. Town Administrator.

The chief administrative officer of the Town shall be the Town Administrator (hereinafter called the "Administrator"). Council shall appoint as Administrator, a person who receives the votes of at least five (5) members of the Council. The Administrator shall serve at the pleasure of the Council for a fixed term of employment not to exceed three years. The seated Administrator may be reappointed for subsequent terms by a favorable vote of at least five councilors. Council shall fix Administrator's salary and other terms of employment.

Sec. 4.2. Qualifications.

The Administrator shall be chosen solely on the basis of executive and administrative qualifications and experience and need not be a resident of the Town or the state at the time of appointment.

Sec. 4.3. Reprimand or Removal from Office.

The Administrator may be removed from office at the pleasure of the Council by the affirmative vote of at least six (6) members of the Council.

Sec. 4.4. Acting Administrator.

If the Administrator is unable to act for any cause, Council may declare the office temporarily vacant and may appoint an Acting Administrator. The Acting Administrator shall serve for not more than ninety (90) days or such lesser time as Council determines. If the position is still vacant after ninety (90) days, Council shall evaluate the temporary vacancy. If it appears that the vacancy shall continue for more than another ninety (90) days, then the Council shall initiate a search for a permanent replacement.

The Acting Administrator shall have all the powers and perform all the duties of the Administrator except to the extent that said powers and duties may be specifically restricted by Council resolution. Said Acting Administrator shall be paid such salary for his services hereunder as may be prescribed by the Town Council. The Acting Administrator may be reappointed for one additional term of ninety (90) days.

Sec. 4.5. Powers and Duties of Administrator.

The Administrator shall be the chief administrative officer of the Town and supervise and be responsible for the administrative and financial affairs of the Town and shall carry out the policies enacted by the Council. He shall be charged with the preservation of the health, safety and welfare of persons and property and shall see to the enforcement of the ordinances of the Town, this Charter and the laws of the State of New Hampshire. He shall supervise and direct the administration of all of the Town departments and personnel therein. He shall be responsible for:

- (a) maintaining accounting control over the finances of the Town;
- (b) making financial reports and performing such other related duties as may be required by the Administrative Code;
- (c) assuring the audit and approval of authorized claims against the Town before paying the same;

(d) keeping the Council informed of the condition of the needs of the Town and making such reports and recommendations as he may deem advisable or may be required of him;

(e) the rental and use of all Town facilities under his control;

(f) the maintenance and repair of all Town property under his control;

(g) a full and complete inventory of all property of the Town, both real and personal;

(h) the collection, accounting, deposit and periodic reporting of all town revenues and expenditures in a secure and business-like manner in accordance with generally accepted accounting practices.

(i) to appoint upon merit and fitness alone, and to remove, all subordinate officers and employees under his control, and to fix their compensation.

He shall perform such other duties as may be prescribed by this Charter or required of him by ordinance or resolution of the Council, not inconsistent with this Charter. He shall have and perform such other powers and duties not inconsistent with the provisions of this Charter as now are or hereafter may be conferred by municipal ordinance or conferred upon mayors of cities and selectmen of towns by general laws. He shall have the right to take part in the discussion of all matters coming before the Council, but not the right to vote.

Sec. 4.6. Appointment of Department Heads; Suspension; Appeal.

The Administrator shall have the power to appoint and remove, subject to the provisions of this Charter, all town department heads. Such appointments shall be on merit and fitness alone and with the advice and consent of the Council. The Administrator, for just cause, may suspend or dismiss said officers or other department heads or take other appropriate disciplinary action. Said suspension, dismissal or other disciplinary action shall be effected only upon the Administrator's presentation to the said officer or department head of a written specification of the reasons therefor at least ten (10) days before said action is taken. The said department head or officer involved may, within five (5) days, demand a hearing before the Council, in which event the department head or officer shall not be removed until such hearing has been held. The Administrator may, however, suspend said officer or department head from duty during said period, with or without pay. Such hearing shall be either private or public; as allowed under RSA Chapter 91-A, at the aggrieved party's request. The Council, by two-thirds vote, may override the Administrator's decision.

Sec. 4.7. Non-Interference with Town Administration.

Except as expressly provided elsewhere in this Charter, neither the Council nor any of its members shall direct or request the appointment of any person to office or employment; removal; suspension; discipline; or adjustment in pay, benefits, or working condition; by the Administrator of any of the town department heads.

No Councilor shall give orders to or interfere with the performance of the duties of any of the administrative officers or employees, either publicly or privately. Nothing contained in this section shall prohibit the Council from meeting with the Administrator to discuss the operation or conduct of any department head or employee and to recommend an investigation and report by the Administrator of any complaint. Any violation of the provisions of this section by a Councilor shall constitute grounds for forfeiture of office under the provisions of Sec. 3.2.

Sec. 4.8. Departments.

The administrative service of the Town shall, by ordinance, be divided into such other departments or other agencies as are necessary for the proper and efficient management of the affairs of the Town. Said ordinance shall define the function and duties of each Town department or agency and shall be known as the "Administrative Code." The Town Council may, by amendment to the Administrative Code Ordinance, create, consolidate or abolish departments or agencies and define or alter their functions and duties.

Sec. 4.9. Treasurer.

The Town Council shall appoint, based on merit and fitness, a Treasurer who shall have the powers and duties prescribed by this Charter and state law, provided however that in making investments of Town funds he shall follow the written investment policy as adopted or modified by the Town Council.

Sec. 4.10. Town Clerk-Tax Collector.

The Town Council shall appoint, based on merit and fitness, a Town Clerk-Tax Collector who shall have the powers and duties prescribed by this Charter and state law.

Sec. 4.11. Highway Department.

The Town Administrator shall appoint the head of the Highway Department.

Sec. 4.12. Overseer of the Public Welfare.

The functions, duties and responsibilities of the office of Overseer of the Public Welfare shall be carried out by a Town employee designated by the Town Administrator.

Sec. 4.13. Trustees of the Library.

There shall be three (3) Library Trustees elected on an at-large basis, who shall serve for a three (3) year term and be responsible for carrying out all of the duties prescribed by the law for said Trustees.

ARTICLE 5

Finance

Sec. 5.1. Fiscal Year.

The fiscal and budget year of the Town shall begin on the first day of July and end on the thirtieth day of June.

Sec. 5.2. Budget Procedure.

At such time as may be requested by the Administrator or specified by the Administrative Code, each officer or director of a department shall submit an itemized estimate of the expenditures for the next fiscal year for the departments or activities under his control to the Administrator. The Administrator shall, based on these estimates and other data, prepare a recommended budget which he shall, together with these department estimates, submit to the Council. The Hooksett School District, Village Water Precinct and Central Water Precinct shall submit budgets directly to the Budget Committee. The Council shall review the budgets for the following fiscal year and make such modifications and amendments as it desires. The Council shall then present their budget to the Budget Committee and subsequent actions shall follow the Municipal Budget Act.

Sec. 5.3. Budget Hearings.

The Budget Committee shall hold hearings as specified in RSA Chapter 32.

Sec. 5.4. Final Date for Budget Adoption.

The budget shall be adopted at the annual Town Meeting.

Sec. 5.5. Budget Reports; Reductions.

At the beginning of each month during the fiscal year, and more often if required by the Council, the Administrator or his designee shall submit to the Council financial reports (format of reports agreed to by Council and Town Administrator) showing the relation between the budgeted and actual income and expenses to date, together with estimated future expenses to year end and outstanding indebtedness; and if it shall appear that the income is less than anticipated, the Administrator, with Council approval, may reduce the appropriation for any item or items in the budget, except amounts required for debt, interest charges and other fixed costs, to such a degree as may be necessary to keep expenditures within the cash income. At any time, the Administrator may provide for monthly allotments of appropriations to departments, funds or agencies under such rules as he shall prescribe.

Sec. 5.6. Transfers.

After the budget has been adopted, no money shall be drawn from the treasury of the Town nor shall any obligation for the expenditure of money be incurred except pursuant to a budget appropriation. The head of any department, with the approval of the Administrator, may transfer any unexpended balance or any portion thereof from one appropriation within his department to another appropriation within his department. The Administrator, with the approval of the Council, may transfer any unexpended balance or any portion thereof from any appropriation within one department to any appropriation within any other department.

Sec. 5.7. Capital Improvement Plan.

A. The Town Administrator, after consultation with the Planning Board, shall prepare and submit to the Council a capital improvement plan at least one (1) month prior to the final date for submission of the budget. All town departments and agencies (including School District and Water Precincts) shall participate in preparing input for the capital improvement plan. The capital improvement program shall include:

- (1) A clear summary of its contents.

- (2) A list of all capital improvements which are proposed to be undertaken during the next six (6) fiscal years, including, but not limited to equipment, sewer, roads, sidewalks, bicycle paths or lanes, public open spaces and recreation facilities, new police and/or fire stations, and other new public facilities and major items of equipment, with appropriate supporting information as to the necessity for such improvements.

- (3) Cost estimates, methods of financing and recommended time schedule for each such improvement.

- (4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

B. The capital improvement plan shall be based on a period of not less than six (6) years and shall include reference to or be influenced by, where appropriate, the town master/comprehensive plan.

C. The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

D. The Town Council and Town Planning Board shall meet annually in preparation for and review of the capital improvement plan in a manner determined from time to time by the Town Council.

E. A summary of the updated capital improvement plan with estimated costs shall be included in the town report and such portions of the year's costs, as the Council deems appropriate, included in the town budget.

Sec. 5.8. Lapse of Appropriations.

Every appropriation, except an appropriation for a capital expenditure or dedicated funds, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned.

Sec. 5.9. Independent Audit.

Independent compliance and financial audits shall be made of all accounts of the Town at least annually and more frequently if deemed necessary by the Council. Such audits shall be conducted according to auditing procedures of the American Institute of Certified Public Accountants, the National Committee on Government Accounting, and other such procedures which may be necessary under the circumstances by certified public accountants experienced in municipal accounting. Abstracts of the results of such audits shall be made public. At least once every five years the Council shall request that such audits be made by Certified Public Accountants other than those involved in such audits during any of the previous four years. An annual report of the Town's business for the preceding year shall be made available to the public not later than sixty days after the close of the fiscal year.

Sec. 5.10. Bonding of Officials.

Any Town officer elected or appointed by authority of this Charter shall be bonded in an amount as required by state law or dictated by prudent fiscal practice for the faithful performance of the duties of his office. The Administrator and all officers receiving or disbursing Town funds shall be so bonded. All official bonds shall be corporate surety bonds, and the premiums thereon shall be paid by the town. Such bonds shall be filed with the Town Clerk.

Sec. 5.11. Borrowing Procedure.

A. All borrowing procedures shall be in accordance with State Law.

B. Council may borrow in anticipation of taxes.

Sec. 5.12. Purchasing Procedure.

The Administrative Code shall establish purchasing and contract procedure, including the assignment of all responsibility for purchasing to the Administrator or his designee, and the combination purchasing of similar articles by different departments. The Council shall establish dollar limits for purchases and contracts which must be by competitive bid and shall establish the bidding procedures. No competitive bids shall be required when purchasing through the State of New Hampshire or at State of New Hampshire bid prices. Requirements for bids may be waived in specific instances by a two-thirds (2/3) vote of the Council. The Council shall establish dollar amounts for purchases and contracts, over which no purchases shall be made or contracts entered into without the affirmative vote of a majority of the Council. If the Council has voted to make a purchase or enter into a contract, the Administrator shall carry out the vote of the Council and enter into such transaction on behalf of the Town.

Sec. 5.13. Trust Funds.

A. Trustees of the Trust Funds. There shall be three (3) Trustees of the Trust Funds who shall hold office for three (3) years and until their successors are elected and qualified on a staggered basis so that one Trustee is elected at each Town election. They shall have all the powers and duties granted to trustees of trust funds by this Charter and state law.

B. Investments. Trust Funds, except where otherwise provided by the instrument creating such trust, shall be kept separate and apart from all other funds and shall be invested by the Trustees in legal investments.

C. Vacancy. In the event of a vacancy in office, the Council shall fill such vacancy by appointment, such appointment to be effective until a successor to fill the unexpired term is elected at the next Town election and is then qualified to serve.

Sec. 5.14. Gifts.

The Council may, in accordance with the provisions of State Law, apply for, accept and expend, without further action by the town meeting, money from the State, Federal or other Governmental Unit or a private source which becomes available during the fiscal year.

ARTICLE 6

Personnel Policies

Sec. 6.1. Appointments.

Appointments and promotions to all positions in the service of the Town, other than those covered by an Employee Representative Contract, shall be made solely on the basis of merit and only after consideration of the applicant's ability in accordance with procedures set forth in the Personnel Plan.

Sec. 6.2. Personnel Plan.

There shall be a set of rules and regulations providing for the establishment of a system of personnel administration known as the "Personnel Plan". The Plan shall include provisions with regard to classification, compensation, selection, training, promotion, grievances, discipline, vacations, retirement and any other matters necessary to the maintenance of efficient service and proper working conditions. The Personnel Plan shall continue in force, subject to amendments submitted from time to time by the Administrator, which shall become effective one month after the submission, unless vetoed by the Council within that period. The Personnel Plan shall not apply to any elected officials, board and commission members. Each employee shall be provided with a written job description prepared by the Administrator and subject to Council review.

Sec. 6.3. Compensation.

A. The compensation of all elected and appointed officials and department heads shall be established and modified by express resolution of the Council.

B. The rate of compensation of Council members may be changed by an ordinance approved by a majority of the Council subject to an assenting vote of the Town at the next election. Compensation paid any member of the Council may not be initiated until the assenting vote is received.

C. The compensation of all Town employees not fixed by other provisions of this Charter or collective bargaining shall be fixed in the Personnel Plan by a schedule of pay which shall include a minimum and maximum and such intermediate rates as may be deemed desirable for each class of position provided for in said plan.

D. In recommending the Town budget, the Council shall not increase or decrease any individual compensation item but shall act solely with respect to total salaries in the various departments of the Town.

Sec. 6.4. Certification of Payroll.

No compensation shall be paid without certification by the Administrator, or such others as he may direct, that the recipients are employed by the Town and that their rates of compensation comply with approved pay schedules.

ARTICLE 7

Conduct of Officials

Sec. 7.1. Conditions for Holding Office.

A. The Council shall declare a vacancy in the event that a member is convicted of committing a federal or state crime punishable by imprisonment of more than five (5) years.

B. No compensated employee of the Town shall be eligible to serve as a Councilor.

C. Any person elected Moderator or Councilor shall not simultaneously hold another Town office, board membership, commission membership or trusteeship unless otherwise required by law or this Charter.

D. Except as otherwise provided by this Charter, no department head nor regular employee of the Town shall be appointed to a Town office, board membership, commission membership or trusteeship. They may, however, serve as advisors to such boards, committees and commissions.

E. The Zoning Board of Adjustment shall not have any members who also serve on the Planning Board or Conservation Commission.

Sec. 7.2. Conflicts of Interests.

A. Any elected or appointed officer or employee of the Town who has a financial interest, direct or indirect, in any planned or existing contract, job, work or service to be performed for the Town or voluntary sale to the Town of any land, materials, supplies, equipment or other property shall make full disclosure of such interest to the Council and Administrator prior to the Town's deliberating on any such matter or transaction.

Citizen Concerns; Initiative Petition; Referendum; Recall

Sec. 8.1. Citizen Concerns.

A. Individual citizen concerns shall be directed to the Administrator to be relayed to the appropriate department(s) or individual(s) for consideration. Acknowledgement of the concern(s) may be made to the citizen directly or in writing.

B. Any citizen wishing to appear before a regularly scheduled Council meeting may request to be placed on the agenda of a regular Council meeting. The citizen shall be notified of the date, time and place of the meeting in which he will be heard. Otherwise, the Administrator shall notify the citizen if the Council is not empowered to act on his request.

Sec. 8.2. Initiative Petitions.

A. The Council shall hold a public hearing and act, by taking a vote, on the merits of every initiative petition which concerns a matter in which the Town is empowered to act. The petition shall be addressed to the Council, shall contain a request for passage or repeal of a particular measure set forth in the petition and shall be signed by not less than two percent (2%) of the registered voters of the Town.

The initiative petition shall include the personal signature and legible name and address of each petitioner and shall be filed with the Town Clerk as one instrument of endorsement. The Town Clerk shall verify the number of registered voters signing the petition and shall attach thereto a certificate showing the result of such examination. Within seven (7) days, the Town Clerk shall transmit the petition and certificate to the Town Council and shall send a copy of the certificate to the first signer of the petition.

The petition shall be considered valid following certification unless written objection regarding the number of signatures certified is made by a voter no more than seven (7) days after the certificate has been issued. The validity of any such objection shall be determined by the Council.

B. The Council shall hold a public hearing within 30 days of the date of certification of any measure proposed in any petition signed by two percent (2%) of the registered voters. If the measure may not be lawfully passed by the Council, it shall be returned to the petitioners with an explanation.

B. Failure to make full disclosure shall render any such contract, job, work, service or sale voidable by vote of the Town Council.

C. The person so financially interested in such matters or transactions shall not vote or advise on or otherwise participate in the Town's and Council's consideration of such matter or transaction.

Sec. 7.3. Disqualification from Decision-Making Process.

A. No elected or appointed officer or employee of the Town shall take part in a decision concerning the business of the Town in which he or a member of his family, directly or indirectly, has a financial interest, aside from his salary as such officer or employee, greater than any other citizen or taxpayer.

B. For the purposes of this section, the word "family" shall mean an individual's spouse, his and her spouse's lineal ascendants and lineal descendants, and his and her spouse's siblings and their offspring.

Sec. 7.4. Private Use of Town Property and Personnel.

No elected or appointed officer or employee shall devote any Town property or labor to private use except as may be provided by authority of the Council.

Sec. 7.5. Acceptance of Gifts and Gratuities.

No elected or appointed officer or employee of the Town shall solicit or accept any gift or gratuity which could, in any manner, be construed to affect or influence the performance of his official duties.

Sec. 7.6. Disposition of Fees.

No elected or appointed officer or employee of the Town shall collect any fees, salaries or other payments in connection with his official duties for his own use, except as provided for by ordinance or state law.

Sec. 7.7. Misuse of Information.

No elected or appointed officer or employee of the Town shall utilize or dispense information gained through said office or employment for his or another's personal profit.

The Town Clerk shall mail notice of the hearing to ten (10) petitioners whose names appear first on each petition at least seven (7) days prior to the hearing. Notice by publication in two (2) widely circulated newspapers and posting in six (6) widely dispersed public locations of a summary of contents of the petitions at least seven (7) days prior to all such hearings shall also be made, and shall be at public expense.

Hearings on two or more petitions filed under this section and addressing different substantive issues may be held at the same place and time. No hearing shall be held upon more than one petition containing the same subject matter in any given twelve (12) month period.

C. Following the public hearing, the Council may: (1) pass said measure without alteration or with amendment, or (2) deny said measure with stated reasons.

Sec. 8.3. Referendum Petitions.

A. Referendum petitions must be filed with the Town Clerk within thirty (30) days after action by the Council on any measure or any part thereof sought to be reconsidered. Referendum petitions must be signed by at least twenty percent (20%) of the registered voters Town. The procedures of Sec. 8.2 A. shall apply to referendum petitions.

B. When a referendum petition is filed with the Town Clerk, the measure or part thereof sought to be reconsidered shall be suspended from taking effect. Such suspension shall terminate when: (1) there is a final determination of insufficiency of the petition, or (2) the filers of the petition withdraw it.

C. When a referendum petition has been finally determined sufficient, the Council shall submit the referred measure or part thereof protested to the voters of the town at a special election to be held on a date fixed by the Council. Such special election shall be held not less than thirty (30) nor more than ninety (90) days after the date of the certificate heretofore mentioned; provided that if any election is to occur within one hundred twenty (120) days after the date of said certificate, the Council may, at its discretion, omit the calling of a special election and submit the referred measure or part thereof to the voters at such approaching election.

The ballot used when voting upon a proposed measure under this section shall state the nature of the referred measure or part thereof protested in terms sufficient to show its substance.

Sec. 8.4. Submission of Proposed Measure to Voters.

The Council of its own motion may submit any measure or proposition for repeal or amendment of a measure to the voters at any regular or special town election.

Sec. 8.5. Measures with Conflicting Provisions.

If two or more proposed measures passed at the same election contain conflicting provisions, only the one receiving the greater number of affirmative votes shall take effect.

Sec. 8.6. Recall of Officeholders.

Any individual elected official who has completed at least six months of his term of office may be recalled therefrom by the voters as follows:

A. Three percent (3%) or more registered voters of the Town may file a request for a recall petition with the Town Clerk for an office holder elected at-large; three percent (3%) of the registered voters in a district for a district Councilor. This request shall include the name of the officer and the grounds for which the recall is sought together with the signature and a legible name and address of each voter.

B. The Town Clerk shall verify the names of the registered voters and promptly issue blank petitions for recall. Each petition shall be addressed to the Council, be dated, include the grounds for recall as stated in the request, the name of the registered voter to whom it is issued, the signature of the Town Clerk, and the Town Seal. The recall petitions bearing the signatures and legible names and addresses of at least twenty percent (20%) of the registered voters of the town or of the district shall be returned to the Town Clerk within twenty (20) days. The Town Clerk shall promptly certify the number of registered voters who signed the petitions.

C. If the petitions are certified to be sufficient by the Town Clerk, he shall submit them to the Council together with his certification. The Council shall forthwith give written notice of the petition and certification to the officer whose recall is sought. If this officer does not resign within five (5) days after delivery of this notice, the Council shall order a recall election to be held not less than thirty (30) days nor more than sixty (60) days after the date the Town Clerk certified the petitions. If, however, any other town election is scheduled within ninety (90) days of the date of the certification, the Council shall hold the recall election on the same date as any other town election. The filing of candidates and the conduct of the election shall be in accordance with the provisions of this Charter and the election laws of the State of New Hampshire.

D. The proposition on the ballot shall be "For the recall of" or "Against the recall of (name of officer)".

E. If the incumbent is not recalled he shall continue in office for the remainder of his unexpired term and may not again during that term be subject to recall. If he is recalled he shall be deemed removed from office on the day after the recall election and the vacancy filled as provided by this Charter.

F. A separate recall petition, requiring the signatures of three percent (3%) of the registered voters of the Town or the district to initiate and twenty percent (20%) to be certified, shall be required for each elected official who is the subject of a recall; and, each official's recall shall be voted on as a separate question at the recall election.

Sec. 8.7. Budget Process.

Notwithstanding any other provisions of this Charter, this Article shall not apply to Article 5 of this Charter or any actions taken pursuant thereto.

ARTICLE 9

Town Report; Town Meeting

Sec. 9.1. Town Report.

Each year the Town Administrator shall prepare a town report which shall include: (1) a statement of the past year's financial activities and a comparative statement of the previous and present budget, and (2) a review of all major Council actions, including a summary of ordinances enacted; (3) Town vital statistics and 4) annual reports of Town boards and departments. There shall be a section which presents any actions which are in progress or pending before Town boards or departments and the Town Council. The effective date of the report shall be the end of the fiscal year and the report shall be delivered to the voters of the town not later than sixty (60) days after the close of the fiscal year.

Sec. 9.2. Annual Town Meeting.

A. All elected town officers shall be elected at the annual town election held on the second Tuesday in May. The annual town meeting shall be held on the first Friday after the second Tuesday in May.

B. The Town Moderator shall summon the voters of the town to hear reports of the previous year's activities, the present year's activities and of proposals for the coming year and to vote on the Town Budget for the coming year.

C. A warrant shall be prepared and posted for this meeting in accordance with the provisions of RSA Chapter 39.

D. At the meeting, the Town Council and Town Administrator shall report on the previous year's activities, the present year's activities and proposals for the coming year.

E. At the meeting, the Budget Committee shall submit to the voters for their approval the Town Budget as voted by the Budget Committee pursuant to Article 5. The town meeting may only vote (1) to accept the budget as submitted, (2) to increase the total amount specified in said budget, or (3) to decrease the total amount specified in said budget. Any increase of the total amount of the budget so voted by the town meeting cannot exceed ten percent (10%) of the budget as voted by the Budget Committee. No vote of the town meeting to increase the budget voted by the Budget Committee shall obligate or require the expenditure of said funds for any purpose by either the Town Council or Town Administrator.

ARTICLE 10

General Provisions

Sec. 10.1. Certificate of Election and Appointment.

Except as otherwise provided by law, before performing any act under this election or appointment, each person elected shall take and subscribe to an oath to qualify him to enter upon the duties of office. A record of the taking of such oath shall be made by the Town Clerk. Any oath required by this section may be administered by any officer authorized by law to administer oaths.

Sec. 10.2. Term Commencement; Notice of Election or Appointment.

A. Written notice of the election or appointment to any Town office or board shall be mailed to the individual involved by the Town Clerk, within forty-eight (48) hours after the appointment is made or the results of any vote are certified by the Moderator to the Council.

B. Unless otherwise set forth in this Charter all elected officials in the Town shall take or continue in office on the first day in July next following their election and shall hold office until their successors are elected and qualified.

Sec. 10.3. Vacancies.

In addition to other provisions of this Charter, a vacancy shall be deemed to exist in any department, office or board whenever an officer, member or employee dies, resigns, is removed for just cause, is permanently physically or mentally incapacitated to the degree that he is unable to perform his duties, is judicially declared to be mentally incompetent or, for board members where residence in the town is required, he moves from the Town. Unless otherwise provided in this Charter, vacancies occurring under this section shall be declared to exist by the Council for board members, the Administrator for department heads, and by the department heads for departmental personnel.

Sec. 10.4. Public Records and Meetings.

All records of the Town and all meetings of the Council, boards, committees, commissions, authorities or other municipal bodies shall be open to the public, and their minutes and other records shall be available to the public in accordance with the provisions of The Right to Know Law, as amended.

Sec. 10.5. Agreements with Other Municipalities.

The Council is authorized, as provided by New Hampshire law, to enter into agreements and regional compacts with neighboring cities and towns, state agencies, or private non-profit corporations for the purpose of resolving their common problems for the mutual advantage and benefit of the town and its neighboring cities and towns.

Sec. 10.6. Specific Provisions to Prevail.

To the extent that any specific provision contained in this Charter conflicts with any provision expressed in general terms the specific provision shall prevail.

Sec. 10.7. Severability.

The sections of this Charter and the parts thereof are separable. If any portion or section of this Charter or the application thereof to any person or circumstance shall be held invalid by a court of competent jurisdiction, the remainder of the Charter shall not be affected thereby. If a clause, portion of or section of this Charter is so held invalid, then the applicable provisions of State law, if any, shall govern.

Sec. 10.8. Authentication of Charter; Copies to be kept on File.

Upon adoption, the official Charter, duly authenticated by affixing the signatures of all members of the Charter Commission and the Board of Selectmen, the Town Clerk and affixing the Town Seal, shall be filed with the Town Clerk and remain in the Town Clerk's office as the official Charter of the Town of Hooksett. At its first meeting the Town Council shall affirm the validity of the Town Charter. All amendments to this Charter shall be authenticated by the Town Council and be filed with and remain a part of the official Charter. The Town Clerk shall be responsible for the proper maintenance of the Charter. Copies of the Charter shall be available to the public, and the Town Clerk may charge a fee to defray the printing costs.

Sec. 10.9. Charter Amendments.

Amendments to this Charter may be initiated either by the Council or by initiative petition, public hearing, and voter election pursuant to New Hampshire RSA Chapter 49-B:5.

Sec. 10.10. Violations and Penalties.

All willful violations of provisions of this Charter, unless otherwise provided, are hereby declared to be misdemeanors, and all such violations and all violations of town ordinances for which no other punishment is provided shall be punishable by a fine in accord with state statutes.

Sec. 10.11. Rules and Regulations.

A copy of all rules and regulations adopted by any Town agency, board, commission or individual shall be filed in the office of the Town Clerk and made available for review by any person who requests such information.

Sec. 10.12. Reorganization Plans.

Except for those agencies established by this Charter or as otherwise prohibited by State law, the Council may reorganize, consolidate, or abolish any existing town agency in whole or in part; establish new town agencies and prescribe the functions of any town agencies; provided that such action shall not eliminate the statutory duties of town officials.

Sec. 10.13. Proposed Reorganization Plans by the Administrator.

The Administrator may prepare and submit to the Council proposed reorganization plans which may, subject to applicable law and this Charter, reorganize, consolidate or abolish any town agency in whole or in part, or establish new town agencies as he deems necessary or expedient. Such reorganization plans shall be accompanied by explanatory messages when submitted.

Sec. 10.14. Indemnification of Town Officers, Board Members, and Employees.

The Town shall undertake to indemnify and save harmless all its officers, officials, volunteers, boards, commissions, and employees from personal loss and expense, including reasonable legal fees and costs, if any, arising out of any claim, demand, suit or judgement by reason of negligent acts or omissions if the indemnified person was acting in the scope of his office or employment and in good faith in accord with the provisions of state law. In addition, the town shall undertake to indemnify and save harmless all its officers, officials, volunteers, boards, commissions and employees from personal loss and expense, including reasonable legal fees and costs, if any, arising out of any claim, demand, suit or judgement by reason of any act or omission constituting violation of the civil rights of any person if such act or omission was not committed with malice, and if indemnified person at the time of such act or omission was acting in the scope of his office or employment. If state statutes provide further indemnification in the future, this paragraph shall expand in definition to be consistent with that statute.

Sec. 10.15. Prohibition.

A. No person shall be appointed to or removed from, or in any way favored or discriminated against with respect to, any town position or appointed town administrative office because of age, race, sex, political or religious opinions or affiliations.

B. No person shall willfully make any false statement, certificate, mark, rating or report in regard to any test, certification or appointment.

C. No person who seeks appointment or promotion with respect to any town position or appointed town administrative office shall directly or indirectly give, render or pay any money, service or other valuable thing to any person for or in connection with his test, appointment, proposed appointment, promotion or proposed promotion.

D. No person who runs for town office shall orally, by letter, or otherwise, solicit or assist in soliciting any assessment, subscription or contribution for any political party or political purpose whatever from any person holding any compensated appointed town position.

E. No member of the executive or legislative branch shall appear as counsel, agent or advisor before any agency of the town of Hooksett.

Sec. 10.16. Procedures.

A. Meetings. All properly constituted authorities, boards, commissions, committees or other municipal bodies (hereafter called committees) of the town whether elected or appointed or otherwise constituted, shall meet regularly at such times and public places within the town as they may prescribe except when meeting with representatives in other towns or cities on mutually beneficial agreements. Except in emergencies, special meetings of these committees shall be held on the call of the respective chairman or by one-third of the members thereof by written notice delivered to the residence or place of business of each member at least forty-eight (48) hours in advance of the time set. A copy of the said notice shall also be posted on the town bulletin board(s). Except in cases of emergency otherwise authorized by the general laws, all meetings of these committees shall be open and public; however, these committees may meet in a closed or executive session as permitted by the Right to Know Law.

B. Committee Organization. Each committee shall determine its own rules and order of business unless otherwise provided by the Charter or by law. The agenda and minutes shall be kept as required by the Right to Know Law. A chairman and secretary shall be elected annually in accord with the committee's rules of procedure.

C. Quorum. A majority of the members of a committee shall constitute a quorum, but a smaller number may adjourn from time to time until a quorum is achieved. No other action taken by a number of members smaller than the quorum shall be valid or binding.

D. Council. The provisions of Sec. 10.16 shall not apply to the Council to the extent that they are inconsistent with other provisions of this Charter.

Sec. 10.17. Succession.

No member of a board, committee or commission whether appointed or elected can serve more than two (2) consecutive terms.

ARTICLE 11

Administrative and Judicial Boards

Sec. 11.1. Administrative Committees.

A. Planning Board. There shall be a Planning Board consisting of nine (9) members and three (3) alternates as provided by state statute. Six (6) of these members shall be appointed by the Council for terms of three (3) years, such terms to be staggered. The Town Administrator and one other member of the town administration appointed by the Town Administrator shall serve as ex officio members and one representative from the Town Council shall be appointed annually at the Council's first meeting. These representatives shall have all the rights of membership except the right to hold office on the Planning Board. The Council shall fill any vacancy for the period of the unexpired term. The Planning Board shall have all the powers granted to planning boards by state law.

B. Conservation Commission. There shall be a Conservation Commission consisting of seven (7) members. The five (5) appointed by the Town Council shall be appointed for terms of three (3) years, such terms to be staggered. The Planning Board and Town Council shall each appoint a representative to the Conservation Commission annually at their first meetings. These representatives shall have all the rights of membership except the right to hold office on the Conservation Commission. The Council shall fill any vacancy for the period of the unexpired term. The Conservation Commission shall have all the powers granted to conservation commissions by state law.

C. Budget Committee. The Budget Committee shall consist of nine (9) members, elected at-large for three (3) year terms (terms to be staggered so that three (3) members are elected each year); one (1) member chosen by the school board of each school district; one (1) member chosen by the Town Council; one (1) member chosen by the commissioners of each water precinct. Refer to RSA Chapter 32.

D. Other Administrative Committees. Other administrative boards and committees may be established as necessary by the Town Council.

E. At least annually, and more often if Town affairs warrant, the Town Council shall meet with the chairmen of all standing town committees to review significant actions taken by the committees, projects currently under discussion, and anticipated activity for the coming year.

Sec. 11.2. Judicial Board.

Zoning Board of Adjustment. There shall be a Zoning Board of Adjustment appointed by the Council, consisting of five (5) members each serving a three (3) year term and three (3) alternates each serving a three (3) year term. Such terms shall be staggered. The Council shall fill any vacancy for the period of the unexpired term. The Zoning Board of Adjustment shall have all the powers granted to such boards under state law.

Sec. 11.3. Terms of Office.

The terms of office of all members of appointed boards shall begin on July 1 and end on June 30. If an appointee receives an appointment subsequent to July 1 of the year in which the term of office originally commenced, the term to which the person was appointed will end on June 30 in the year that it was scheduled to end.

Sec. 11.4. Vacancies in Elected Office.

Unless otherwise specified in this Charter, in the event of a vacancy in an elected office, board or commission of the town, the Council shall fill that vacancy by appointment, such appointment to continue until the next Town election.

Sec. 11.5. Board Membership Restriction.

Unless otherwise provided by law, no member or alternate member of an Administrative or Judicial Board of the town shall serve on any other Administrative or Judicial Board of the town.

Sec. 11.6. Police Commissioners, Sewer Commissioners, and Cemetery Commissioners.

Police commissioners, sewer commissioners, and cemetery commissioners shall continue to perform their duties as prescribed by law.

ARTICLE 12

Transitional Provisions

Sec. 12.1. Continuation of Government.

All members of town agencies, except for those abolished by this Charter, shall continue to perform their duties until reappointed, reelected, or until successors to their respective positions are duly appointed or elected or their duties have been transferred. The Council shall take whatever measures are necessary to effectuate an orderly transition and shall take whatever actions are necessary to enable such transitions in office to comply with the provisions of this Charter.

Sec. 12.2. Continuation and Compensation of Personnel.

A. Until expressly changed after the effective date of this Charter, the compensation of all officers, department heads and employees of the town shall be the same as that in effect on June 30, 1988.

B. Any person holding an office or position in the administrative service of the town, or any person serving in the employment of the town shall retain such office or position and shall continue to perform his duties until provisions shall have been made in accordance with the Charter for the performance of the said duties by another person or agency; provided, however, that no person in the permanent full-time service or employment of the town shall forfeit his pay grade or time in service. All such persons shall be retained in a capacity as similar to their former capacity as is practical.

Sec. 12.3. Transfer of Records and Property.

All records, property, and equipment of any town agency, the powers and duties of which are assigned in whole or part to another town agency, shall be transferred forthwith to the town agency to which such powers and duties are assigned.

Sec. 12.4. Effect on Obligations. Taxes and Other Legal Acts.

All official bonds, recognizances, obligations, contracts and other instruments entered into or executed by or to the town before its adoption of the Charter; all taxes, special assessments, fines, penalties, forfeitures incurred or imposed, due or owing to the town, shall be enforced and collected, and all writs, prosecutions, actions and causes of action, except as herein otherwise provided, shall continue without abatement and remain unaffected by the Charter; and no legal act done by or in favor of the town shall be rendered invalid by the adoption of the Charter.

Sec. 12.5. Effective Date.

A. This Charter shall take effect on July 1, 1989 except as otherwise herein provided. Prior to that date, the Selectmen shall prepare for the transition to the new form of government.

B. The provisions of Sec. 5.4 establishing a final date for budget adoption shall be suspended only for the 1989 budget and the town shall adopt an eighteen month budget at the March, 1989 town meeting for the period January 1, 1989 to June 30, 1990.

Sec. 12.6. Abolition of Boards and Officers.

A. The Board of Selectmen shall be abolished effective midnight June 30, 1989.

B. The Road Agent shall be abolished effective midnight June 30, 1989.

C. The Overseer of the Public Welfare is abolished effective midnight June 30, 1989.

Sec. 12.7. Council.

This subsection applies only to the election of Councilors at the election which shall be held on the second Tuesday in May 1989. At this election, Councilors shall be elected by lots as follows: two (2) district Councilors and one (1) at-large Councilor shall be elected to hold office for terms of three (3) years, two (2) district Councilors and one (1) at-large Councilor shall be elected to hold office for terms of two (2) years, and two (2) district Councilors and one (1) at-large Councilor shall be elected to hold office for a term of one (1) year.

Sec. 12.8. First Election.

All election officers holding office prior to and at the time of the first election held under this Charter shall conduct such election and shall have all the powers granted to them under State law for such purposes and shall have all the powers that are granted to their successors under this Charter which are necessary to conduct properly such first election.

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